

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: September 21, 2011

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 26, 2011**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the September 9, 2011 and September 12, 2011 meetings. – Enclosure A

Delegation(s) –

Philip Barbour High School Foundation
Christie Allen – Classroom issues

Recognition (s) –

Reports –

FY 2011 Financial Report
Expenditure Report – Enclosure B
Facilities Report
Substitute Call System

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2011-2012 contingent upon compliance with pupil-teacher ratio. – Enclosure C

AGENDA
September 26, 2011

2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2011-2012. – Enclosure D

Business & Finance –

3. Recommendation: Approve budget adjustments. - Enclosure E
4. Recommendation: Approve payment of bills for the period of September 7, 2011 through September 21, 2011 at a total expenditure of \$285,284.81. – Enclosure F
5. Recommendation: Authorize the September 28, 2011 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
6. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure F)
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure G

Belington Elementary School (2nd Grade) – projected revenue - \$400.00

Belington Middle School (Band) – projected revenue - \$1,500.00, \$1,500.00, \$1,000.00

Junior Elementary School (PTO) – projected revenue - \$50.00

Kasson Elem/Middle School (Athletics) – projected revenue - \$500.00; (Media) - \$2,000.00; (Band) - \$500.00; (Office) - \$300.00; (PTO) - \$400.00, \$400.00, \$300.00

Mt. Vernon Elementary School (Office) – projected revenue - \$200.00; (Grades K-5) - Books

Philip Barbour High School (Class of 2012) - projected revenue - \$200.00; (TSA) - \$3,000.00; (HOSA) - \$300.00, \$300.00

Philippi Elementary School (Mrs. Moss's Class) – projected revenue - \$0.00; (Mrs. Wolfe's Class) - \$0.00, \$0.00, \$0.00, \$0.00, \$0.00, \$0.00, \$0.00, \$0.00, \$0.00, \$0.00; (Principal and Students) - \$1,500.00; (Mrs. Carpenter's PreK Class) - \$0.00, \$0.00

Philippi Middle School (Student Academic Recognition) – projected revenue - \$5,000.00, \$500.00

8. Recommendation: Agree to support the efforts put forth by the WV Legislature regarding OPEB. – Enclosure H

AGENDA
September 26, 2011

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Kasson Elem/Middle School (Varsity Band) – to Philippi on November 11, 2011
Philippi Elementary School (Third, Fourth and Fifth Grades) – to Morgantown on December 7, 2011
Philippi Middle School (7th Grade) – to Pittsburgh on May 23, 2012; (8th Grade) – to Kennywood on May 24, 2012; (6th Grade) – to Seneca Rocks and Seneca Caves on May 22, 2012; (8th Grade) – to Charleston on November 17, 2011

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure J

Belington Middle School on the First and Third Thursdays of every month – requested by Melody Everett for Girl Scouts; on September 26, 2011 – requested by Robin McCauley for Baton Banquet; on October 15, 2011 – requested by Tammy and Aurora Arbogast for Dance for Senior Project; on September 29, 2011 and October 13, 2011 – requested by Frank Shahan for Cub Scouts; on every second Monday of each month – requested by Darla Goff for 4-H
Mt. Vernon Elementary School on October 9, 2011 – requested by Margaret Montgomery for Baby Shower; on September 20, 2011 – requested by Barbara Satterfield for Cub Scouts
Philip Barbour High School on November 11, 2011 – requested by World Vision for Motivational Speaker

11. Recommendation: Approve passive consent for 2nd grade cardiac project. – Enclosure K

Facilities –

12. Recommendation: Approve building/ground modifications. – Enclosure L

Belington Elementary School (Classroom 4) – install dry erase board; (Classroom 2) – install dry erase board
Kasson School (Room 133) – install white board; (Room 114) – install overhead projector and pencil sharpener

Food Service –

Policies –

13. Recommendation: Review revised policy 6350, Vacation and Holidays, for first reading. – Enclosure M
14. Recommendation: Adopt revised policy 8200, School Attendance Zones, on second reading. – **Refer to Minutes of September 12, 2011**

AGENDA
September 26, 2011

Student Support –

15. Recommendation: Enter into contract with Interim Health Care for substitute nursing services for the 2011-2012 school year. – Enclosure N

Transportation –

16. Recommendation: Approve transportation travel requests. – Enclosure O

Travel –

17. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

18. Recommendation: Accept resignation of Holly Price as a LPN/Aide at Philippi Middle School effective October 10, 2011. – Enclosure Q
19. Recommendation: Accept resignation of Sarah Watkins as a substitute teacher effective September 19, 2011. – Enclosure R
20. Recommendation: Approve a medical leave (maternity leave) of absence for Jessica Hedrick from September 12, 2011 through approximately October 28, 2011. – Enclosure S
21. Recommendation: Approve a medical leave of absence for Kristi Freeman from September 9, 2011 for approximately six weeks. – Enclosure T
22. Recommendation: Approve a leave of absence for Elaine Benson from October 31, 2011 through November 23, 2011. – Enclosure U
23. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure V

_____, Long Term Substitute Nurse (RN), Philippi Middle School
(beginning September 28, 2011 through approximately November 21, 2011 or
until employee returns)

_____, Substitute Bus Operator

_____, Multi-Categorical Instructor w/Autism, Philippi Middle
School

_____, Long Term Substitute Multi-Categorical Instructor
w/Autism, Philippi Middle School (position will terminate at the end of 2011/2012
school year)

26. Recommendation: Approve trained volunteers as per Board of Education policy. **Contingent upon clearance of criminal convictions.** – Enclosure W

AGENDA
September 26, 2011

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure X
2. 5 year plan – Enclosure Y
3. Other

Adjournment