

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: October 20, 2015

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 26, 2015**, at the **Volga-Century Elementary School, 7004 Buckhannon Road, Volga, WV 26238.**

Call to Order

Pledge to Flag

Invocation

Volga-Century Elementary School – LSIC Presentation

Minutes -

Approve minutes of October 5, 2015 and October 12, 2015 meetings. – Enclosure A

Delegation(s) –

Andy Cocina/Wendel Energy

Reports –

Comprehensive Energy Study Report
September 2015 Financial Report – Enclosure B
Facilities Report

Superintendents Recommendations –

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Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio. – Enclosure C
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio. – Enclosure D

Business & Finance –

3. Recommendation: Approve budget adjustments. – Enclosure E
4. Recommendation: Approve payment of bills for the period of October 7, 2015 through October 20, 2015 at a total expenditure of \$169,038.62. – Enclosure F
5. Recommendation: Authorize the October 28, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure F)
7. Recommendation: Approve the final total of the October 15, 2015 payroll check and federal withholdings in the amount of \$354,683.54. – Enclosure G
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Elementary School (2nd Grade) – projected revenue - \$300.00

Belington Middle School (Band) – projected revenue - \$1,300.00; (Cheerleading) - \$200.00, \$200.00

Junior Elementary School (Office) – projected revenue - \$800.00

Kasson Elementary/Middle School (8th Grade) – projected revenue - \$300.00, \$500.00; (Barn Hill Preserve) - \$0.00; (PTO) - \$1,000.00

Philip Barbour High School (Class of 2019) – projected revenue - \$1,500.00; (Key Club) - \$400.00; (TSA) - \$1,000.00, \$1,000.00, \$500.00, \$1,500.00

Philippi Elementary School (Mrs. Long's Class) – projected revenue - \$1,000.00; (PTO) - \$200.00; (School) - \$3,000.00, \$700.00

Curriculum & Instruction –

9. Recommendation: Approve chaperones for Kasson Elem/Middle Schools 8th grade. – Enclosure I
10. Recommendation: Approve Memorandum of Understanding with the North Central West Virginia Community Action Association, Inc. – Head Start Program. – Enclosure J

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Facilities & Maintenance –

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K
- Belington Middle School on November 20, 2015 – requested by Becky Bartlett for School Dance; on November 14, 2015 – requested by Becky Bartlett for School Movie night
 - Junior Elementary School on December 5, 2015 – requested by Cindy Wilmoth for Craft/Vendor Show
 - Kasson Elem/Middle School on October 22, 2015 – requested by Dr. Teresa Marsh for Zoo Animal Presentation
 - Mount Vernon Elementary School on October 25, 2015 – requested by Roxanne Montgomery for Birthday Party; on November 1, 2015 – requested by Trena Smith for Birthday Party
 - Philip Barbour High School from October 16, 2015 – April 1, 2016 – requested by Carl Allen for Youth Wrestling
 - Volga-Century Elementary School on November 7, 2015 – requested by Sherri Dennis for Fall Carnival
12. Recommendation: Approve building/ground modifications. – Enclosure L
- Belington Elementary School (playground) – Install pavilion; (concrete slab) – install 10X20 storage unit

Food Service –

Policies –

Student Support –

Transportation –

13. Recommendation: Approve transportation travel requests. – Enclosure M

Travel –

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

15. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2015-2016 school year. – Enclosure O

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Personnel –

- 15. Recommendation: Accept resignation of Brandon Antion as assistant wrestling coach at Philip Barbour High School effective October 8, 2015. – Enclosure P
- 16. Recommendation: Accept resignation of Tammy Tucker as Principal/Teacher at Mount Vernon Elementary School effective December 1, 2015 or until the position is filled. – Enclosure Q
- 17. Recommendation: Approve leave of absence for Jessica Jones (maternity) beginning December 7, 2015 for approximately 6 weeks. – Enclosure R
- 18. Recommendation: Approve leave of absence for Laura Shelton (medical) beginning September 28, 2015 for 4-6 weeks. – Enclosure S
- 19. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

Name	School/Location	Position
	Philippi Middle School	864-Science/Social Studies Instructor

- 20. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure T)

<u>Substitute Assignments:</u>		
Name	School/Location	Position
	County	900-Substitute RN (closes 10-22-15)
	Philip Barbour High School	859-Long-term Substitute Multi-Categorical with Autism Instructor
	County	886-Substitute Teacher(s)

- 21. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure T)

Extra-Curricular Assignments:

Name	School/ Location	Position
	County	893-Multi-Categorical Homebound Instructor (closes 10-22-15)
	Belington Middle School	889-Assistant Boys Basketball Coach (closes 10-22-15)

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters - Enclosure U
2. Action to appoint new board member from the West district
3. Other

Next board meeting:

November 9, 2015 meeting at 6:00 p.m. at Belington Middle School (Regular Session)

Adjournment