

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Adam Starks  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: November 22, 2016**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, November 28, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Philip Barbour High School LSIC Presentation**

**Minutes -**

Approve minutes of November 14, 2016 meeting. – Enclosure A

**Recognitions -**

**Delegation(s) –**

**Reports –**

October 2016 Financial Report – Enclosure B  
Facilities report

**AGENDA**  
**November 28, 2016**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills for the period of November 8, 2016 through November 22, 2016 at a total expenditure of \$199,505.86. – Enclosure D
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure D)
4. Recommendation: Approve the final total of the October 28, 2016 payroll check and federal withholdings in the amount of \$513,029.63. – Enclosure E
5. Recommendation: Approve the final total of the November 15, 2016 payroll check and federal withholdings in the amount of \$361,531.76. – Enclosure F
6. Recommendation: Approve the final total of the November 28, 2016 payroll check and federal withholdings in the amount of \$512,930.51. – Enclosure G
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Middle School (Athletics) – projected revenue - \$1,500.00

Kasson Elem/Middle School (PTO) – projected revenue - \$100.00

Mount Vernon Elementary School (PTO) – projected revenue - \$100.00, \$300.00

Philip Barbour High School (Cheerleading) – projected revenue - \$1,000.00, \$3,000.00;  
(NHS) - \$100.00; (Swim Team) - \$100.00

Philippi Elementary School (Office) – projected revenue - \$150.00

**Curriculum & Instruction –**

8. Recommendation: Approve content standards for Philip Barbour High Schools elective course title “Library Technician 1”. – Enclosure I
9. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure J
10. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure K
11. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure L
12. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure M

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13. Recommendation: Approve/Confirm curricular trips. – Enclosure N

Belington Middle School (5-8 Grades) – to Barbour Lanes on December 22, 2016  
Kasson Elementary/Middle School (Robot Team) – to Fairmont on February 4, 2017  
Philip Barbour High School (FFA) – to Preston High on December 8, 2016; (FFA) – to  
Stonewall Resort on December 2, 2016

**Facilities & Maintenance –**

14. Recommendation: Approve the CEFP Annual Update dated November 2016. – Enclosure O

15. Recommendation: Approve building/ground modifications. – Enclosure P

Junior Elementary School (Principal Office) – remove chalk board and move dry erase  
board  
Philippi Middle School (Old Home EC Room) – install 2 electrical drops

16. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure Q

Belington Middle School on December 16, 2016 – requested by LaDonna Davis for Game  
Night; on December 20, 2016 – requested by Mary Beth Hovatter for Band and  
Chorus Winter Program

**Food Service –**

**Policies –**

17. Recommendation: Adopt revised policy 8210, Attendance, on first reading. – Enclosure R

**Student Support –**

**Transportation –**

18. Recommendation: Approve transportation travel requests. – Enclosure S

**Travel –**

19. Recommendation: Approve/Confirm requests for professional leave. – Enclosure T

**Vocational –**

**Personnel –**

20. Recommendation: Accept resignation of Joann Shomo as a substitute cook effective September 9,  
2016. – Enclosure U

21. Recommendation: Approve leave of absence for Teresa Brown from November 7, 2016 until  
December 5, 2016. – Enclosure V

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- 22. Recommendation: Accept resignation/retirement of Veda Daugherty as a third grade teacher at Philippi Elementary School effective at the end of the 2016-2017 school year. – Enclosure W
- 23. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

<b>Regular Employee Assignments 2016-2017</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Position</b>
	Volga	1328 – Elementary Ed. Instructor Closes 11/28/16
	PBHS (itinerant)	1331 – School Nurse (.5) Closes 11/28/16
Boyd J. Mayle	PMS (itinerant)	1332 – Technology Systems Specialist (North) Closes 11/28/16
Marsha Mayle	Kasson (itinerant)	1337 – ECCA teacher/PreK Aide... Closes 11/17/16

<b>Substitute Employee Assignments 2016-2017</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Position</b>
Sarah Hoxie	Kasson	1352 – Long Term Sub Kindergarten Closes 11/21/16
Penny Mayle	County	1327 - Substitute Bus Operator
Richard Weiford	County	1338 – Long Term Substitute Bus Operator, Rt. 20 Closes 11/21/16

**AGENDA**  
**November 28, 2016**

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure Y
2. Other

Next board meetings:

December 12, 2016 at 6:00 p.m. at Board of Education Office – Belington Middle School  
LSIC Presentation (Regular Session)

**Adjournment**