

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/86701143587?pwd=aE1HRzE2V3RRUkxDNUpKYXhsZCtNQ09>

Meeting ID: 867 0114 3587

Passcode: n4JNMj

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: September 8, 2020

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 14, 2020**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve minutes of August 24, 2020, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2020/2021. – Enclosure B

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2. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2020/2021 contingent upon compliance with pupil-teacher ratio. – (Refer to Enclosure B)

Business & Finance –

3. Recommendation: Approve payment of bills for the period of August 19, 2020, through September 8, 2020, at a total expenditure of \$290,141.61. – Enclosure C
4. Recommendation: Authorize September 15, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
5. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
6. Recommendation: Approve the final total of August 28, 2020, payroll check, and federal withholdings in the amount of \$110,740.61. – Enclosure D
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$11,987.46. – Enclosure E
8. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (Office) – projected revenue - \$400.00
Belington Middle School (Volleyball) – projected revenue - \$200.00
Kasson Elementary/Middle School (Office) – projected revenue - \$300.00, \$500.00
Philip Barbour High School (Cheerleading) – projected revenue - \$3,000.00; (Athletics) - \$1,000.00

Curriculum & Instruction –

9. Recommendation: Approve educational leave request for a student at Belington Elementary School. – Enclosure G

Facilities & Maintenance –

Food Service –

10. Recommendation: Accept bid from Chartwells to provide boxed meals for the 2020/2021 school year. – Enclosure H

Policies –

Student Support –

Transportation –

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Travel –

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure I

Vocational –

Personnel –

12. Recommendation: Accept the resignation of Cheryl Hawkins as a Special Ed Designee at Kasson Elementary/Middle School effective September 1, 2020. – Enclosure J
13. Recommendation: Accept the resignation/retirement of Sandra Taylor as a Teacher at Kasson Elementary/Middle School effective August 20, 2020. – Enclosure K
14. Recommendation: Approve mutual agreement with Alex Pugh to modify current employment term from 240 days of employment to 260 days of employment retroactive to July 1, 2020. – Enclosure L
15. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** –Enclosure M

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 2853: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	BES	Job 2877: Elementary Education Instructor
David Taylor	KEMS	Job 2893: Elementary Education Instructor
	County	Job 2892: Virtual School/Homebound Teacher
	PMS, Itinerant	Job 2891: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	PBHS, Itinerant	Job 2875: School Nurse - RN (half-time)

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PMS	Job 2872: Long Term Substitute Mathematics Instructor
Jamie Kittle	BMS	Job 2890: Long Term Substitute Language Arts Instructor

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	PES, Itinerant	Job 2874: Long Term Substitute Multi-Categorical w/Autism Instructor
Phillis Tarley	County	Job 2855: Substitute Aide(s)

Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PBHS	Job 2851: Athletic Trainer (Fall Sports)
	PBHS	Job 2888: Volunteer Assistant Cheerleading Coach
	BMS	Job 2894: Assistant Girls Basketball Coach

16. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure M)

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Items For Discussion, Consideration and/or Possible Action –

1. Families First Coronavirus Act requests – Enclosure N
2. Other

Next board meetings:

September 28, 2020, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment