

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

**FROM: EDDIE VINCENT, SUPERINTENDENT**

**DATE: October 31, 2023**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in special session at **9:00 a.m.** on **Monday, November 6, 2023**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Superintendents Recommendations –**

**Curriculum & Instruction -**

1. Recommendation: Approve/Confirm curricular trips. – Enclosure A
  - A. Philip Barbour High School
    1. (10<sup>th</sup> Grade) – to Fred Eberle Technical Center on February 9, 2023

**Personnel –**

2. Recommendation: Approve the following new position to be created for the 2023-2024 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations. – Enclosure B

<b>Position</b>	<b>Location</b>	<b>Funding Source</b>	<b>FTE</b>
Secretary/Receptionist	County Office	State Aid/County	1

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3. Recommendation: Eliminate the following professional positions for the 2023-2024 school year.  
 – Enclosure C

Position	Location	Funding Source	FTE
Assistant Attendance Officer	County	State Grant	1

4. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure D

<b>Regular Employee Assignments 2023-24 (FY24)</b>		
Name of Person	Location	Job ID: Position
	Belington Middle School	JobID: 11173 Itinerant Multi-Categorical w/Autism Instructor
Kristy Gum	Kasson Elementary & Middle School	JobID: 11082 Itinerant Special Needs Aide/Supervisory Aide/Transportation Aide
Stephanie Bennett	Board Office	JobID 12520 Secretary III/Switchboard Operator – Receptionist
	Philippi Middle School	Job 10415 Mathematics Instructor
Kristen Robinson	Belington Elementary School	Job 11718 Early Childhood Classroom Assistant Teacher/Kindergarten Aide/Supervisory Aide/Transportation Aide
	Philippi Elementary School	Job 11724 Itinerant Preschool/preschool special needs instructor (half-time)
Mindy Hicks	Philippi Middle School	Job 12521 Community in Schools Coordinator

<b>Substitute Employee Assignments 2023-24</b>		
Name of Person	Location	Job ID: Position
	Kasson Elementary & Middle School	JobID: 11120 Long Term Substitute Preschool/Preschool Special Needs Instructor
	Barbour Board Office	JobID: 11128 Substitute Custodian(s)
Genia Delauder	Barbour Board Office	JobID: 11129 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 11130 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 11131 Substitute Cook(s)
	Barbour Board Office	JobID: 11132 Substitute Bus Operator(s)

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	Barbour Board Office	JobID: 11133 Substitute Secretary(s)
	Barbour Board Office	JobID: 11134 Substitute Aide(s)
Chase Byrne	Philip Barbour High School	Job 11779 Long Terms Substitute General Science/Biology Instructor

<b>Extra-Curricular Employee Assignments 2023-24</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Philippi Middle School	JobID: 11103 Head Girls Basketball Coach
Trenten Schubert	Belington Middle School	JobID: 11109 Volunteer Assistant Baseball Coach
Lacey Daugherty	Belington Middle School	JobID: 11100 Volunteer Assistant Cross Country Coach
Sabrina Holbert	Philippi Middle School	Job 11716 Head softball coach
Lincoln Mayle	Philip Barbour High School	Job 11769 Assistant Wrestling Coach
Emily Starks	Philip Barbour High School	Job 12534 Volunteer Assistant Swim Coach
	Philip Barbour High School	Job 12535 Volunteer Assistant Track Coach
Nick Mayle	Philippi Middle School	Job 12549 Head Girls Basketball Coach

5. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure D)

Next board meetings:

November 13, 2023, at 6:00 p.m. at the Board of Education Office (Regular Session)

**Adjournment**

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**ADDENDUM**

**Personnel –**

6. Recommendation: Rescind the employment of Anna Marsh as an Early Childhood Classroom Assistant Teacher/Kindergarten Aide/Supervisory Aide/Transportation Aide at Belington Elementary School that took place at the October 23, 2023 board meeting. – Enclosure #1