

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: October 17, 2023

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 23, 2023**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the October 9, 2023 meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Philippi Elementary School Presentation
Scorecard review

Delegation(s) –

Reports –

Facilities Report/Selection of Architect
September 2023 Financial Report – Enclosure B

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approved budget adjustments. – Enclosure C
2. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D
 - A. Belington Middle School
 1. (Athletics) - \$500.00
 2. (Athletics) - \$500.00
 3. (School) - \$500.00
 4. (Science) - \$2,000.00
 5. (Science) - \$7,000.00
 6. (Science Dept.) - \$2,000.00
 - B. Philip Barbour High School
 1. (Boys Basketball) - \$500.00
 2. (FBLA) - \$200.00
 - C. Philippi Middle School
 1. (Football) - \$5,000.00
 2. (School) - \$500.00
3. Recommendation: Approve regular payroll in the amount of \$415,821.17. – Enclosure E
4. Recommendation: Approve payment of bills in the amount of \$408,768.59. – Enclosure F
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$17,921.03. – Enclosure G
6. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$3,625.66. – Enclosure H
7. Recommendation: Approve the following school support organizations for the 2023-2024 school year. – Enclosure I

Belington Elementary
PTA
Belington Middle
Band Boosters
PTO
Junior Elementary
None
Kasson Elem/Middle
PTO

Philip Barbour High
Band Boosters
Philippi Elementary
PTO
Philippi Middle
PTO

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Curriculum & Instruction -

8. Recommendation: Approve/Confirm curricular trips. – Enclosure J
- A. Belington Middle School
 - 1. (Incentive Trip) – to Belington Skatezone on October 30, 2023
 - B. Junior Elementary School
 - 1. (Entire School) – to Good Samaritan Center on October 25, 2023
 - 2. (Entire School) – to Hayride (River Road) on October 31, 2023
 - C. Kasson Elementary/Middle School
 - 1. (Whole School) – to Robinson Grand Theatre on November 16, 2023
 - D. Philip Barbour High School
 - 1. (Philip Barbour Drumline/Percussion Class) – to Morgantown, WV on November 6, 2023
 - 2. (HSTA and CAN Students) – to Stonewall Resort on November 9, 2023

Facilities & Maintenance –

9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K
- A. Belington Middle School
 - 1. November 11, 2023 – requested by Christina Sterck for Spaghetti Dinner
 - B. Philip Barbour High School
 - 1. October 23, 2023 – requested by Heather Perkins for 4-H Officer's Training

Food Service –

Policies –

Student Support –

10. Recommendation: Approve an agreement with Belington Community Medical Services Association, Inc. for School-Based Health services. – Enclosure L

Transportation –

11. Recommendation: Approve transportation travel requests. – Enclosure M

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

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Personnel –

13. Recommendation: Accept the resignation/retirement of Mark Lamb as an Itinerant Assistant Attendance Officer effective October 13, 2023. – Enclosure O
14. Recommendation: Accept the resignation of Chase Byrne as a Communities in Schools Site Coordinator at Philippi Middle School effective October 16, 2023. – Enclosure P
15. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 11117 Bus Operator, Route 24
	Kasson Elementary & Middle School	JobID: 11118 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 11119 Itinerant School Nurse – RN
	Belington Elementary School	JobID: 11717 Elementary Education Instructor
Anna Marsh	Belington Elementary School	JobID: 11718 Early Childhood Classroom Assistant Teacher/Kindergarten Aide/Supervisory Aide/Transportation Aide
Alicia Tinney	Junior Elementary School	JobID: 11720 Principal (half-time)/Instructor (half-time)
	Philippi Elementary School	JobID: 11724 Itinerant Preschool/Preschool Special Needs Instructor (half-time)
Sarah Newcome	Barbour Board Office	JobID: 11786 Itinerant Truancy Diversion Specialist

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 11121 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 11122 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 11123 Substitute Bus Operator(s)

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Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 11716 Head Softball Coach

16. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Q)

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Items For Discussion, Consideration, and/or Possible Action –

1. Kasson School Newsletter – Enclosure R
2. Annie Smiles Toy Drive – Enclosure S
3. Executive Session
4. Other

Next board meetings:

November 13, 2023, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment