

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: September 4, 2018

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 10, 2018**, at the **Kasson Elementary/Middle School, 19 Kasson Road, Moatsville, WV 26405.**

Call to Order

Pledge to Flag

Invocation

Kasson Elem/Middle School LSIC Presentation

Minutes –

Approve minutes of August 27, 2018 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Monthly Attendance/Enrollment report – Enclosure B

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of August 22, 2018 through September 4, 2018 at a total expenditure of \$141,953.41. – Enclosure C
2. Recommendation: Authorize the September 14, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the August 28, 2018 payroll check and federal withholdings in the amount of \$136,737.55. – Enclosure D
5. Recommendation: Approve final total of utility/copier bills in the amount of \$1,938.59. – Enclosure E
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (PTA) – projected revenue - \$500.00, \$500.00, \$500.00, \$1,000.00, \$1,000.00, \$1,000.00; (Special Needs Dept.) - \$200.00, \$200.00; (4th Grade) - \$600.00

Junior Elementary School (4th Grade) – projected revenue - \$200.00, \$200.00; (1st Grade) - \$200.00; (Office) - \$450.00, \$500.00; (School) - \$500.00; (Strawberry) - \$800.00

Kasson Elementary/Middle School (Volleyball) – projected revenue - \$500.00; (Band)- \$250.00

Philip Barbour High School (AG FFA) – projected revenue - \$250.00

Philippi Elementary School (PreK) – projected revenue - \$1,000.00; (Kindergarten/PreK) - \$1,000.00; (Office) - \$500.00

Philippi Middle School (School) – projected revenue - \$3,000.00

7. Recommendation: Approve contract with Solution Tree to provide onsite professional development. – Enclosure G

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Kasson Elementary/Middle School (School) – to Oak Hill, West Virginia on October 26-27, 2018

Philip Barbour High School (FFA) – to Cedar Lakes on September 27-28, 2018

Philippi Middle School (5th Grade & Mrs. Knotts Class) – to Parkersburg on September 24, 2018

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Facilities & Maintenance –

9. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I
- Belington Elementary School on November 3, 2018 – requested by Stephanie Moss for PTA Carnival; on September 14, 2018 – requested by Stephanie Moss for PTA Dance; on October 26, 2018 – requested by Stephanie Moss for PTA Dance; on December 14, 2018 – requested by Stephanie Moss for PTA Movie Night
Kasson Elementary/Middle School October 12, 2018 – requested by Teresa Marsh for Trunk or Treat and Middle School Dance
10. Recommendation: Approve building/ground modifications. – Enclosure J
- Philippi Elementary School (room 124) – install white board

Food Service –

Policies –

Student Support –

11. Recommendation: Approve Memorandum of Understanding with Marion County Board of Education to provide Medicaid services for the 2018/2019 school year. – Enclosure K

Transportation –

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

Personnel –

13. Recommendation: Accept resignation of Steven Carpenter as an assistant Boys' Basketball Ball Coach at Belington Middle School August 31, 2018. - Enclosure M
14. Recommendation: Accept resignation of Jonna Jones as Head Swim Coach at Philip Barbour High School effective August 23, 2018. - Enclosure N
15. Recommendation: Accept resignation of Curtis Bodkins as a Mathematics Instructor at Philip Barbour High School effective August 24, 2018. – Enclosure O
16. Recommendation: Accept resignation of Christen Carpenter as a substitute cook effective July 25, 2018. – Enclosure P

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17. Recommendation: Approve Memorandum of Understanding with Marshall University for the placement of teacher candidates and other school professionals for the 2018/2019 school year. – Enclosure Q
18. Recommendation: Approve student teachers from Alderson Broaddus University for the 2018/2019 School year. – Enclosure R
19. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	BMS, Itinerant	Job 1985: Hearing Impaired/Multi-Categorical Instructor
	PBHS	Job 1986: Mathematics Instructor
	County	Job 1988: Technology Systems Specialist (North)
	PBHS	Job 1998: Pro Start Instructor
	BMS	Job 2019: Assistant Principal
	Junior	Job 2020: Early Childhood Classroom Assistant Teacher/Kindergarten Aide/Supervisory Aide/Transportation Aide
	PES	Job 2021: Early Childhood Classroom Assistant Teacher/Kindergarten Aide/Supervisory Aide/Transportation Aide
	PBHS	Job 2022: Mathematics Instructor

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	County	Job 1994: Substitute LPN/Aide(s)
	County	Job 1992: Substitute Custodian(s)
	County	Job 1993: Substitute Cook(s)
	PES, Itinerant	Job 2043: Long Term Substitute Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 2044: Long Term Substitute PreK/Prek Special

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		Needs Instructor (halftime)
	PBHS	Job 2045: Long Term Substitute Option Pathway Instructor/Mathematics Instructor
	PBHS	Job 2046: Long Term Substitute Counselor
	PBHS	Job 2048: Long Term Substitute Mathematics Instructor
	County	Job 2050: Substitute Secretary

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS	Job 1984: Assistant Boys Soccer Coach
	PBHS	Job 1997: Athletic Trainer (Winter Sports)
	BMS	Job 2036: Head Cheerleading Coach
	BMS	Job 2041: Volunteer Assistant Girls Soccer Coach
	BMS	Job 2042: Volunteer Assistant Boys Soccer Coach
	PMS	Job 2019: Volunteer Assistant Football Coach
	JES	Job 2051: Cook (extra curricular)
	BES	Job 2052: Cook (extra curricular)
	PBHS	Job 2053: Volunteer Assistant Cheerleading Coach
	PBHS	Job 2054: Head Swim Coach

20. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure S)

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 2018: County Athletic/Activity Coordinator

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure S)

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters - EnclosureT
2. Other

Next board meetings:

September 24, 2018 at 6:00 p.m. at Philippi Elementary School LSIC Presentation
(Regular Session)

October 8, 2018 at 6:00 p.m. at Belington Elementary School LSIC Presentation (Regular
Session)

Adjournment