

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: BEN GUIDO, SUPERINTENDENT

DATE: OCTOBER 20, 2010

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 25, 2010**, at the **Barbour County Board of Education Office, 105 South Railroad Street, Philippi, WV 26416**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the October 11, 2010 meeting. – Enclosure A

Delegation(s) –

Barbour County Extension Office (Roger Nestor)
Howard Swick – student needs

Reports –

Facilities Report

Superintendent's Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2010-2011. – Enclosure B

Business & Finance –

2. Recommendation: Approve budget adjustments. – Enclosure C

AGENDA
October 25, 2010

3. Recommendation: Approve payment of bills for the period of October 7, 2010 through October 20, 2010 at a total expenditure of \$263,720.19 - Enclosure D
4. Recommendation: Authorize the payment of rent and utility bills due before next board meeting not to exceed \$30,000.00. – (Refer to Enclosure D)
5. Recommendation: Authorize the October 28, 2010 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
6. Recommendation: Approve the final total of the October 15, 2010 payroll check and federal withholdings in the amount of \$732,566.95. – Enclosure E
7. Recommendation: Approve final total of utility bills in the amount of \$5,527.21. – Enclosure F
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure G

Belington Middle School (Athletic Boosters) – projected revenue - \$500.00
Kasson School (Science Dept./Nature Club) – projected revenue - \$500.00
Philip Barbour High School (Girls Basketball) – projected revenue - \$1,000.00;
(Athletic Department) - \$2,500.00; (Band) - \$1,500.00
Philippi Elementary School (Faculty Senate) – projected revenue - \$1,000.00
Philippi Middle School (Athletic Boosters) – projected revenue - \$200.00, \$1,000.00,
\$200.00, \$400.00

9. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure H

Belington Middle School on every Friday – requested by Ricky Rinehart and Justin Pharis for basketball
Kasson School on December 5, 2010 – requested by Twila Matlick for Christmas Dinner
Mt. Vernon Elementary School on November 13, 2010 – requested by Amy McCord for baby shower; on October 17, 2010 – requested by Connie McCord for Birthday Party
10. Recommendation: Authorize the Superintendent to take steps necessary for the Board to continue as a party plaintiff in litigation seeking to relieve county boards of education from the requirements of chapter 5, article 16D, of the West Virginia Code with respect to the reporting and funding of Other Postemployment Benefits, including relieving county boards of education from any obligation to contribute to the West Virginia Retiree Health Benefit Trust Fund in any amount over and above the Minimum Annual Employer Payment, and with the understanding that such litigation will also seek to declare the State's responsibility for all reporting and funding requirements of the same statute with respect to Other Postemployment Benefits on behalf of employees of county boards of education.

AGENDA

October 25, 2010

11. Recommendation: Approve agreement with eSchool Solutions to provide a substitute employee management system. – Enclosure I

Curriculum & Instruction –

12. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Junior Elementary School (5th Grade) – to Belington Middle School on October 26, 2010
Kasson School (PK-4th Grade) – to Kasson School Area on October 26-28, 2010; (Band)
– to Belington on November 11, 2010; to Morgantown on November 29, 2010
Mt. Vernon Elementary School (4th and 5th Grade) – to Philippi Middle School on
October 26, 2010
Volga-Century Elementary School (5th Grade) – to Philippi Middle School on October
26, 2010

Facilities –

13. Recommendation: Approve building/ground modifications. – Enclosure K

Kasson School (Band Room) – install hanging pegboard
Philip Barbour High School (Room V4) –install new whiteboard

Food Service –

Policies –

Student Support –

Transportation –

14. Recommendation: Approve transportation travel requests. – Enclosure L

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

16. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2010-2011 school year. – Enclosure N

Personnel –

17. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure O

AGENDA
October 25, 2010

18. Recommendation: Employ the following personnel for the 2010/2011 school year. **Employment is contingent upon certification and clearance of criminal conviction as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – Enclosure P

Linda Haller, LPN/Special Needs Classroom Aide/Transportation Aide, Philip Barbour High School (remainder of 200 day contract)

Paulette Bailey, Half-time Cook, Kasson Elem/Middle School (remainder of 200 day contract)

Jackie Barr, Secondary Literacy Coach home based at Philippi Middle School (remainder of 200 day contract effective October 27, 2010)

19. Recommendation: Employ the following personnel for the 2010/2011 school year. **Employment is contingent upon certification and clearance of criminal conviction as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – Enclosure Q

Extra Curricular Assignments

Randy Stuart, Assistant Boy's Basketball Coach, Philippi Middle School

Roberty Kelley, Assistant Boy's Basketball Coach, Belington Middle School

Julia Feather, Head Girl's Basketball Coach, Belington Middle School

Gergory Murphy, Head Wrestling Coach, Philippi Middle School

Terry Baughman, Head Girl's Basketball Coach, Philippi Middle School

G. Neil Baker, Head Boy's Basketball Coach, Philippi Middle School

Bruce Blankenship, Head Swim Coach, Philip Barbour High School

20. Recommendation: Employ the following extra-curricular personnel for the 2010/2011 school year. – Enclosure R

_____, Critical Need Afterschool Tutor, Belington Elementary School

_____, Critical Need Afterschool Tutor, Junior Elementary School

_____, Critical Need Afterschool Tutor, Mt. Vernon Elementary School

_____, Critical Need Afterschool Tutor, Philippi Elementary School

_____, Critical Need Afterschool Tutor, Volga-Century Elementary School

_____, Critical Need Afterschool Tutor, Kasson School

_____, Critical Need Afterschool Tutor, Belington Middle School

_____, Critical Need Afterschool Tutor, Philippi Middle School

_____, After School Supervision, Volga-Century Elementary School

AGENDA
October 25, 2010

21. Recommendation: Employ the following substitute personnel for the 2010/2011 school year. **Employment is contingent upon certification and clearance of criminal conviction as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – Enclosure S

Harry Nicholas, Bus Operator
_____, Aide
Ashley Corley, Secretary
Jeri Robinson, RN

22. Recommendation: Approve a medical leave of absence for Vicki Gogikar from October 11, 2010 to approximately November 11, 2010. – Enclosure T
23. Recommendation: Approve a continued medical leave of absence for Brett Mick until approximately November 23, 2010. – Enclosure U

AGENDA
October 25, 2010

Items For Discussion, Consideration and/or Possible Action -

1. School Newsletters – Enclosure V
2. Cold Breakfasts around the county
3. Revision of Elementary Report Cards
4. Possible revision of ISE and Curriculum Days from 2 hour delay to 2 hour early dismissal
5. \$100 per teacher for classroom supplies as opposed to Zero Budget
6. Bullying/Harassment and Intimidation Policy; Racial, Sexual, Religious/Ethnic Harassment and Violence Policy; Student Code of Conduct Policy; Employee Code of Conduct – Enclosure W
7. Maintenance Vehicles – Enclosure X
8. Other

Adjournment