

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: October 2, 2018

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, October 8, 2018**, at the **Belington Elementary School, 471 Morgantown Pike, Belington, WV 26250.**

Call to Order

Pledge to Flag

Invocation

Belington Elementary School LSIC Presentation

Minutes –

Approve minutes of September 24, 2018 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Monthly Attendance/Enrollment Report – Enclosure B

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of September 19, 2018 through October 2, 2018 at a total expenditure of \$100,195.58. – Enclosure C
2. Recommendation: Authorize the October 15, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the September 28, 2018 payroll check and federal withholdings in the amount of \$464,724.78. – Enclosure D
5. Recommendation: Approve final total of utility/copier bills in the amount of \$585.11. – Enclosure E
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (Preschool) – projected revenue - \$100.00

Kasson Elem/Middle School (8th Grade) – projected revenue - \$475.00; (School) – Products, Items

Philip Barbour High School (Athletics) – projected revenue - \$5,000.00, \$500.00, \$200.00; (Class of 2022) - \$2,500.00

Philippi Elementary School (3rd Grade) – projected revenue \$200.00; (Library) - \$700.00

Philippi Middle School (School) – projected revenue – Books; (Band) - \$500.00, \$400.00, \$1,000.00, \$1,000.00

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7. Recommendation: Approve the following school support organizations for 2018-2019 school year. – Enclosure G

Belington Elementary
PTA
Belington Middle
Band Boosters
Junior Elementary
None
Kasson Elem/Middle
PTO
Philip Barbour High
Band Boosters
Athletic Boosters
Philippi Elementary
PTO
Faculty Senate
Philippi Middle
Athletic Boosters
PTO
Band Boosters

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Belington Elementary School (Preschool) – to Rich’s Farm on October 24, 2018
Junior Elementary School (3rd & 4th Grades) – to the Junior area on October 23-24, 2018;
(1st-4th Grades) – to Junior Fire Hall on October 11, 2018
Philip Barbour High School (European Travelers) – to Europe on June 18-July 4, 2019;
(FFA) – to Indianapolis, Indiana on October 23-27, 2018; (11th & 12 Grades) – to
WV Wesleyan College on October 23, 2018; (FFA) – to Fairmont on October 20,
2018; (FBLA) – to Flatwoods on October 29-30, 2018; (FFA) – to Morgantown on
October 20, 2018; (HSTA/CNA Students) – to Elkins on November 9, 2018
Philippi Middle School (6-8th ELA) – to Fairmont State and Valley Falls State Park on
November 2, 2018

9. Recommendation: Approve Libby Nestor as a chaperone for Philip Barbour High Schools FFA trip to Indianapolis, Indiana on October 23-27, 2018. – Enclosure I
10. Recommendation: Approve chaperones for Kasson Elementary/Middle Schools 5th Grade band for the 2018/2019 school year. – Enclosure J
11. Recommendation: Approve chaperones for Philippi Middle School Band for the 2018/2019 school year. – Enclosure K
12. Recommendation: Approve educational leave request for a student at Philippi Middle School. - Enclosure L

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Facilities & Maintenance –

13. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure M
- Kasson Elem/Middle School on November 3, 2018 – requested by Teresa Marsh for School Carnival
 - Philip Barbour High School on November 14-15, 2018 and April 29-May 2, 2019, - requested by Briana Pudsell for Choir rehearsals; on November 16, 2018 and May 3, 2019 – requested by Briana Pudsell for Choir Concert; on November 11-27, 2018 and May 6-8, 2019 – requested by Briana Pudsell for Theatre rehearsals; on November 28-30, 2018 and May 9-11, 2019 – requested by Briana Pudsell for Theatre Shows; on December 8-9, 2018 – requested by Holly Talkington for Youth Wrestling Tournament; on various dates from October 2018 to October 2019 – requested by Holly Talkington for Youth Wrestling; on November 24, 2018 – requested by Paige Zacavish for Birthday Party; on November 18, 2018 – requested by Tammy Martin Zimmerman for Class of 2022 Primitive Bingo
 - Philippi Middle School on October 12, 2018 – requested by Carla Taylor for Family Movie Night

Food Service –

Policies –

14. Recommendation: Adopt revised policy 6710: Employment of Retired Teachers as substitute teachers in areas of critical need and shortage on second reading. – Enclosure N

Student Support –

Transportation –

15. Recommendation: Approve transportation travel requests. – Enclosure O

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

17. Recommendation: Approve the payment of timesheets for Ray Freeman for hours that were worked outside of their extra-curricular job postings. – Enclosure Q
18. Recommendation: Accept resignation of Lindsay Goudy as a volunteer assistant Swim coach at Philip Barbour High School effective September 30, 2018. – Enclosure R
19. Recommendation: Accept resignation of Richard Mouser as an Assistant Boys Basketball Coach at Philip Barbour High School effective September 11, 2018. - Enclosure S

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20. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure T**

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 2023: School Nurse - RN (half-time)
repost	PES, Itinerant	Job 2025: Multi-Categorical w/Autism Instructor
repost	PBHS, Itinerant	Job 2026: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
repost	PES, Itinerant	Job 2029: PreK/Prek Special Needs Instructor (half-time)
repost	PBHS	Job 2030: Option Pathway Instructor/Mathematics Instructor
repost	BMS, Itinerant	Job 2039: Hearing Impaired/Multi-Categorical Instructor
repost	PBHS	Job 2040: Counselor
repost	PBHS	Job 2047: Mathematics Instructor
repost	PBHS	Job 2057: Mathematics Instructor
	County	Job 2085: Homebound Instructor/Virtual School Facilitator
Travis Delauder	PMS	Job 2087: Custodian

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
Mary Porter	County	Job 2035: Substitute School Nurse RN(s)
	County	Job 2037: Substitute LPN/Aide(s)
	County	Job 2058: Substitute Custodian(s)
repost	PES, Itinerant	Job 2060: Long Term Substitute PreK/Prek Special Needs Instructor (halftime)
repost	PES, Itinerant	Job 2061: Long Term Substitute Multi-Categorical w/Autism Instructor
repost	PBHS	Job 2062: Long Term

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		Substitute Counselor
repost	PBHS	Job 2063: Long Term Substitute Mathematics Instructor
Barbara Anderson, Brandy Bennett	County	Job 2064: Substitute Secretary(s)
Rochelle Mitchell, Lauren Corder	County	Job 2072: Substitute Aide(s)
	County	Job 2080: Substitute Bus Operator(s)
	County	Job 2083: Substitute Teacher(s)
Tracey Lantz	County	Job 2059: Substitute Cook(s)
	PBHS	Job 2086: Long Term Substitute Physical Education/Health Instructor

Extra-Curricular Employee Assignments 2018-19

Name of Person	Location	Job ID: Position
repost	PBHS	Job 2038: Athletic Trainer (Winter Sports)
Justin Carder	BMS	Job 2081: Assistant Girls Basketball Coach
Trevor Mouser	BMS	Job 2084: Assistant Boys Basketball Coach
James Carpenter	PBHS	Job 2088: Assistant Boys Basketball Coach
	PBHS	Job 2089: Volunteer Assistant Swim Coach

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure T)

Amanda Castro

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure U
2. Other

Next board meetings:

October 22, 2018 at 6:00 p.m. at Philip Barbour High School LSIC Presentation (Regular Session)

November 13, 2018 at 6:00 p.m. at Junior Elementary School LSIC Presentation (Regular Session)

Adjournment