

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: September 2, 2014

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, September 8, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Service Person of the Year Award
Teacher of the Year Award

Minutes -

Approve minutes of August 25, 2014 and August 27, 2014 meetings. – Enclosure A

Delegation(s) –

Ben Saenz/American Fidelity – regarding proposed change to dental insurance provider

Reports –

Facilities Report

Superintendents Recommendations –

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Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure B
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2014-2015. – Enclosure C

Business & Finance –

3. Recommendation: Approve payment of bills for the period of August 20, 2014 through September 2, 2014 at a total expenditure of \$93,217.26. – Enclosure D
4. Recommendation: Authorize the September 15, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
5. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure D)
6. Recommendation: Approve the final total of the August 28, 2014 payroll check and federal withholdings in the amount of \$154,170.23. – Enclosure E
7. Recommendation: Approve final total of utility bills in the amount of \$35,265.92. – Enclosure F
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (Library) – projected revenue - \$2,000.00, \$2,000.00, \$4,000.00

Belington Middle School (Band) – projected revenue - \$1,000.00, \$1,500.00, \$1,500.00, \$700.00; (Office) - \$1,000.00; (8th Grade) - \$300.00

Junior Elementary School (Preschool) – projected revenue - \$500.00

Kasson Elem/Middle School (Science Dept.) – projected revenue - \$500.00, \$800.00; (Media) - \$2,000.00; (Student Council) - \$0.00, \$0.00, \$150.00

Philip Barbour High School (Golf) – projected revenue - \$500.00, (Class of 2016) - \$500.00; (CTC) - \$500.00; (FFA) - \$1,500.00, \$500.00, \$500.00, \$500.00, \$500.00

Philippi Middle School (Athletic Boosters) – projected revenue - \$1,000.00, \$1,500.00, \$2,000.00; (Cheerleading) - \$300.00; (School) - \$400.00

Volga-Century Elementary School (PTO) – projected revenue \$1,500.00

9. Recommendation: Approve resolution authorizing investment in consolidated fund in regards to Investment Pool account for the Friends of George Byrer Field. – Enclosure H
10. Recommendation: Approve renewal of the underground storage tank liability insurance for the 2014/2015 school year. - Enclosure I

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Curriculum & Instruction –

11. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Belington Middle School (Band) – to Philippi on September 17, 2014; to Kingwood on September 25, 2014; to Philip Barbour High School on October 1, 2014; to Elkins on October 4, 2014
Philip Barbour High School (FFA) – to Cedar Lakes on September 25-27, 2014
12. Recommendation: Approve Philip Barbour High School to hold their Homecoming dance at the Philippi City building on September 17, 2014 at 7:00 p.m. – Enclosure K
13. Recommendation: Approve educational leave request for a student at Junior Elementary School. – Enclosure L
14. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure M
15. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure N
16. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure O
17. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure P
18. Recommendation: Approve chaperones for Belington Middle School Band for 2014/2015 – Enclosure Q

Facilities & Maintenance –

19. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure R

Belington Middle School on October 15, 2014 – requested by Sarah Harris for School Dance
Philippi Middle School on September 28, 2014 – requested by Brian Murphy for Emergency Vehicle Driver Training
20. Recommendation: Approve building/ground modifications. – Enclosure S

Belington Elementary School (Room 116) – install white board
Philip Barbour High School (V15) – install plaques
Philippi Middle School (Ball Field) – install building (Room 1) – reinstall TV on wall; (Room 1.5) – install white board/chalkboard; (Room 1) – install 2 tack boards
21. Recommendation: Approve the expense of the energy audit. – Enclosure T

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22. Recommendation: Approve the replacement of the roofs at Mt. Vernon and Volga-Century Elementary Schools. – Enclosure U

Food Service –

Policies –

23. Recommendation: Review revised policy 8200, School Attendance Areas for second reading. – Enclosure V

Student Support –

Transportation –

24. Recommendation: Approve transportation travel requests. – Enclosure W

Travel –

25. Recommendation: Approve/Confirm requests for professional leave. – Enclosure X

Vocational –

Personnel –

26. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

_____	Physical Education/Health Instructor	KEMS
_____	Multi-Categorical Instructor with AU	PES
_____	Itinerant Physical Education Instructor	Home Base: JES
_____	Itinerant Educational Interpreter	Assigned by Director
_____	.5 Pre-K/Pre-K Special Needs Instructor	PES
_____	Title I Director/Manage of K-5 C & I/Technology	
_____	Elementary Education Instructor	BES
_____	Elementary Education Instructor	BES
_____	Technology Systems Specialist South	
_____	Technology Systems Specialist North	
_____	Principal	JES/VCES
_____	Itinerant Special Education Aide/	Assigned by Director
_____	Itinerant Cook/Cafeteria Manager	Home Base: PMS

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27. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Z

_____	Long Term Substitute Teacher	PES
_____	Long Term Substitute Multi-Categorical Instructor with AU	PES
_____	Long Term Substitute Multi-Categorical Instructor with Alternate Mathematics Endorsement	PBHS
_____	Itinerant Long Term Substitute Multi-Categorical Instructor with AU	Home Base: MTVES
_____	Substitute Cook	

28. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure AA

Extra Curricular Assignments

Kimberly Swick	Volunteer Assistant Tennis Coach	PBHS
William Vance	Assistant Boys Soccer Coach	PBHS
Nicholas Wolfe	Assistant Football Coach	BMS
Gregory Louk	Bus Operator Extra Run Monday-Thursday	KEMS/BES
Joe Freeman	Bus Operator Extra Run Friday	KEMS/BES
_____	Volunteer Assistant Volleyball Coach	PMS
_____	Volunteer Assistant Volleyball Coach	BMS
_____	Assistant Cheerleading Coach	PBHS
_____	Cook: Supper Program	JES
_____	Cook: Supper Program	PBHS
_____	Cook: Supper Program	PMS
_____	Cook: Fresh Fruit Program	BES
_____	Cook: Fresh Fruit Program	JES
_____	Cook: Fresh Fruit Program	MTV
_____	Cook: Fresh Fruit Program	PES

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Items For Discussion, Consideration and/or Possible Action –

1. Rescinding of Administrative Transfer – Enclosure BB
2. Superintendents Goals
3. Dropout/Innovation Zone Grant
4. Other

Next board meeting:

September 22, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Personnel –

29. Recommendation: The following persons for multi-classification as an Early Childhood Teacher Assistant for the 2014/15 school year. **Multi-classification is contingent upon certification.** – Enclosure #1

Jennifer Phipps
Kelli Kittle
Kathy Halstead
Teresa Brown
Debra Bolyard
Dawn Kennedy
Stephanie Bailey
Carrie Martin
Leslie Sandridge
Tina Anglin
Cynthia Mayle
Rebecca Green
Marsha Mayle
Connie Mayle
Olive Zinn