

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: October 7, 2014

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 13, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Minutes -

Approve minutes of September 8, 2014, September 10, 2014 and September 22, 2014 meetings. –
Enclosure A

Delegation(s) –

Reports –

Monthly Attendance – Enrollment Report for Month Ending: October 3, 2014 – Enclosure B
Facilities Report

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2014-2015. – Enclosure C

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2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-County attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure D

Business & Finance –

3. Recommendation: Approve payment of bills for the period of September 17, 2014 through October 6, 2014 at a total expenditure of \$178,445.90. – Enclosure E
4. Recommendation: Authorize the October 15, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
5. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
6. Recommendation: Approve the final total of the September 28, 2014 payroll check and federal withholdings in the amount of \$522,535.30. – Enclosure F
7. Recommendation: Approve final total of utility bills in the amount of \$15,689.50 (Run #1). – Enclosure G
8. Recommendation: Approve final total of utility bills in the amount of \$44,353.92 (Run #2). – Enclosure H
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I

Belington Elementary School (PTA) – projected revenue - \$5,000.00, \$100.00, \$200.00, \$500.00, \$500.00, \$500.00

Belington Middle School (Student Council) – projected revenue - \$500.00

Mount Vernon Elementary School (School) – projected revenue - \$100.00, \$100.00

Philip Barbour High School (Key Club) – projected revenue - \$0.00, \$0.00

Philippi Elementary School (Preschool) – projected revenue - \$1,000.00, (PTO) - \$5,000.00

Philippi Middle School (School) – projected revenue - \$500.00

Volga-Century Elementary School (PTO) – projected revenue - \$400.00

Curriculum & Instruction –

10. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Kasson Elem/Middle School (PreK-4th Grade) – to Kasson area October 9, 2014

Philip Barbour High School (FFA) – to Robert C. Byrd High School on October 11, 2014; to Charm Farms, Beverly WV on October 9, 2014; (New Tech) – to Morgantown on October 24, 2014; (Juniors & Seniors) – to D&E College on October 8, 2014; to Philippi on October 15, 2014

Volga-Century Elementary School (School) – to Volga area on October 15, 2014

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11. Recommendation: Approve the county strategic plan. – Enclosure K
12. Recommendation: Approve Belington Elementary Schools strategic plan. – Enclosure L
13. Recommendation: Approve Belington Middle Schools strategic plan. – Enclosure M
14. Recommendation: Approve Junior Elementary Schools strategic plan. – Enclosure N
15. Recommendation: Approve Kasson Elem/Middle Schools strategic plan. – Enclosure O
16. Recommendation: Approve Mount Vernon Elementary Schools strategic plan. – Enclosure P
17. Recommendation: Approve Philip Barbour High School Complex’s strategic plan. – Enclosure Q
18. Recommendation: Approve Philippi Elementary Schools strategic plan. – Enclosure R
19. Recommendation: Approve Philippi Middle Schools strategic plan. – Enclosure S
20. Recommendation: Approve Volga-Century Elementary Schools strategic plan. – Enclosure T
21. Recommendation: Approve the creation of a Debate Club/Team at Philip Barbour High School. - Enclosure U
22. Recommendation: Approve CTE students to receive embedded credit for the College 101 course in identified CTE courses. – Enclosure V
23. Recommendation: Approve educational leave request for a student at Mount Vernon Elementary School. – Enclosure W
24. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure X
25. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure Y
26. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure Z
27. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure AA

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Facilities & Maintenance –

28. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure BB
- Belington Elementary School on every Friday – requested by Brandi Price for Softball Practice; on December 06, 2014 – requested by Paula Townsend BES PTA for Craft Show; on February 6, 2015 – requested by Paula Townsend BES PTA for Dance; on October 24, 2014 - requested by Paula Townsend BES PTA for Dance; on November 1, 2014 - requested by Paula Townsend BES PTA for Fall Carnival
- Junior Elementary School on October 20, 2014 – requested by Dr. Teresa Marsh for Hay Ride/Reading Night; on October 24, 2014 – requested by Dr. Teresa Marsh for Trunk or Treat and Dance
- Philippi Middle School on November 8, 2014 – requested by Carla Knotts for Baby Shower

Food Service –

Policies –

29. Recommendation: Review new policy, Comprehensive School Counseling Program. – Enclosure CC

Student Support –

Transportation –

30. Recommendation: Approve transportation travel requests. – Enclosure DD

Travel –

31. Recommendation: Approve/Confirm requests for professional leave. – Enclosure EE

Vocational –

Personnel –

32. Recommendation: Approve medical leave of absence for Janis Sweet from October 6, 2014 through approximately November 12, 2014. – Enclosure FF
33. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure GG

Extra Curricular Assignments

Laura Cozad	Cook: Supper Program	PMS
Toby Poling	Head Boys Track Coach	PBHS
_____	Mentor Teacher	
_____	Mentor Teacher	
_____	Mentor Teacher	

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34. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure HH

Kimberly Nestor	Substitute Teacher	
Jaime Kittle	Substitute Teacher	
Janet Kittle	Substitute Bus Driver	
_____	Substitute Bus Driver	
Aaron Grose	Substitute Aide	
_____	Substitute Aide	
Julie Martin	Long Term Substitute Math Teacher	PBHS
_____	Long Term Substitute PE/Health Teacher	KEMS
_____	Long Term Substitute Multi-Categorical Teacher with AU	PES
_____	Long Term Substitute Teacher	BES
_____	Long Term Substitute Itinerant Multi-Categorical Teacher with AU	Home Base: PMS

35. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure II

Kimberly Burnett	Middle School Literacy Coach Homer Base: PMS	
Teresa Childers	Title I Director/Manager of K-5 C & I/Technology	
Melissa Fox	Half Time Cook	PES
_____	Early Childhood Assistant Teacher/	BES
_____	Supervisory Aide/Transportation Aide	
_____	Secretary	KEMS

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure JJ
2. Revision to Policy 7200, Student Grading System procedures – Enclosure KK
3. Other

Next board meeting:

October 27, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)
with Volga-Century Elementary and Junior Elementary School LSIC
presentations

Adjournment

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Addendum

Curriculum & Instruction –

36. Recommendation: Approve/Confirm curricular trips. – Enclosure #1

Philip Barbour High School (HSTA) – to Elkins on October 24, 2014

Facilities & Maintenance –

37. Recommendation: Approve _____ to provide the roof replacement at Mount Vernon and Volga-Century Elementary Schools at a cost of \$_____. – Enclosure #2
38. Recommendation: Approve _____ to perform a Comprehensive Energy Audit of all BCS facilities. Upon successfully being awarded a Needs Project through the School Building Authority of West Virginia, they will continue their services by fulfilling the proposed project. – Enclosure #3