

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: October 22, 2019

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 28, 2019**, at the **Philippi Middle School, 611 Cherry Hill Road, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Philippi Middle School - Presentation

Minutes –

Approve minutes of October 14, 2019 meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

September 2019 Financial Report – Enclosure B

Superintendents Recommendations –

Attendance –

AGENDA
October 28, 2019

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills for the period of October 9, 2019, through October 21, 2019, at a total expenditure of \$384,467.88. – Enclosure D
3. Recommendation: Authorize the October 28, 2019, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$30,000.00. (Refer to Enclosure D)
5. Recommendation: Approve the final total of October 15, 2019, payroll check and federal withholdings in the amount of \$395,995.78. – Enclosure E
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$17,635.57. – Enclosure F
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (Chorus) – projected revenue - \$0.00; (Preschool) - \$500.00
Belington Middle School (5th Grade) – projected revenue - \$300.00; (Robotics Team) - \$300.00; (Yearbook) - \$2,016.00; (7th Grade) – projected revenue - \$500.00
Kasson Elementary/Middle School (General fund) – projected revenue - \$3,000.00
Philip Barbour High School (Class of 2021) – projected revenue - \$2,000.00, \$4,000.00; (FBLA) - \$800.00
Philippi Elementary School (Office) – projected revenue - \$200.00; (Faculty Senate/PTO) - \$300.00; (1st Grade) - \$1,200.00, \$1,200.00
Philippi Middle School (Football) – projected revenue - \$500.00; (8th Grade) - \$250.00; (Varsity Band) - \$1,000.00; (Band) - \$1,000.00

Curriculum & Instruction –

8. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure H
9. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Belington Middle School (Incentive Students) – to WVU on November 4, 2019
Junior Elementary School (PreK/K/1st Grade) – to Charleston on December 12, 2019
Philip Barbour High School (FBLA) – to Flatwoods on October 28-29, 2019; (Juniors/Seniors) – to Fairmont on October 30, 2019
Philippi Middle School (Incentive Students) – to WVU on November 6, 2019

AGENDA
October 28, 2019

Facilities & Maintenance –

10. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure J
- Belington Middle School on October 27, 2019 – requested by Sarah Harris for Awards Party; on November 1, 2019 – requested by Kammy Peacock for Halloween Dance
 - Kasson Elementary/Middle School on November 9, 2019 – requested by Samantha Streets for Birthday Party
 - Philip Barbour High School on November 24, 2019 – requested by Tammy Martin Zimmerman for Primitive Bingo

Food Service –

Policies –

11. Recommendation: Review new policy 2210, Random Selection for Seniority for Professional Employees, for second reading. – Enclosure K
12. Recommendation: Review new policy 2220, Qualifications for Professional Employees, for second reading. – Enclosure L
13. Recommendation: Review revised policy 8200, School Attendance Zones and Transfers, for first reading. – Enclosure M

Student Support –

Transportation –

14. Recommendation: Approve transportation travel requests. – Enclosure N

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

Personnel –

16. Recommendation: Accept the resignation of James Seaton as Head Girls Track coach at Philip Barbour High School effective October 12, 2019. – Enclosure P
17. Recommendation: Accept the resignation of Toby Poling as Head Boys Basketball coach at Philippi Middle School effective October 18, 2019. – Enclosure Q

AGENDA
October 28, 2019

18. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure R**

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 2513: Multi-Categorical Instructor w/Autism
	PES, itinerant	Job 2514: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, itinerant	Job 2515: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2516: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 2517: Option Pathway Instructor/Mathematics Instructor
	PBHS	Job 2518: Mathematics Instructor
	PBHS, Itinerant	Job 2519: School Nurse - RN (half-time)
Steven Siebert	PBHS, Itinerant	Job 2522: Physical Education/Health/Parenting Instructor
	County	Job 2531: Mechanic/Bus Operator
	PES, Itinerant	Job 2503: Multi-Categorical w/Autism Instructor
Amanda Castro	County	Job 2546: Bus Operator, Rt. 22
Brittany Freeman (will not move until the FY21 School year)	PES, Itinerant	Job 2549: Multi-Categorical w/Autism Instructor

Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
Lisa Hamilton	PES, Itinerant	Job 2523: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PBHS	Job 2524: Long Term Substitute Option Pathway Instructor/Mathematics Instructor
	County	Job 2508: Substitute Bus Operator(s)
	County	Job 2540: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
Ashley Warner	BMS	Job 2520: Head Cheerleading Coach
	PBHS	Job 2521: Head Boys Track Coach
Kim Fetter	County	Job 2534: Homebound Instructor
Selena Dennison	PMS	Job 2548: Head Cheerleading Coach
	PBHS	Job 2550: Head Girls Track Coach

AGENDA
October 28, 2019

Justin Carter	PMS	Job 2551: Head Boys Basketball Coach
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19. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

AGENDA
October 28, 2019

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

November 12, 2019, at 6:00 p.m. at Board of Education Office (Regular Session)

November 18, 2019, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

AGENDA
October 28, 2019

ADDENDUM

Facilities & Maintenance –

20. Recommendation: Approve building/ground modifications. – Enclosure #1
Junior Elementary School (Flat area behind school) – install pavilion

Personnel –

21. Recommendation: Ratify the 1-day suspension without pay for a service employee assigned to the Transportation department.