

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: November 13, 2013

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, November 18, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Work Session –

Mt. Vernon Elementary School LSIC presentation
Kasson Elem/Middle School LSIC presentation

Recognition (s) –

Minutes -

Delegation(s) –

Reports –

Philip Barbour High credit recovery report for 1st Nine weeks – Enclosure A
October 2013 Financial Report – Enclosure B
Attendance – Enrollment Report – Enclosure C
Facilities Report

Superintendents Recommendations –

Attendance –

AGENDA
November 18, 2013

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of November 6, 2013 through November 13, 2013 at a total expenditure of \$201,058.86. – Enclosure E
3. Recommendation: Authorize the November 28, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure E)
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Middle School (Student Council) – projected revenue - \$300.00

Junior Elementary School (PTA) – projected revenue - \$1,000.00

Kasson Elem/Middle School (Athletics) – projected revenue - \$100.00; (Yearbook) – \$0.00

Mt. Vernon Elementary School (4th & 5th Grades) – projected revenue - \$500.00

Philippi Elementary School (Principal) – projected revenue - \$500.00

Philippi Middle School (Literacy Coach) – projected revenue - Books

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure G
 - Philip Barbour High School (Students Earning Incentive) – to Elkins Cinemas on November 13, 2013; (PB Students) – Wayne Co. on November 15, 2013; (Senior Class) – to Barbour Lanes on November 19, 2013; (PB Students) – to Charleston on November 15, 2013
 - Volga-Century Elementary School (1st grade through 5th Grade) – to Charleston on March 18, 2014
7. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure H
8. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure I
9. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure J

AGENDA
November 18, 2013

Facilities & Maintenance –

10. Recommendation: Award the bid for the eleven (11) thin client labs in our schools to FireFly Computers at a cost of \$102,745.00. – Enclosure K
11. Recommendation: Approve the annual CEFP update dated November 2013. – Enclosure L
12. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure M

Belington Middle School on November 30, 2013 – requested by Tammy Tallman for Family Christmas Dinner
13. Recommendation: Approve building/ground modifications. – Enclosure N

Junior Elementary School (Hallway) – Hang 3 pictures of the old Junior Elementary School
Philippi Elementary School (Media Center) – add an additional 60 desktop computers

Food Service –

Policies –

Student Support –

14. Recommendation: Approve memorandum of agreement with the Mountaineer Challenge Academy and West Virginia Department of Education. – Enclosure O

Transportation –

15. Recommendation: Approve transportation travel requests. – Enclosure P

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

17. Recommendation: Accept resignation/retirement of Lynn Luvara as Title I Instructor at Belington Elementary School effective December 1, 2013. – Enclosure R
18. Recommendation: Accept resignation of Marty Waybright as a Bus Operator/Mechanic Assistant effective at the end of the day on November 18, 2013. – Enclosure S
19. Recommendation: Employ Marty Waybright as a substitute Bus Operator. – Enclosure T
20. Recommendation: Accept resignation of Joe Archibald as a Bus Operator effective at the end of the day on November 15, 2013. – Enclosure U

AGENDA

November 18, 2013

21. Recommendation: Approve medical leave of absence (Maternity Leave) for Brittany Scarberry beginning approximately January 10, 2014 through approximately February 24, 2014. – Enclosure V

22. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

_____ Long Term Substitute Multi-Categorical Teacher w
With Autism PBHS

23. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

_____ Substitute Nurse (RN)
_____ Substitute Teacher
Leia Weaver Substitute Cook

24. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

Extra Curricular Assignments

_____ Assistant Girls Basketball Coach BMS
_____ Volunteer Assistant Boys Basketball Coach PBHS

AGENDA
November 18, 2013

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure Z
2. CTE Center meat room
3. Bid process
4. Other

Next board meetings:

December 2, 2013 at 6:00 p.m. at Board of Education Office – LSIC Presentation from
Philippi Middle School and Philippi Elementary School

Adjournment