

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: October 6, 2015

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 12, 2015**, at the **Mount Vernon Elementary School, 27 Stillhouse Road, Flemington, WV 26347.**

Call to Order

Pledge to Flag

Invocation

Mount Vernon Elementary School – LSIC Presentation

Minutes -

Approve minutes of September 28, 2015 meeting. – Enclosure A

Delegation(s) –

Andy Cocina/Wendel Energy
Julia Scott/President, Barbour Co. AFT

Reports –

Comprehensive Energy Study Report
Facilities Report
Attendance/Enrollment Report – Enclosure B

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio. – Enclosure C

Business & Finance –

2. Recommendation: Approve payment of bills for the period of September 5, 2015 through October 6, 2015 at a total expenditure of \$115,328.46. – Enclosure D
3. Recommendation: Authorize the October 15, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure D)
5. Recommendation: Approve final total of utility bills in the amount of \$23,353.66. – Enclosure E
6. Recommendation: Approve the final total of the September 28, 2015 payroll check and federal withholdings in the amount of \$518,762.22. – Enclosure F
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (Office) – projected revenue - \$1,000.00

Belington Middle School (Intercom) – projected revenue - \$1,500.00; (PTA) - \$1,000.00, \$500.00, \$800.00

Philip Barbour High School (Boys Basketball) – projected revenue - \$1,200.00; (FEA) - \$100.00; (HOSA) - \$250.00; (Math) - \$2,000.00

Philippi Elementary School (Faculty Senate) – projected revenue - \$1,000.00, \$2,000.00; (PreK/Kindergarten) - \$1,500.00

Volga-Century Elementary School (PTO) – projected revenue - \$300.00

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Belington Elementary School (Kindergartens) – to Sickler Farm on October 28, 2015

Philip Barbour High School (HSTA) – to Elkins on October 30, 2015; (Juniors/Seniors) – to WV Wesleyan on October 12, 2015

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Facilities & Maintenance –

9. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Philip Barbour High School on October 26, 2015 – requested by Barb Wolfe for 4-H Officer Training School; on November 11, 2015 – requested by D.J. Harris for Shop with A Cop; on November 13, 2015 – requested by PBHS Athletics for Bingo; on October 24, 2015 – requested by Shannon England for Birthday Party
Philippi Middle School on November 7, 2015 – requested by Marcus Johnson for Birthday Party

Food Service –

Policies –

10. Recommendation: Repeal policy 6310, Personal Leave Incentive Program. – Enclosure J

Student Support –

Transportation –

11. Recommendation: Approve transportation travel requests. – Enclosure K

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

Personnel –

13. Recommendation: Accept resignation of Billie Jean Wishart as a substitute teacher effective October 6, 2015. – Enclosure M
14. Recommendation: Approve leave of absence for Becky Kines (medical) beginning September 30, 2015 for approximately three weeks. – Enclosure N

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15. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure O**

Name	School/Location	Position
William Hornick	Philippi Middle School (home base)	831-Technology Systems Specialist
Connie Mayle	Kasson Elementary/Middle School	845-Early Childhood Classroom Assistant Teacher/PreK Special Needs Aide/Supervisory Aide/Transportation Aide (half-time)
April Paugh	Belington Elementary School	846- Early Childhood Classroom Assistant Teacher/PreK Special Needs Aide/Supervisory Aide/Transportation Aide
	Kasson Elementary/Middle School	885-Multi-Categorical with Autism Instructor (closes 10-09-15)
		848-Bus Operator, Route 28 (closes 10- 09-15)
		849-Bus Operator, Route 5 (closes 10- 09-15)
	Itinerant	881-Alternative Learning Center Instructor (closes 10-09-15)
	Philippi Elementary School	882-Multi-Categorical Instructor with Autism (closes 10-09-15)
	Philippi Middle School	883-Elementary Education Instructor (closes 10-09-15)
	Belington Middle School	884-Special Education Aide/Supervisory Aide/Transportation Aide (closes 10-09-15)
	Kasson Elementary/Middle School	885-Multi-Categorical with Autism Instructor (closes 10-09-15)

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16. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure P**

<u>Substitute Assignments:</u>		
Name	School/Location	Position
	County	815-Substitute Secretary
	County	815-Substitute Secretary
	County	815-Substitute Secretary
	County	815-Substitute Secretary
David Williams	County	832-Substitute Custodian
	Home School-Belington Middle School	851-Long-Term Substitute Hearing Impaired/Multi-Categorical Itinerant (closes 10-09-15)
	Home School- Kasson Elementary/Middle School	852-Long-Term Substitute Gifted/Multi-Categorical Instructor (closes 10-09-15)
	Philip Barbour High School	861-Long-Term Substitute Health Instructor (closes 10-09-15)
	Philippi Middle School	863-Long-Term Substitute Music Instructor (half-time) (closes 10-09-15)
	Belington Middle School	866-Long-Term Substitute 5 th Grade Instructor (closes 10-09-15)

17. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure Q**

Extra-Curricular Assignments:

Name	School/ Location	Position
	Kasson Elementary/Middle School	879-Volunteer Assistant Girls Basketball Coach (closes 10-09-15)
	Philippi Middle School	880-Head Boys Basketball Coach (closes 10-09-15)

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters - Enclosure R
2. Board member resignation – Reggie Trefethen - Enclosure S
3. Other

Next board meeting:

October 26, 2015 meeting at 6:00 p.m. at Volga-Century Elementary School (Regular Session)

Adjournment