

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: October 3, 2017

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 9, 2017**, at the **Junior Elementary School, 415 West First Street, Junior, WV 26275.**

Call to Order

Pledge to Flag

Invocation

Junior Elementary School LSIC Presentation

Minutes -

Approve minutes of September 25, 2017 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Monthly Attendance – Enrollment Report for month ending: September 5, 2017 – Enclosure B

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of September 20, 2017 through October 3, 2017 at a total expenditure of \$263,157.46. – Enclosure C
2. Recommendation: Authorize the October 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the September 28, 2017 payroll check and federal withholdings in the amount of \$506,998.05. – Enclosure D
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Elementary School (American Heart Association) – projected revenue - \$400.00
Belington Middle School (Student Council) – projected revenue - \$2,000.00
Junior Elementary School (1st Grade) – projected revenue - \$150.00, \$150.00; (4th Grade trip & supplies) - \$300.00; (Honor Roll Banquet) - \$300.00
Kasson Elementary/Middle School (Middle School) – projected revenue - \$0.00; (Robotics) - \$500.00, \$800.00; (School) - \$500.00, \$600.00, Books; (Student Council) - \$60.00
Philip Barbour High School (Art) – projected revenue \$400.00; (Class of 2019) - \$2,000.00; (Hat Day) - \$40.00; (Student Council-Pep Club) - \$50.00; (Teacher T-Shirts) - \$100.00

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Kasson Elementary/Middle School (Band) – to Buckwheat Festival on September 29, 2017; (Lady Eagles Robotics team) – to Westwood Middle School on October 11, 2017; (LEGO Robotics team) – to Bridgeport on November 18, 2017; (VEX EDR Teams) – to Fairmont on February 10, 2018
Philip Barbour High School (FFA) – to Fairmont on October 14, 2017; (HOSA) – to Jackson’s Mill on October 19, 2017; (Seniors & Juniors) – to WV Wesleyan on October 24, 2017
Philippi Middle School (8th Grade) – to Charleston on October 18, 2017; (Band) – to Hershey Park on May 11-12, 2018; (School) – to AB Pool on September 28, 2017
7. Recommendation: Approve educational leave for a student at Philippi Middle School. – Enclosure G
8. Recommendation: Approve educational leave for a student at Philippi Middle School. – Enclosure H

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9. Recommendation: Approve chaperones for Kasson Elementary/Middle School Band for the 2017/2018 school year. – Enclosure I
10. Recommendation: Approve chaperones for Kasson Elementary/Middle School robotics field trip on October 11, 2017. – Enclosure J

Facilities & Maintenance –

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K
 - Kasson Elementary/Middle School on October 19, 2017 – requested by Teresa Marsh for Family Night at Book Fair; on October 26, 2017 – requested by Teresa Marsh for Pumpkin Drop; on October 20, 2017 – requested by Teresa Marsh for Trunk or Treat & Fall Dance
 - Philip Barbour High School Complex on October 27, 2017 – requested by Kirsten Wetzel and Cadie McNaboe for Breast Cancer Survivors Cook Out; on October 15, 2017 – requested by Nikki England for Birthday Party; on October 13, 2017 – requested by Toby Poling for Lock-in for Young Life

Food Service –

Policies –

12. Recommendation: Adopt revised policy 4200, Wellness on second reading. – Enclosure L

Student Support –

Transportation –

13. Recommendation: Approve transportation travel requests. – Enclosure M

Travel –

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

Personnel –

15. Recommendation: Accept resignation of Laura Shelton as an after school academic tutor at Junior Elementary School effective September 25, 2017. - Enclosure O

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16. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure P**

Regular Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
	Itinerant, PBHS	1676: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
Marcus Johnson (will move at the beginning of the 2018/2019 school year)	PBHS	1667: High School Teaching: Physical Education

17. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure P)

Zachariah John Wilson _____

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure Q
2. Other

Next board meetings:

October 23, 2017 at 6:00 p.m. at Belington Elementary School LSIC Presentation
(Regular Session)

Adjournment