

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Reggie Trefethen, Jr.

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: September 16, 2014**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 22, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Recognition (s) –**

**Minutes -**

**Delegation(s) –**

**Reports –**

FY 14 Financial Report  
August 2014 Financial Report – Enclosure A  
Monthly Attendance – Enrollment Report for Month Ending: September 5, 2014 – Enclosure B  
Facilities Report

**Superintendents Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-County attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure C

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2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2014-2015. – Enclosure D

**Business & Finance –**

3. Recommendation: Approve payment of bills for the period of September 3, 2014 through September 16, 2014 at a total expenditure of \$158,780.66. – Enclosure E
4. Recommendation: Authorize the September 28, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
5. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
6. Recommendation: Approve the final total of the September 15, 2014 payroll check and federal withholdings in the amount of \$348,909.54. – Enclosure F
7. Recommendation: Approve the FY 14 Financial Report.
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (PTA) – projected revenue - \$500.00  
Belington Middle School (Youth & Government) – projected revenue - \$1,000.00  
Junior Elementary School (PTA) – projected revenue - \$1,500.00; (Office) - \$500.00  
Kasson Elem/Middle School (Athletic Boosters) – projected revenue - \$3,000.00; (PTO) - \$2,000.00, \$12,000.00, \$700.00  
Philip Barbour High School (FEA) – projected revenue - \$75.00, (TSA) - \$5,000.00; (Volleyball) - \$500.00  
Philippi Middle School (Athletic Boosters) – projected revenue - \$1,000.00; (PE) - \$1,000.00

**Curriculum & Instruction –**

9. Recommendation: Approve/Confirm curricular trips. – Enclosure H  

Belington Middle School (Band) – to Belington on December 6, 2014; to Clarksburg on October 25, 2014; to Philippi on October 18, 2014; to Philippi on December 5, 2014; to Belington on September 20, 2014  
Philip Barbour High School (FEA) – to Bridgeport on October 2, 2014
10. Recommendation: Approve Confucius Classroom Annual Operating Fund Application. - Enclosure I
11. Recommendation: Approve consultant agreement with Educational Consulting, Inc. for the 2014-2015 school year. – Enclosure J

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12. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure K
13. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure L
14. Recommendation: Approve chaperones for Kasson Elem/Middle School Band for 2014/2015 – Enclosure M

### **Facilities & Maintenance –**

15. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure N
  - Belington Elementary School on September 19, 2014 – requested by Paula Townsend for Belington Elementary School PTA Movie Fun Night
  - Belington Middle School on September 20, 2014 – requested by Nekeya Chevalier for Birthday party
  - Kasson Elem/Middle School on various dates in September 2014 through December 2014 – requested by Marlene Pennington for Girls on the Run; on various dates throughout the 2014-2015 school year – requested by Jennifer Phillips for PTO activities;
  - Mt. Vernon Elementary School once a month throughout the 2014-2015 school year – requested by Angie Thomas for 4-H meetings; on September 21, 2014 – requested by Kylie McGee for Birthday Party
  - Philippi Middle School on September 14, 2014 – requested by Marcus Johnson for Birthday Party
16. Recommendation: Approve building/ground modifications. – Enclosure O
  - Belington Middle School (Room 10) – install digital projector
  - Mt. Vernon Elementary School (Front Entrance) – install bulletin board
  - Philip Barbour High School (CTE Room 1) – install light switch

### **Food Service –**

### **Policies –**

17. Recommendation: Adopt revised policy 8200, School Attendance Areas on third reading. – Enclosure P

### **Student Support –**

18. Recommendation: Approve Interagency Agreement for preschool collaborative program. – Enclosure Q

### **Transportation –**

19. Recommendation: Approve transportation travel requests. – Enclosure R

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**Travel –**

20. Recommendation: Approve/Confirm requests for professional leave. – Enclosure S

**Vocational –**

**Personnel –**

21. Recommendation: Accept resignation of Sandra Stalnaker as a substitute aide effective August 25, 2014. – Enclosure T
22. Recommendation: Accept resignation of Sharon Allen as a secretary at Kasson Elem/Middle School effective September 26, 2014. – Enclosure U
23. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure V

_____	.5 Itinerant Pre-K/Pre-K Special Needs Instructor	Home Base: PES
Tonya Beltre	Multi-Categorical instructor with AU	PES
	As per 18A-4-7a, move from present position will not occur	
	Until the start of the 205/16 school year	
_____	Multi-Categorical Instructor with AU	PES
_____	Multi-Categorical Instructor with AU	PBHS
_____	Itinerant Multi-Categorical Instructor with AU	Home Base: PMS
_____	Kindergarten/ECAT/Supervisory Aide/Transportation Aide	MTV
_____	Itinerant Multi-Categorical Instructor with AU	Home Base: BMS
_____	Chemistry/Physic Instructor	PBHS
_____	Special Education Aide/Supervisory/Transportation Aide	PBHS

24. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

Vernon Woods                      Long Term Substitute Bus Operator Rt. 15

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25. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

Extra Curricular Assignments

_____	Assistant Boys Basketball Coach	PBHS
June Collins	Mentor Teacher	
Debra Daugherty	Mentor Teacher	
_____	Mentor Teacher	
_____	Mentor Teacher	
_____	Mentor Teacher	
_____	Volunteer Assistant Volleyball Coach	PMS
_____	Volunteer Assistant Volleyball Coach	BMS
_____	Cook (Fresh Fruit)	BES
_____	Cook (Fresh Fruit)	MTVES
_____	Cook (Fresh Fruit)	PES
_____	Cook (Fresh Fruit)	PES
_____	Cook (Fresh Fruit)	PES

26. Recommendation: Approve Memorandum of Understanding for Fairmont State University Teacher Candidates and Student Teachers. – Enclosure Y
27. Recommendation: Allow Rochelle Nestor at student at Fairmont State University to complete 30 hours of field observation in a multi-categorical classroom at Belington Middle School. – Enclosure Z

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**Items For Discussion, Consideration and/or Possible Action –**

1. Administrative Transfers – Enclosure AA
2. School Newsletters – Enclosure BB
3. Other

Next board meeting:

October 13, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

**Adjournment**