

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: September 5, 2012

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 10, 2012**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the August 28, 2012 meeting. – Enclosure A

Delegation(s) –

Recognition (s) –

Reports –

Facilities Report

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of August 22, 2012 through September 5, 2012 at a total expenditure of \$176,456.54. – Enclosure B

AGENDA

September 10, 2012

2. Recommendation: Authorize the September 14, 2012 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Approve the final total of the August 28, 2012 payroll check and federal withholdings in the amount of \$377,714.69. – Enclosure C
4. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure D

Belington Elementary School (Office) – projected revenue - \$200.00; (PTA) - \$200.00
Belington Middle School (Band) – projected revenue - \$1,500.00, \$1,500.00; (6th Grade) - \$935.00
Junior Elementary School (PTA) – projected revenue - \$400.00
Kasson Elem/Middle School (School) – projected revenue - \$800.00, \$500.00, \$1,000.00; (Athletic Boosters) - \$2,000.00; (Media) - \$2,000.00
Mt. Vernon Elementary School (PTO) – projected revenue - \$0.00
Philip Barbour High School (FEA) - projected revenue - \$100.00; (Athletics) - \$500.00; (Class of 2015) - \$900.00
Philippi Elementary School (Media) – projected revenue - \$500.00
Philippi Middle School (School) – projected revenue - \$200.00; (Academics) - \$500.00; (Cheerleading) - \$2,000.00; (Student Academics Recong.) - \$5,000.00

Curriculum & Instruction –

5. Recommendation: Approve/Confirm curricular trips. – Enclosure E

Philip Barbour High School (FFA) – to Morgantown on September 25-27, 2012
6. Recommendation: Approve chaperones for Philip Barbour High School Cross Country team for the 2012-2013 school year. – Enclosure F
7. Recommendation: Approve educational leave request for a student at Belington Middle School. – Enclosure G
8. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure H
9. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure I
10. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure J
11. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure K

AGENDA
September 10, 2012

12. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure L
13. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure M

Facilities –

14. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure N

Belington Middle School on October 1, 2012 – requested by Robin McCauley for Baton Banquet
Philip Barbour High School on October 11, 2012 – requested by Barbour County Chamber of Commerce for Meet the Candidates Night

Food Service –

Policies –

Student Support –

Transportation –

15. Recommendation: Approve transportation travel requests. – Enclosure O

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

17. Recommendation: Approve No Cause days for Linda Long for September 10-14, 2012. – Enclosure Q
18. Recommendation: Approve medical leave of absence (maternity) for Traci Hoffman beginning approximately October 5, 2012 through approximately November 23, 2012. – Enclosure R
19. Recommendation: Approve Memorandum of Understanding with Alderson-Broadus College. – Enclosure S
20. Recommendation: Approve students from Alderson-Broadus College for field placements in Special Education for the fall 2012 semester. - Enclosure T
21. Recommendation: Approve students from Alderson-Broadus College for field placements for the fall 2012 semester. - Enclosure U

AGENDA
September 10, 2012

22. Recommendation: Approve students from Alderson-Broaddus College as student teachers for the spring 2013 semester. – Enclosure V
23. Recommendation: Employ _____ as a substitute Bus Operator for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W
24. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

Extra Curricular Assignments

Kimberly Burnett, SAT Chair, Kasson Elem/Middle School
Julie Ware, Cook: Kid Reach Meals, Junior Elementary School (Sept. 17-Oct. 17, 2012 and may continue until the end of the school year if funding exists) (1.5 hours a day Monday-Thursday as Kid Reach is in operation)
Ashley McCauley, SAT Co-Chair, Belington Middle School
LaDonna Davis, SAT Co-Chair Belington Middle School
Susan Marsh, Special Education Designee, Mt. Vernon Elementary School
Carla Knotts, SAT Chair, Philippi Middle School

25. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

Donald Ware, Bus Operator/Mechanic Assistant, Bus Garage
_____, Custodian (1:00 p.m – 8:30 p.m.) Philip Barbour High School
_____, Custodian (10:00 a.m – 5:30 p.m.) Philip Barbour High School
Vratpal Gogikar, Multi-Categorical/Severely/Profoundly Impaired Instructor w/Autism, Belington Middle School (Assignment will begin at the beginning of the 2013/2014 school year due to WV Code 18A-4-7A)
Jennifer Phipps, Itinerant Special Education Aide/Pre-K Special Needs Aide/Transportation Aide home base at Philippi Elementary School (Position will terminate at the end of the 2012/2013 school year)
_____, LPN/Special Education Aide/Transportation Aide home base at Philip Barbour High School (Position will terminate at the end of the 2012/2013 school year)
_____, Instructor, Belington Elementary School (Pending final verification of student count) (Position will terminate at the end of the 2012/2013 school year)

AGENDA
September 10, 2012

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure Z
2. “Americanism” Essay Contest – Enclosure AA
3. Minutes of the May 10, 2012 Safe Schools Committee – Enclosure BB
4. Other

Next board meeting regular session on September 24, 2012 – 6:00 p.m. at Board of Education Office

Adjournment