

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: November 21, 2022

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, November 28, 2022**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the November 14, 2022 meeting. – Enclosure A

Recognitions –

Discussion –

The impact of outside-of-school influences on learning and student achievement.

Delegation(s) –

Reports –

October 2022 Financial Report – Enclosure B

School performance, student outcomes, academics –

Attendance-Enrollment Report – Enclosure C

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of November 5, 2022, through November 21, 2022, at a total expenditure of \$122,930.52. – Enclosure E
3. Recommendation: Authorize November 28, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure E)
5. Recommendation: Approve the final total of November 15, 2022, payroll check, and federal withholdings in the amount of \$403,348.15. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$38,729.92. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H
 - Belington Middle School (6th Grade Team) – projected revenue - \$1,000.00; (Student Council) - \$500.00
 - Philip Barbour High School (Freshman Class) – projected revenue - \$400.00, \$1,000.00; (HOSA) - \$300.00; (Athletics) - \$2,000.00
8. Recommendation: Approve an agreement with District by Design for Capturing Kids’ Hearts in the amount of \$24,250.00. – Enclosure I
9. Recommendation: Approve an agreement with Solution Tree, Inc. for onsite professional development in the amount of \$13,000.00. – Enclosure J

Curriculum & Instruction –

10. Recommendation: Approve/Confirm curricular trips. – Enclosure K
 - Philippi Elementary School (PreK-1st Grade) – to Tygart Valley Cinema on December 15, 2022; (2nd-4th Grade) – to Tygart Valley Cinema on December 16, 2022
11. Recommendation: Accept the bid from Fawley Music Company for 1 Intermediate Tenor Sax and 1 Intermediate Alto Sax for a total price of \$5,698.00. – Enclosure L

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Facilities & Maintenance –

12. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure M

Kasson Elementary/Middle School on February 11, 2023 – requested by Dannielle Summerfield for Birthday Party
Philip Barbour High School on December 13-17, 2022 – requested by Lewis Hall for Covered Bridge Christmas Play; on February 3-4, 2023 – requested by Michelle Hedrick for Fire & Ice Pageant Setup

13. Recommendation: Approve building/ground modifications. – Enclosure N

Kasson Elementary/Middle School (cafeteria) – install tv

Food Service –

Policies –

14. Review revised policy 7610, Distance Learning and Virtual School Courses, for second reading. (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>) – Enclosure O

Student Support –

Transportation –

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

16. Recommendation: Accept the resignation of Megan Ruppert as a Music Instructor at Philippi Middle School effective December 2, 2022. – Enclosure Q
17. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 4125: 2022Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PBHS, Itinerant	Job 4127: Multi-Categorical w/Autism Instructor

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	PES, Itinerant	Job 4128: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PBHS, Itinerant	Job 4129: Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 4130: Physical Education/Health Instructor
	PBHS, Itinerant	Job 4131: Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	PBHS	Job 4132: Counselor
	PES, Itinerant	Job 4133: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 4134: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 4135: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 4136: Mathematics Instructor
	PBHS	Job 4143: Mathematics Instructor
	PES	Job 4144: Title I Reading/Math Instructor
	BMS, Itinerant	Job 4145: Multi-Categorical w/Autism Instructor
	County	Job 4147: Mechanic/Bus Operator
	PES	Job 4148: Title I Reading/Math Instructor

Substitute Employee Assignments 2022-23

Name of Person	Location	Job ID: Position
	KEMS	Job 4120: Long Term Substitute Mathematics/Social Studies Instructor
	PES, Itinerant	Job 4121: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
Jacqueline Bell-Nichols	PBHS, Itinerant	Job 4126: Long Term Substitute Multi-Categorical w/Autism Instructor

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	County	Job 4137: Substitute Custodian(s)
	County	Job 4138: Substitute LPN/Aide(s)
	County	Job 4139: Substitute School Nurse RN(s)
	County	Job 4140: Substitute Cook(s)
	County	Job 4141: Substitute Bus Operator(s)
	County	Job 4142: Substitute Teacher(s)
Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	PMS	Job 4146: Volunteer Assistant Softball Coach

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

December 12, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

December 19, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment