

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/81862544206?pwd=ZmNnem50aFhETFo1WHFMcUxnbi93QT09>

Meeting ID: 818 6254 4206

Passcode: SF017q

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: October 20, 2020**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 26, 2020**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve minutes of October 12, 2020, meeting. – Enclosure A

**Recognitions –**

**Delegation(s) –**

**Reports –**

Attendance/Enrollment Report – Enclosure B

September 2020 Financial Report – Enclosure C

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure D

## **AGENDA**

**October 26, 2020**

2. Recommendation: Approve payment of bills for the period of October 7, 2020, through October 20, 2020, at a total expenditure of \$170,980.27. – Enclosure E
3. Recommendation: Authorize October 28, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of October 15, 2020, payroll check, and federal withholdings in the amount of \$360,328.14. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$12,903.35. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Philip Barbour High School (Band) – projected revenue - \$1,500.00, \$2,000.00; (Junior Class) - \$2,500.00

Philippi Middle School (Band) – projected revenue - \$1,800.00

### **Curriculum & Instruction –**

8. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure I

### **Facilities & Maintenance –**

9. Recommendation: Approve building/ground modifications. – Enclosure J

Kasson Elementary/Middle School (Pre-K Playground) – install a concrete pad under the storage building

10. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K

Philip Barbour High School on January 9, 2021, January 16, 2021, and January 23, 2021 – requested by Joseph Runyon for Annual retraining of coal miners

### **Food Service –**

### **Policies –**

### **Student Support –**

### **Transportation –**

**AGENDA**  
**October 26, 2020**

**Travel –**

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

**Vocational –**

**Personnel –**

12. Recommendation: Approve agreement with Western Governors University for student teaching. – Enclosure M
13. Recommendation: Approve agreement with the University of Phoenix for student teaching. – Enclosure N
14. Recommendation: Approve leave of absence (medical) for a professional employee at Philippi Elementary School for approximately 6 weeks. – Enclosure O
15. Recommendation: Accept the resignation of Jessica Sanetrik as a Multi-Categorical Instructor at Philip Barbour High School effective November 20, 2020. – Enclosure P
16. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

<b>Regular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Gail Wright	PES	Job 2928: Elementary Education Instructor
	PBHS, Itinerant	Job 2934: Multi-Categorical Instructor w/Autism
	PMS, Itinerant	Job 2938: Visually Impaired/Multi-Categorical Instructor

<b>Substitute Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Gregory Kepner	County	Job 2924: Substitute Teacher(s)

<b>Extra-Curricular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	County	Job 2936: Homebound Instructor
Joseph Bowen	County	Job 2937: Homebound Instructor
Mariah Murphy	KEMS	Job 2939: Special Education Designee (Extra-Curricular)

**AGENDA**  
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17. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Q)

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**AGENDA**  
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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

November 9, 2020, at 6:00 p.m. at the Board of Education Office (Regular Session)

**Adjournment**

**AGENDA**  
**October 26, 2020**

**ADDENDUM**

18. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure #1**

<b>Regular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Theodore Hancox	PBHS	Job 2895: Custodian