

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: September 6, 2011

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 12, 2011**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the August 22, 2011 meeting. – Enclosure A

Delegation(s) –

Recognition (s) –

Reports –

New School Buses (Carl Bolton)
Facilities Report

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. - Enclosure B
2. Recommendation: Approve payment of bills for the period of August 18, 2011 through September 6, 2011 at a total expenditure of \$209,605.89. – Enclosure C

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3. Recommendation: Authorize the September 15, 2011 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure C)
5. Recommendation: Approve the final total of the August 26, 2011 payroll check and federal withholdings in the amount of \$107,725.10. – Enclosure D
6. Recommendation: Approve final total of utility bills in the amount of \$25,901.22. - Enclosure E
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure F

Belington Elementary School (Office) – projected revenue - \$300.00, \$2,000.00;
(Library/Media) - \$2,000.00, \$2,000.00

Belington Middle School (8th Grade) – projected revenue - \$1,500.00

Junior Elementary School (School) – projected revenue - \$100.00; (PTO) - \$50.00;
(Music) - \$30.00, \$100.00

Kasson Elem/Middle School (Office) – projected revenue - \$1,500.00, \$1,000.00;
(Athletic Boosters) - \$1,000.00, \$2,500.00, \$2,000.00; (Band) - \$500.00;
(School) - \$300.00

Philip Barbour High School (FFA) - projected revenue - \$500.00, \$500.00, \$500.00,
\$500.00, \$500.00, \$500.00, \$500.00, \$500.00, \$500.00, \$500.00, \$500.00,
\$500.00, \$500.00, \$500.00, \$500.00, \$500.00, \$500.00, \$500.00, \$500.00,
\$500.00, \$500.00; (Golf) - \$2,500.00; (Band) - \$2,000.00, \$2,000.00,
\$2,000.00; (FBLA) - \$475.00; (Student Council) - \$300.00, \$1,000.00,
\$300.00, \$300.00; (TSA) - \$400.00, \$300.00, \$300.00, \$300.00, \$500.00,
\$500.00, \$300.00; (Junior Class) - \$7,000.00; (Volleyball) - \$200.00

Philippi Elementary School (Mrs. Morrison's Class) – projected revenue - \$0.00,
\$0.00, \$0.00, \$0.00, \$0.00, \$0.00; (School) - \$0.00; (Faculty Senate) -
\$4,500.00; (Miss Scarberry's 4th Grade) - \$0.00; (Mrs. Carpenter's PreK Class)
- \$0.00; (Media) - \$500.00

Philippi Middle School (Office) – projected revenue - \$5,000.00

Volga-Century Elementary School (School) – projected revenue - \$100.00

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Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure G
 - Kasson Elem/Middle School (Varsity Band) – to Kingwood on September 30, 2011; to Fair grounds on August 29, 2011; (3rd Grade) – to Fair grounds on September 1, 2011
 - Philip Barbour High School (FFA) – to Morgantown on September 17, 2011; to Morgantown on September 20-22, 2011; to Indianapolis, Indiana on October 19-22, 2011; (Band) – to Cape Canaveral, Florida on February 15-19, 2012 or February 22-26, 2012
9. Recommendation: Approve chaperones for the Kasson Elem/Middle School Varsity Band for the 2011/2012 school year. – Enclosure H
10. Recommendation: Approve chaperones for the Kasson Elem/Middle School Kid's day at the Barbour County Fair on September 1, 2011. – Enclosure I
11. Recommendation: Approve chaperones for the Belington Middle School band for the 2011/2012 school year. – Enclosure J
12. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K
 - Bus Garage on the 1st Saturday on every Month for WVEA Monthly Meeting – requested by Ira Mayle
 - Belington Elementary on September 5, 2011 through December 3, 2011 – requested by Terry Evans for Girls on the Run
 - Belington Middle School on every Tuesday beginning September 6, 2011 – requested by Kristen Sturdivant for Zumba Fitness
 - Kasson Elem/Middle School on November 25-26, 2011 – requested by Kelly Poling for Wedding Reception
 - Mt. Vernon Elementary School every Monday thru Thursday beginning September 6, 2011 – requested by Tammy Tucker for Kid REACH
 - Philip Barbour High School on November 12, 2011 – requested by Thomas Short for American Youth Football Cheerleading competition; on the 2nd Sunday of each month – requested by Thomas Short for Barbour County American Youth football meetings
 - Philippi Middle School on every Sunday for the 2011/2012 school year – requested by Jack Reger and David Neff for Church – SS and Worship Service

