

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Doward Matlick  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Bob Wilkins

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: November 5, 2013**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Tuesday, November 12, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Work Session –**

Belington Elementary School LSIC presentation  
Belington Middle School LSIC presentation

**Recognition (s) –**

Philip Barbour High Schools Boys and Girls Cross Country Teams

**Minutes -**

**Delegation(s) –**

Philip Barbour High Schools Junior and Senior Class presidents – regarding prom  
ComDoc

**Reports –**

Facilities Report

**Superintendents Recommendations –**

**AGENDA**  
**November 12, 2013**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2013-2014 contingent upon compliance with pupil-teacher ratio. – Enclosure. – Enclosure A

**Business & Finance –**

2. Recommendation: Approve payment of bills for the period of October 23, 2013 through November 5, 2013 at a total expenditure of \$150,150.29. – Enclosure B
3. Recommendation: Authorize the November 15, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure B)
5. Recommendation: Approve the final total of the October 28, 2013 payroll check and federal withholdings in the amount of \$546,703.41. – Enclosure C
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Belington Elementary School (PTA) – projected revenue - \$500.00

Belington Middle School (School) – projected revenue - Books

Philip Barbour High School (HOSA) – projected revenue - \$100.00; (Band) - \$2,000.00;  
(Class of 2015) - \$500.00

Philippi Middle School (Physical Education Dept.) – projected revenue - \$1,500.00

Volga-Century Elementary School (PTO) – projected revenue - \$500.00, \$600.00; (Music)  
- \$150.00

7. Recommendation: Approve ACH Credit Originator Agreement with Freedom Bank. – Enclosure E

**Curriculum & Instruction –**

8. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Philip Barbour High School (Career Explorers) – to Fairmont on November 22, 2013;  
(Prom) – to Bridgeport Conference Center on May 10, 2014

9. Recommendation: Approve Focus Designated Schools Memorandum of Understanding for. – Enclosure G

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**Facilities & Maintenance –**

10. Recommendation: Award snow removal bids for the 2013/2014 school year. – Enclosure H
- Ricky Hymes of Lawn in Order, Belington Elementary & Middle School  
Ricky Hymes of Lawn in Order, Junior Elementary School  
Marty Waybright of Waybright Enterprises, Kasson Elementary/Middle School  
Jeff Sickler, Mt. Vernon Elementary School  
Marty Waybright of Waybright Enterprises, Philippi Elementary School  
Ricky Hymes of Lawn in Order, Philippi Middle School  
Jeff Sickler, Volga-Century Elementary School  
Ricky Hymes of Lawn in Order, Philip Barbour High School (Only if an equipment malfunction or personnel are not available when snow removal is necessary)  
Marty Waybright of Waybright Enterprises, Bus Garage
11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I
- Belington Elementary School on November 22, 2013 – requested by Paula Townsend (BES PTA) for Movie/Fun Night  
Belington Middle School on December 1, 2013 – requested by Erica Weese for Birthday Party; on August 30, 2014 and August 31, 2014 – requested by Roger & Diana Bibey for Family Reunion  
Mt. Vernon Elementary School on November 24, 2013 – requested by Joni Martin for Birthday Party  
Philip Barbour High School on November 10, 2013 – requested by Tonya Ferguson for Baby Shower
12. Recommendation: Approve Change Order #19 for the Career/Technical Center Renovation Project. – Enclosure J

**Food Service –**

**Policies –**

13. Recommendation: Adopt revised Policy 6710, Employment of Retired Teachers as Substitute Teachers in Areas of Critical Need and Shortage, on first reading. – Enclosure K
14. Recommendation: Review new Policy Student Random Drug Testing Policy For Students Involved In Extra-Curricular Activities, Student Drivers, And Students In The Simulated Workplace, for first reading – Enclosure L

**Student Support –**

15. Recommendation: Approve business associate agreement with the Barbour County Health Department. – Enclosure M

**AGENDA**  
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**Transportation –**

16. Recommendation: Approve transportation travel requests. – Enclosure N

**Travel –**

17. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

**Vocational –**

18. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2013-2014 school year. – Enclosure P

**Personnel –**

19. Recommendation: Accept resignation of Marcus Johnson as Assistant Football Coach at Philippi Middle School effective October 25, 2013. – Enclosure Q
20. Recommendation: Accept resignation of Nick Mayle as Head Football Coach at Philippi Middle School effective October 25, 2013. – Enclosure R
21. Recommendation: Accept resignation of Rick Daugherty as Assistant Wrestling Coach at Philip Barbour High School effective October 28, 2013. – Enclosure S
22. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

_____	First Grade Teacher	PES
_____	Itinerant Title I. Reading/Math Teacher	PES/PMS
_____	English Teacher	PBHS
_____	Math Teacher	PBHS

23. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure U

Extra Curricular Assignments

Lora McElroy	Cook (Fresh Fruits Grant)	PES
	2 days a week, 2-2 ½ hours per time as long as grant funds exist	

**AGENDA**  
**November 12, 2013**

**Items For Discussion, Consideration and/or Possible Action –**

1. School Newsletters – Enclosure V
2. Transportation Accountability Citation Plan – Enclosure W
3. Other

Next board meetings:

November 18, 2013 at 6:00 p.m. at Board of Education Office – LSIC Presentation  
from Mt. Vernon Elementary School and Kasson Elem/Middle School

**Adjournment**