

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: November 7, 2023

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, November 13, 2023**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Student Hearing – Possible student expulsion hearing

Minutes –

Approve the minutes of the October 23, 2023 and November 6, 2023 meetings. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –
House Bill 3035 – Enclosure B

Delegation(s) –

Reports –

SBA Presentation

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure C
 - A. Belington Elementary School
 1. (Chorus) - \$0.00
 - B. Belington Middle School
 1. (7th Grade Team) - \$1,800.00
 - C. Philip Barbour High School
 1. (Class of 2026) - \$1,000.00
 2. (FBLA) - \$200.00
 3. (HOSA) - \$200.00
 4. (HOSA) - \$300.00
 5. (ProStart) - \$500.00
 6. (Senior Class) - \$200.00
 7. (Student Council) - \$300.00
 8. (Swimming) - \$100.00
 9. (Swimming) - \$300.00
 - D. Philippi Elementary School
 1. (PreK-4) - \$500.00
2. Recommendation: Approve regular payroll in the amount of \$520,648.76. – Enclosure D
3. Recommendation: Approve payment of bills in the amount of \$132,870.37. – Enclosure E
4. Recommendation: Approve payment of bills in the amount of \$130,873.78. – Enclosure F
5. Recommendation: Approve payment of bills in the amount of \$47,699.58. – Enclosure G
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$31,276.52. – Enclosure H
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$21,498.51. – Enclosure I
8. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$3,556.49. – Enclosure J
9. Recommendation: Approve agreement with ClearGov Budget Cycle Management Suite. – Enclosure K

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Curriculum & Instruction -

10. Recommendation: Approve/Confirm curricular trips. – Enclosure L
 - A. Kasson Elementary/Middle School
 1. (8th Grade) – to Washington D.C. on May 10-12, 2024
 - B. Philip Barbour High School
 1. (Fundamentals of Ag. Mech. Students) – to Arch Coal on November 14, 2023

Facilities & Maintenance –

11. Recommendation: Waive the facility use fee for Arch Coal’s (previous and future) facilities use. – Enclosure M
12. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure N
 - A. Belington Middle School
 1. On Sundays in November, December, January, February, March, and April – requested by Sarah Harris/Gabrielle Kyle for Mtn. State Volleyball Club Practice
 - B. Kasson Elementary/Middle School
 1. December 17, 2023 – requested by Dawn Carey for Birthday Party
 - C. Philip Barbour High School
 1. Various dates in November and December 2023 – requested by Lewis Hall for Community Christmas play
 2. On December 16, 2023 – requested by Christina Holbrook for Greet & Meet with Photos, (Santa, Mrs. Claus & Grinch)

Food Service –

Policies –

Student Support –

Transportation –

Travel –

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

Personnel –

14. Recommendation: Accept the resignation of Brittany Freeman as Head Teacher/Interventionist and Special Education Designee at Philippi Elementary School effective at the end of the day on November 24, 2023. – Enclosure P

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15. Recommendation: Accept the resignation of Sandra Lantz as a substitute teacher effective November 7, 2023. – Enclosure Q
16. Recommendation: Accept the resignation of Jason Stutler as an after-school supervisory employee at Philippi Middle School effective October 19, 2023. – Enclosure R
17. Recommendation: Accept the resignation of Odie Haddix as an after-school tutor at Belington Elementary School effective October 26, 2023. – Enclosure S
18. Recommendation: Accept the resignation of Raymond Hicks as an Assistant Girls Basketball Coach effective November 6, 2023. – Enclosure T
19. Recommendation: Accept the resignation of Krystal Cantrell-Duckworth as a long-term substitute Mathematics teacher at Philip Barbour High School effective at the end of the day on November 1, 2023. – Enclosure U
20. Recommendation: Rescind the employment of Chase Byrne as a long-term substitute general Science/Biology Instructor at Philip Barbour High School that took place at the November 6, 2023 meeting. – Enclosure V
21. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	JES	Job 11749 Music Instructor (Half time)
	PBHS	Job 11751 Itinerant Hearing Impaired/visually impaired/multi-categorical instructor
	Junior Elementary School	JobID: 11749 Music Instructor (half-time)
	Philip Barbour High School	JobID: 11751 Itinerant Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	Philippi Middle School	JobID: 11752 Language Arts Instructor
	Kasson Elementary & Middle School	JobID: 11753 Itinerant Multi-Categorical w/Autism Instructor
	Barbour Board Office	JobID: 11754 School Psychologist
	Philippi Middle School	JobID: 11755 Language Arts Instructor

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	Kasson Elementary & Middle School	JobID: 11756 Mathematics/Social Studies Instructor
Morgan Bowman	Kasson Elementary & Middle School	JobID: 11757 Preschool/Preschool Special Needs Instructor
	Philippi Elementary School	JobID: 11760 Elementary Education Instructor
	Belington Middle School	JobID: 11761 Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 11762 Elementary Education Instructor
	Philippi Middle School	JobID: 11763 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 11764 Elementary Education Instructor
	Philip Barbour High School	JobID: 11765 Counselor
	Philippi Middle School	JobID: 11768 Counselor (Itinerant)
Cassandra Pratt	Philip Barbour High School	JobID: 11770 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 11775 Itinerant Physical Education/Health/Parenting Instructor
	Barbour Board Office	JobID: 11780 Bus Operator, Route 24
	Philip Barbour High School	JobID: 11781 Itinerant School Nurse – RN

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 11766 Substitute Teacher(s)
	Barbour Board Office	JobID: 11767 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 11783 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 11784 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 11785 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 11133 Substitute Secretary(s)
	Barbour Board Office	JobID: 11134 Substitute Aide(s)

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Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 11758 Athletic Trainer (Winter Sports)
	Philip Barbour High School	JobID: 11759 Athletic Trainer (Fall Sports)
	Philippi Elementary School	JobID: 11773 (1)Tutor (Extra- curricular)
	Philippi Middle School	JobID: 11778 (1)Supervisory Employee prior to/after School(Extra-Curricular)
	Philip Barbour High School	JobID: 12646 (Up to 5) Special Needs After School Tutor(s) (Extracurricular)

22. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure W)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

November 27, 2023, at 6:00 p.m. at the Board of Education Office (Regular Session)
(Belington Elementary School Presentation)

Adjournment

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ADDENDUM

Business & Finance –

23. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1
- A. Philip Barbour High School
 - 1. (Boys Basketball) - \$500.00

Curriculum & Instruction -

24. Recommendation: Approve/Confirm curricular trips. – Enclosure #2
- A. Junior Elementary School
 - 1. (Preschool/Kindergarten) – Skate zone on November 16, 2023
 - 2. (Whole School) – to Good Samaritan Center on December 18, 2023
 - B. Philippi Elementary School
 - 1. (KidREACH) – to Morgantown on December 12, 2023
25. Recommendation: Approve an educational leave request for a student at Philippi Elementary School. – Enclosure #3
26. Recommendation: Approve an educational leave request for a student at Philippi Elementary School. – Enclosure #4
27. Recommendation: Approve the Content Standards and Objectives for the Deaf Culture & Deaf Studies (Dual Credit Course) College and Career Readiness Standards Elective at Philip Barbour High School. – Enclosure #5