

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: November 7, 2017

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, November 13, 2017**, at the **Philippi Elementary School, 547 Cherry Hill Road, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Philippi Elementary School LSIC Presentation

Minutes -

Approve minutes of October 23, 2017 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2017-2018. – Enclosure B

AGENDA

November 13, 2017

Business & Finance –

2. Recommendation: Approve payment of bills for the period of October 18, 2017 through November 7, 2017 at a total expenditure of \$105,052.97. – Enclosure C
3. Recommendation: Authorize the November 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of the October 28, 2017 payroll check and federal withholdings in the amount of \$499,210.92. – Enclosure D
6. Recommendation: Approve final total of utility/copier bills in the amount of \$20,222.65. – Enclosure E
7. Recommendation: Authorize Joe R. Pyle to auction off Mount Vernon Elementary School and Volga-Century Elementary School.
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (PTA) – projected revenue - \$500.00

Belington Middle School (8th Grade & Youth & Govt.) - \$500.00

Junior Elementary School (PreK & Kindergarten) – projected revenue - \$150.00, \$150.00, \$150.00

Kasson Elementary/Middle School (School) – projected revenue - \$500.00; (Student Council) - \$0.00, \$80.00, \$100.00; (PTO) - \$500.00, \$200.00

Philip Barbour High School (Career Tech Students) – projected revenue - \$500.00; (FFA) - \$300.00, \$500.00, \$500.00, \$500.00; (HOSA) - \$200.00; (Sara Reed Senior project) - \$1,000.00; (TSA) - \$300.00

Philippi Elementary School (PTO) – projected revenue - \$300.00

Philippi Middle School (PTO) – projected revenue - \$500.00, \$500.00, \$500.00; (PE Dept.) - \$600.00

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Belington Elementary School (3rd-4th Grades) – to Elkins Cinema on December 01, 2017

Philip Barbour High School (AG Mechanics) – to Clarksburg on November 16, 2017; (Careers in Ed & Early Childhood) – to Philippi Elementary School on November 15, 2017; (FFA) – to Huntington on November 17, 2017

Philippi Middle School (PBIS Team) – to Elkins on November 17, 2017

10. Recommendation: Approve educational leave for a student at Kasson Elem/Middle School. – Enclosure H

AGENDA

November 13, 2017

11. Recommendation: Approve educational leave for a student at Philippi Elementary School. – Enclosure I
12. Recommendation: Approve educational leave for a student at Philippi Elementary School. – Enclosure J
13. Recommendation: Approve educational leave for a student at Philippi Middle School. – Enclosure K
14. Recommendation: Approve educational leave for a student at Philippi Middle School. – Enclosure L
15. Recommendation: Approve consultant agreements with the following individuals to provide Khan Academy training, PLC training and support to staff at Philip Barbour High School for the 2017-2018 School year. – Enclosure M

Nancy Napolillo
James Napolillo

Facilities & Maintenance –

16. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure N
 - Belington Elementary School on every Monday – requested by Brittany Haddix for Cub Scout Meetings
 - Philip Barbour High School Complex on January 6, 2018 – requested by John Stemple for annual retraining of coal miners; on December 9-10, 2017 – requested by Lana Jill Weese for Cozy Movie Night
 - Philippi Middle School on November 4, 2017 – requested by Dawn Mayle for Birthday Party
17. Recommendation: Approve building/ground modifications. – Enclosure O
 - Kasson Elem/Middle School (Garden-Greenhouse) – run electricity
 - Philippi Middle School (Playground) – move playground equipment and fence from Volga-Century Elementary School to playground

Food Service –

Policies –

18. Recommendation: Review revised policy 8200 Attendance Zones, for first reading. – Enclosure P
19. Recommendation: Review revised policy 8210 Attendance, for first reading. – Enclosure Q

Student Support –

AGENDA
November 13, 2017

Transportation –

20. Recommendation: Approve transportation travel requests. – Enclosure R

Travel –

21. Recommendation: Approve/Confirm requests for professional leave. – Enclosure S

Vocational –

22. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2017-2018 school year. – Enclosure T

Personnel –

23. Recommendation: Accept resignation of Pamela Allen as a substitute secretary effective October 20, 2017. - Enclosure U
24. Recommendation: Accept resignation of Bruce Howell as a Bus Operator effective November 28, 2017. - Enclosure V
25. Recommendation: Accept resignation of Amanda Casto as a teacher at Philippi Middle School effective November 7, 2017. – Enclosure W
26. Recommendation: Approve Memorandum of Understanding with Alderson Broaddus University for the placement of coaching interns. – Enclosure X
27. Recommendation: Approve Michael Stoakes, a student at Alderson Broaddus College, as a coaching intern at Philip Barbour High School from November 14, 2017 until December 15, 2017. – Enclosure Y
28. Recommendation: Approve Memorandum of Understanding with Fairmont State University for the placement of school nurse students. – Enclosure Z
29. Recommendation: Allow Heidi Poling, a student at Fairmont State University, to complete a clinical experience and school nurse certification from January 1, 2018 until May 31, 2018. – Enclosure AA
30. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure BB

Regular Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	County	1682: Administration/School Nutrition Director
	PBHS	1683: Chemistry/Physics

AGENDA
November 13, 2017

		Instructor
	PBHS	1685: French Instructor
	PES	1688: Elementary Education Instructor (kindergarten)
Eddie Poling	PMS	1706: Music Instructor
Matthew Auvil	County	1713: Bus Operator, Route 24
David Williams	PMS	1714: Custodian

Substitute Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	PBHS	1686: Long Term Substitute French Instructor
	County	1692: Substitute Bus Operator(s)
	County	1692: Substitute Bus Operator(s)
	County	1692: Substitute Bus Operator(s)
Christina Savidge	County	1696: Substitute Teacher(s)
Casey Mayle	County	1696: Substitute Teacher(s)
Brittany McNemar	County	1696: Substitute Teacher(s)
Rebecca Simmons	County	1696: Substitute Teacher(s)
	PBHS	1717: Long Term Substitute Physical Education Instructor
Shannon Goshert	PES	1718: Long Term Substitute Kindergarten Instructor

Extra-Curricular Employee Assignments		
Name of Person	Location	Job ID: Position
Trina Alt	Kasson	1695: Head Cheerleading Coach
	Junior	1711: 1 Academic Afterschool Tutor (Extra-Curricular)
Amanda McDaniel	PMS	1712: Head Girls Basketball Coach
Jessica Moreno	PMS	1715: Assistant Girls' Basketball Coach
	PBHS	1716: Volunteer Assistant Swim Coach

31. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure BB)

AGENDA
November 13, 2017

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure CC
2. Other

Next board meetings:

November 27, 2017 at 6:00 p.m. at Philip Barbour High School LSIC Presentation
(Regular Session)

Adjournment