Facilities –

Food Service –

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Policies –

13. Recommendation: Adopt revised policy 1200, School Board Meetings on third reading. – **Refer to Minutes of August 11, 2011**
14. Recommendation: Adopt new policy 6140, National Board Certified Teacher, on second reading. – **Refer to Minutes of August 11, 2011**
15. Recommendation: Adopt revised policy 6800 and 8410, Cell Phone Use in Schools or on Work Time on second reading. – **Refer to Minutes of August 11, 2011**
16. Recommendation: Review revised policy 8200, School Attendance Zones, for first reading. – Enclosure L

Student Support –

17. Recommendation: Enter into contract for Psychological services for the 2011-2012 school year. – Enclosure M

Transportation –

18. Recommendation: Approve transportation travel requests. – Enclosure N

Travel –

19. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

20. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2011-2012 school year. – Enclosure P

Personnel –

21. Recommendation: Approve unpaid leave for Teri McGilton beginning September 12, 2011 through September 16, 2011. – Enclosure Q
22. Recommendation: Accept resignation of Linda Sharp as a substitute teacher effective August 26, 2011. – Enclosure R
23. Recommendation: Accept resignation of Portia Tipton as a multi-categorical instructor at Philippi Middle School. – Enclosure S
24. Recommendation: Accept resignation of Kim Fetter as Special Education Designee at Mt. Vernon Elementary School. – Enclosure T

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25. Recommendation: Accept resignation of Vratpal Gogikar as Special Education Designee at Kasson Elem/Middle School effective August 23, 2011. – Enclosure U
26. Recommendation: Accept resignation of Ceclia Davis as a substitute school nurse RN effective September 6, 2011. – Enclosure V
27. Recommendation: Accept resignation of Roconda Daugherty as a substitute aide effective September 6, 2011. – Enclosure W
28. Recommendation: Approve a medical leave of absence for Thomas Kittle for approximately 6 weeks. – Enclosure X
29. Recommendation: Approve clinical collaboration with Alderson-Broaddus College for the 2011-2012 school year. – Enclosure Y
30. Recommendation: Allow Tonya Ferguson to observe various administrators in the county, as required as part of the Education Leadership certificate program at Salem-International University. – Enclosure Z
31. Recommendation: Allow Michael Ferguson to observe various administrators in the county, as required as part of the Education Leadership certificate program at Salem-International University. – Enclosure AA
32. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure BB

Rita Kennedy, Supervisory Kindergarten Aide/Transportation Aide, Philippi Elementary School

_____, Coordinator of Services Payroll/Benefits, Central Office
_____, Long Term Substitute 2nd grade teacher, Belington Elementary School

Bruce Howell, Bus Operator, Route 26 (reconfigured)
_____, Long Term Substitute Bus Operator, Route 23 (beginning Sept. 14 through approximately 6 months or until employee returns)

Jennifer Marks, Long Term Substitute Cook, Belington Middle School (beginning Sept. 14 through November 22, 2011 or until employee returns)

_____, Long Term Substitute Secretary/Computer Operator/Switchboard Operator-Receptionist (beginning September 14 through November 22, 2011 or until employee returns)

Pamela Cress, Itinerant Sign Language Specialist/Transportation Aide, Belington Elementary School

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33. Recommendation: Employ the following substitute personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure CC

_____, Cook
_____, Cook
_____, Teacher
_____, Teacher
_____, School Nurse (RN)
_____, School Nurse (RN)

34. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure DD

Extra Curricular Assignments

_____, Bus Operator, Project Isaac, Philippi Elementary School
_____, Bus Operator, Project Isaac, Philippi Elementary School
Joelle Kenney, Special Education Designee, Kasson Elem/Middle School
_____, Volunteer Assistant Football Coach, Belington Middle School
LaDonna Davis, Before/after school Supervision, Belington Middle School
Samantha Cox, Special Education Designee, Belington Middle School
Sarah Harris, SAT Co-Chair, Belington Middle School
Betina Shriver, SAT Co-Chair, Belington Middle School
_____, Bus Operator, Foundation in Education Class

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure EE
2. Sports Schedules – Enclosure FF
3. Computer bids
4. Superintendent Goals – Enclosure GG
5. Other

Adjournment