

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: November 8, 2012

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Tuesday, November 13, 2012**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Work Session –

Belington Middle School LSIC presentation
Belington Elementary School LSIC presentation
Board of Education Goals

Minutes -

Approve Minutes of the October 22, 2012 meeting. – Enclosure A

Delegation(s) –

Recognition (s) –

Reports –

Facilities Report

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2012-2013 contingent upon compliance with pupil-teacher ratio. – Enclosure B

Business & Finance –

2. Recommendation: Approve payment of bills for the period of October 18, 2012 through November 7, 2012 at a total expenditure of \$142,224.88. – Enclosure C
3. Recommendation: Authorize the November 15, 2012 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. – (Refer to Enclosure C)
5. Recommendation: Approve the final total of the October 26, 2012 payroll check and federal withholdings in the amount of \$512,967.30. – Enclosure D
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure E

Philippi Elementary School (School) – projected revenue - \$100.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Belington Elementary School (3rd – 5th grade) to AB College on November 30, 2012
Kasson Elem/Middle School (Varsity Band) – to Philippi on November 12, 2012
Philip Barbour High School (Quiz Team) – to Nitro on November 10, 2012; (Choir) – to Charleston on November 10, 2012
8. Recommendation: Approve chaperones for Philippi Middle School's 8th Grade trip to Charleston on November 29, 2012. – Enclosure G

Facilities –

9. Recommendation: Approve building/ground modifications. – Enclosure H

Belington Elementary School/Junior Elementary School/Kasson Elem./Middle School/Philippi Elementary School (Pre-K Classrooms) – Install toothbrush holders/covers near sink areas
Junior Elementary School (Room 139) – wall mount flat panel tv

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10. Recommendation: Award snow removal bids for the 2012/2013 school year.

_____, Belington Elementary & Middle School
_____, Junior Elementary School
_____, Kasson Elementary/Middle School
_____, Mt. Vernon Elementary School
_____, Philippi Elementary School
_____, Philippi Middle School
_____, Volga-Century Elementary School
_____, Philip Barbour High School
_____, Bus Garage

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Philip Barbour High School on December 4, 2012 – requested by Tonya Ferguson for Parent Support Group; on Various days beginning November 2012 through March 2013 – requested by William Gregory for Indoor Soccer
Philippi Middle School on the 2nd Thursdays of every month – requested by Teresa Williamson for 4-H Meetings

Food Service –

Policies –

12. Recommendation: Review revised policy 3500, Food Service Collection, for first reading. – Enclosure J
13. Recommendation: Review revised policy 8210, Attendance, for first reading. – Enclosure K

Student Support –

Transportation –

14. Recommendation: Approve transportation travel requests. – Enclosure L

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

Personnel –

16. Recommendation: Accept resignation of Kandi Plymale as a long term substitute Multi-categorical/Severe and Profound Instructor at Belington Middle School effective at the end of the day on November 2, 2012. - Enclosure N

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17. Recommendation: Accept resignation of Kandi Plymale as an Multi-categorical Homebound Instructor (extra-curricular) effective October 23, 2012. - Enclosure O
18. Recommendation: Accept resignation of Garry Weaver as Supervisor of Transportation/Bus Operator/Mechanic effective November 5, 2012. – Enclosure P
19. Recommendation: Accept resignation of William Trollinger as a substitute teacher effective October 29, 2012. – Enclosure Q
20. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Extra Curricular Assignments

_____, Multi-Categorical Homebound Instructor Up to 20 hours per week
Sandy Wilmoth, Critical Skills Needs Tutor, Junior Elementary School (November 14, 2012-May 1, 2013 2 hours a day, up to 10 hours per week when students are present)

21. Recommendation: Employ the following personnel substitute personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S

Jill Weingart, Nurse (RN)
Rosa Mayle, Nurse (RN)
Jennifer VanDevender, Teacher
Jennifer Clay, Teacher
Connie Mayle, Aide

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure T
2. Other

Next board meeting regular session on November 26, 2012 – 6:00 p.m. at Board of Education Office

Adjournment