

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: November 21, 2012

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, November 26, 2012**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Work Session –

Kasson Elem/Middle School LSIC presentation
Mt. Vernon Elementary School LSIC presentation
Continuation of Board of Education Goals

Minutes -

Approve Minutes of the November 7, 2012, November 13, 2012 and November 15, 2012 meetings. – Enclosure A

Delegation(s) –

Recognition (s) –

Reports –

Facilities Report
October 2012 Financial report – Enclosure B

AGENDA
November 26, 2012

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills for the period of November 8, 2012 through November 21, 2012 at a total expenditure of \$176,508.96. – Enclosure D
3. Recommendation: Authorize the November 28, 2012 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. – (Refer to Enclosure D)
5. Recommendation: Approve the final total of the November 15, 2012 payroll check and federal withholdings in the amount of \$410,804.26. – Enclosure E
6. Recommendation: Approve final total of utility bills in the amount of \$21,632.65. – Enclosure F
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure G

Belington Elementary School (Office) – projected revenue - \$500.00
Belington Middle School (8th Grade) – projected revenue - \$500.00, \$1,920.00
Junior Elementary School (PTA) – projected revenue - \$0.00
Kasson Elem/Middle School (Yearbook) – projected revenue – \$0.00
Philip Barbour High School (Quiz Team) – projected revenue - \$300.00
Philippi Middle School (Band) – projected revenue - \$400.00

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Belington Elementary School (3rd grade) to Morgantown on December 7, 2012
Kasson Elem/Middle School (Varsity Band) – to Philippi on November 30, 2012
Philip Barbour High School (Future Education Association) – Stonewall Resort on December 4-5, 2012

AGENDA
November 26, 2012

Facilities –

9. Recommendation: Approve building/ground modifications. – Enclosure I
Belington Elementary School (Kindergarten - Cleavenger) – Install screen; (Kindergarten – Endler) – Install screen
10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure J
Junior Elementary School on February 9, 23, 2013 and March 9, 23, 2013 – requested by Cindy Wilmoth for EIPA Written Test
Philippi Middle School on December 15, 2012 – requested by Haven of Hope Church for Church Christmas Dinner

Food Service –

Policies –

11. Recommendation: Adopt revised policy 3500, Food Service Collection, on second reading. **Refer to Minutes November 13, 2012**
12. Recommendation: Adopt revised policy 8210, Attendance, on second reading. **Refer to Minutes November 13, 2012**

Student Support –

13. Recommendation: Approve Memorandum of Agreement with Belington Community Medical Services Association, Inc. – Enclosure K

Transportation –

14. Recommendation: Approve transportation travel requests. – Enclosure L

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

Personnel –

16. Recommendation: Employ the following personnel substitute personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure N

Alaina Fortney, Aide

AGENDA
November 26, 2012

17. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure O

James Chitester, Custodian/Sewage Plant Engineer Operator, Mt. Vernon Elementary/Volga-Century Elementary School
Linda Menear, Long Term Substitute Itinerant Multi-Categorical Instructor w/Autism, Philippi Middle School

18. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

Extra Curricular Assignments

_____, Assistant Boys Basketball Coach, Belington Middle School
Linda Janette Coffman, Reading/Math Tutor, Kasson Elem/Middle School (Beginning Nov. 27, 2012 – May 10, 2013, 2 days a week after school up to 1 hour and 40 min per session)
Jean Daddysman, Reading/Math Tutor, Volga-Century Elementary School (Beginning April 9, 2012 – May 10, 2013, 3 hours per day (Monday-Wednesday unless one of days is a holiday or an ISE day then Thursday or Friday can be substituted)

AGENDA
November 26, 2012

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meeting regular session on December 10, 2012 – 6:00 p.m. at Board of Education Office

Adjournment