

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: BEN GUIDO, SUPERINTENDENT

DATE: OCTOBER 6, 2010

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 11, 2010**, at the **Barbour County Board of Education Office, 105 South Railroad Street, Philippi, WV 26416**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the September 27, 2010 meeting. – Enclosure A

Delegation(s) –

Judge Alan Moats – Dropout prevention/Truancy
Belington Elementary School Faculty Senate

Proclamation –

October 1, 2010 through October 31, 2010 – Disability Awareness Month – Enclosure B

Reports –

Facilities Report
Monthly Attendance – Enrollment report

Superintendent's Recommendations –

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Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2010-2011. – Enclosure C

Business & Finance –

2. Recommendation: Approve budget adjustments. – Enclosure D
3. Recommendation: Approve payment of bills for the period of September 24, 2010 through October 6, 2010 at a total expenditure of \$221,216.31 - Enclosure E
4. Recommendation: Authorize the payment of rent and utility bills due before next board meeting not to exceed \$30,000.00. – (Refer to Enclosure E)
5. Recommendation: Authorize the October 15, 2010 payroll and federal withholdings not to exceed the amount of \$590,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
6. Recommendation: Approve the final total of the September 28, 2010 payroll check and federal withholdings in the amount of \$848,436.15. – Enclosure F
7. Recommendation: Approve final total of rents/utility bills in the amount of \$29,671.88. – Enclosure G
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure H

Belington Elementary School (Office) – projected revenue - \$100.00

Belington Middle School (Yearbook) – projected revenue - \$2,000.00, \$2,000.00

Junior Elementary School (PTO) – projected revenue - \$500.00, \$25.00

Mt. Vernon Elementary School (Student Body) – projected revenue – \$0.00

Philip Barbour High School (HOSA) - \$50.00, \$100.00, \$200.00, \$200.00, \$25.00;
(Library) - \$750.00; (Future Educator's Association) - \$200.00, \$200.00

Philippi Elementary School (PTO) – projected revenue - \$1,000.00

Volga-Century Elementary School (PTO) – projected revenue - \$50.00

9. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Belington Middle School on November 12, 2010 – requested by Cindi Short for Relay for Life rally; on October 10, 2010 – requested by Jodie Everson for birthday party; on October 15, 2010 – requested by Frank Kyle for Cub Scout Lock-in; on every Thursday – requested by Frank Kyle for Cub Scouts

Junior Elementary School on November 11-12, 2010 – requested by Laura Hart for School Carnival

Mt. Vernon Elementary School on October 2, 2010 – requested by Heather McCord for birthday party

Philip Barbour High School on October 25, 2010 – requested by Barb Wolfe for 4-H

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Officer Training; on July 19-23, 2011 – requested by Julie Scott for WV Library Association – Annual Summer Refresher

10. Recommendation: Award the following photography bids for the 2010/2011 school year: - Enclosure J

_____, Kasson Elem/Middle School Athletics and Band
Photography Bid

_____, Kasson Elem/Middle School Spring Fund Raiser
Photography Bid

Curriculum & Instruction –

11. Recommendation: Approve/Confirm curricular trips. – Enclosure K

Philip Barbour High School (Future Education Association) – to Olgebay Park on November 3-5, 2010; (FFA) – to Indianapolis, Indiana on October 20-23, 2010

12. Recommendation: Approve Chaperones for Philippi Middle School Band for the 2010/2011 school year. – Enclosure L

Facilities –

13. Recommendation: Approve building/ground modifications. – Enclosure M

Kasson School (Room #115) – install whiteboard; (Room #120) – hang bulletin board
Philip Barbour High School (Room V3) – remove old chalkboards and install new smartboard

Food Service –

Policies –

14. Recommendation: Review revised policy 7400: Barbour County Student Retention Policy for first reading – Enclosure N

Student Support –

15. Recommendation: Approve contract with Best Life Therapy to provide Speech Therapy Services for the 2010-2011 school year. – Enclosure O

Transportation –

16. Recommendation: Approve transportation travel requests. – Enclosure P

Travel –

17. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

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Vocational –

Personnel –

18. Recommendation: Employ the following personnel for the 2010/2011 school year. **Employment is contingent upon certification and clearance of criminal conviction as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – Enclosure R

Lora Phillips, Cook, Philippi Elementary School
Alaina Fortney, Itinerant Supervisory Pre-K Special Needs/Special Education Aide/Transportation Aide, Belington Elementary School effective October 25, 2010
Sarah Lefler, Itinerant Multi-Categorical Instructor with Autism, home based at Philippi Elementary School
_____, Middle School Literacy Coach
_____, Half-time Long term substitute Language Arts Instructor, Belington Middle School

19. Recommendation: Employ the following personnel for the 2010/2011 school year. – Enclosure S

Extra Curricular Assignments
Michael Ferguson, Mentor Teacher
Charla Reger, Mentor Teacher
Tonya Baker, Mentor Teacher
Sandy Taylor, Head Cheerleading Coach, Kasson School
Rick Daugherty, Assistant Wrestling Coach, Philip Barbour High School
Tesla Trader, Assistant Volunteer Cheerleading Coach, Philippi Middle School

20. Recommendation: Employ the following substitute personnel for the 2010/2011 school year. **Employment is contingent upon certification and clearance of criminal conviction as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – (Refer to Enclosure S)

_____, Custodian
_____, Custodian
_____, Bus Operator
Scott Cooper, Teacher
Linda Baumgardner, Teacher

21. Recommendation: Approve a medical leave (maternity leave) of absence for Jennifer Martin to begin approximately November 28, 2010 for approximately six weeks. – Enclosure T

22. Recommendation: Allow Sarah Booth a student at Davis & Elkins College to complete her 20 hours of field experience. – Enclosure U

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Items For Discussion, Consideration and/or Possible Action -

1. School Newsletters – Enclosure V
2. One Man Volleyball Team – Enclosure W
3. Public Library Funding
4. Other

Adjournment