

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: October 19, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 25, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the October 11, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Jonathon Carpenter – Middle School Baseball and Softball (rescheduled for 11/17/21)

Personnel Hearing

Reports –

September 2021 Financial Report – Enclosure B

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills for the period of October 6, 2021, through October 19, 2021, at a total expenditure of \$232,142.24. – Enclosure D
3. Recommendation: Authorize October 28, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure D)
5. Recommendation: Approve the final total of October 15, 2021, payroll check, and federal withholdings in the amount of \$398,231.19. – Enclosure E
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$20,958.66. – Enclosure F
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (Preschool) – projected revenue - \$500.00; (1st Grade) - \$500.00

Belington Middle School (Student Council) – projected revenue - \$500.00; (LSIC) - \$600.00; (Incentive Day Fund) - \$500.00

Kasson Elementary/Middle School (Agriculture Club) – projected revenue - \$0.00; (Music) - \$500.00

Philip Barbour High School (ProStart) – projected revenue - \$500.00; (Math Dept.) - \$500.00; (Football) - \$200.00; (PB Admin) - \$1,000.00, \$2,000.00

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Philip Barbour High School (Agribusiness Systems Students) – to Teter Lake on October 20, 2021; (Juniors/Seniors) – to WV Wesleyan College on November 9, 2021

Philippi Middle School (PBIS) – to Rich Farms on October 28, 2021

Facilities & Maintenance –

9. Recommendation: Approve the Planned Floor Equipment Maintenance Agreement with Liberty Distributors, Inc. – Enclosure I
10. Recommendation: Approve building/ground modifications. – Enclosure J

Belington Middle School (Staff Restroom) – install handicap support rail

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11. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K

Belington Middle School on October 29, 2021 – requested by Samantha Miller for Halloween Dance

Kasson Elementary/Middle School on December 11, 2021 – requested by Twila Matlick for Family Holiday Dinner

Food Service –

Policies –

12. Recommendation: Review revised policy 8210: Attendance, for second reading. – Enclosure L

Student Support –

13. Recommendation: Enter into an agreement with Trafera to purchase 2,800 Chromebook computers, the management console, filtering, four-year warranty, and cases for students. – Enclosure M

14. Recommendation: Approve contract with Best Life Therapy to provide Audiological services for the 2021-2022 school year. – Enclosure N

Transportation –

15. Recommendation: Approve transportation travel requests. – Enclosure O

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

17. Recommendation: Accept the resignation of Justin Carter as Head Girls Basketball Coach at Philippi Middle School effective October 13, 2021. – Enclosure Q

18. Recommendation: Approve the Clinical Teacher of Record Partnership agreement with Davis & Elkins College. – Enclosure R

19. Recommendation: Ratify the Two (2) days suspension with pay for a service employee assigned to the Transportation department.

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20. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure S**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3498: Groundsman/Custodian III/General Maintenance/Sanitation Plant Operator
Donald Metheney	County	Job 3519: Bus Operator, Rt. 14
	PBHS	Job 3523: Health Occupations Instructor
	PES	Job 3470: Elementary Education Instructor

Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Laura Shelton	BMS	Job 3500: Long Term Substitute Language Arts Instructor
	County	Job 3499: Substitute Aide(s)
Brittany Peacock	County	Job 3454: Substitute Custodian(s)
	County	Job 3394: Substitute Bus Operator(s)
	County	Job 3515: Substitute Bus Operator(s)
	County	Job 3454: Substitute Custodian(s)
Marsha Hopkins	County	Job 3468: Substitute Cook(s)

Extra-Curricular Employee Assignments 2021-22		
	County	Job 3512: Homebound Instructor
	County	Job 3513: Homebound Instructor
Joseph Stout	PMS	Job 3524: Head Girls Basketball Coach

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure S)

Randy Rockwell _____

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Items For Discussion, Consideration, and/or Possible Action –

1. Kasson Elementary/Middle School Newsletter – Enclosure T
2. PB Gazette – Enclosure U
3. Other

Next board meetings:

November 8, 2021, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment