

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: August 19, 2014

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 25, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Minutes -

Approve minutes of August 5, 2014, August 11, 2014 and August 13, 2014 meetings. – Enclosure
A

Delegation(s) –

Reports –

July 2014 Financial Report - Enclosure B
Facilities Report

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure C

AGENDA
August 25, 2014

2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2014-2015. – Enclosure D

Business & Finance –

3. Recommendation: Approve payment of bills for the period of August 7, 2014 through August 19, 2014 at a total expenditure of \$175,425.68, – Enclosure E
4. Recommendation: Authorize the August 28, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
5. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
6. Recommendation: Approve the final total of the August 15, 2014 payroll check and federal withholdings in the amount of \$75,786.15. – Enclosure F
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (Office) – projected revenue - \$300.00, \$200.00, \$500.00;
(PTA) - \$500.00, \$500.00

Belington Middle School (School) – projected revenue - \$500.00

Kasson Elem/Middle School (PTO) – projected revenue - \$1,000.00

Philip Barbour High School (Class of 2015) – projected revenue - \$2,000.00, \$500.00;
(Class of 2016) - \$2,000.00, \$500.00; (Student Council) - \$300.00

Philippi Middle School (Volleyball) – projected revenue - \$500.00

Volga-Century Elementary School (PTO) – projected revenue \$140.00, \$2,400.00

8. Recommendation: Approve agreement with Leading Unleashed LLC to provide school improvement work, administrative coach and staff development for Junior Elementary School during the 2014-2015 school year. – Enclosure H
9. Recommendation: Approve Clinical Facility Affiliation agreement with Alderson Broaddus University for the 2014-2015 school year. – Enclosure I

AGENDA
August 25, 2014

Curriculum & Instruction –

10. Recommendation: Approve/Confirm curricular trips. – Enclosure J
 - Belington Elementary School (3rd Grade) – to Barbour County Fair on August 28, 2014
 - Belington Middle School (Band) – to Barbour County Fair on August 25, 2014
 - Junior Elementary School (3rd Grade) – to Barbour County Fair on August 28, 2014
 - Kasson Elementary/Middle School (3rd Grade) – to Barbour County Fair on August 28, 2014; Kasson Elementary/Middle School (Band) to Barbour County Fair on August 25, 2014, (Band) to Kingwood on September 26, 2014
 - Mt. Vernon Elementary School (3rd-4th Grades) – to Barbour County Fair on August 28, 2014
 - Philippi Elementary School (3rd Grade) – to Barbour County Fair on August 28, 2014
 - Volga-Century Elementary School (2nd-3rd Grades) – to Barbour County Fair on August 28, 2014
11. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure K
12. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure L
13. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure M
14. Recommendation: Approve educational leave request for a student at Philip Barbour School. – Enclosure N
15. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure O
16. Recommendation: Approve educational leave request for a student at Volga-Century Elementary School. – Enclosure P
17. Recommendation: Approve chaperones for Kasson Elem/Middle Schools 3rd Grade Field Trip to the Barbour County Fair on August 28, 2014. – Enclosure Q
18. Recommendation: Approve chaperones for Philip Barbour High School Band for 2014/2015 – Enclosure R
19. Recommendation: Approve chaperones for Philip Barbour High School Cross Country for 2014/2015 – Enclosure S

AGENDA
August 25, 2014

Facilities & Maintenance –

20. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure T
- Belington Middle School on August 22, 2014 – requested by LaDonna Davis for Kids JAM
Great Game Night
- Philip Barbour High School on October 20, 2014 – requested by Dr. Donald Smith for
Meet the Candidate meeting

Food Service –

Policies –

21. Recommendation: Review revised policy 8200, School Attendance Areas for first reading. –
Enclosure U

Student Support –

Transportation –

22. Recommendation: Approve transportation travel requests. – Enclosure V

Travel –

23. Recommendation: Approve/Confirm requests for professional leave. – Enclosure W

Vocational –

Personnel –

24. Recommendation: Accept resignation of Stephanie Burge as a Kindergarten Teacher at Belington
Elementary School effective August 12, 2014. – Enclosure X
25. Recommendation: Accept resignation Tammy Hill as an Assistant Cheerleading Coach at Philip
Barbour High School effective August 15, 2014. – Enclosure Y
26. Recommendation: Approve Memorandum of Understanding with Alderson Broaddus University
for Student Teachers for the 2014-2015 school year. – Enclosure Z
27. Recommendation: Approve medical leave of absence for Willis Freeman until released to return
to work. – Enclosure AA
28. Recommendation: Approve medical leave of absence for James Stuart for approximately 2
months. – Enclosure BB
29. Recommendation: Approve Taylor Talbott as a student volunteer for the Board of Education
office for the 2014/2015 School year. - Enclosure CC

AGENDA
August 25, 2014

Items For Discussion, Consideration and/or Possible Action –

1. FY15 RESA Contracted Positions – Enclosure FF
2. Attendance zone Administrative Transfers - Enclosure GG
3. Denied attendance transfer requests – Enclosure HH
4. Direction related to CEFP/Rescinding of school closures
5. Superintendents Goals
6. Other

Next board meeting:

August 27, 2014 meeting at 6:00 p.m. at **Elkins Inn & Suites, 1200 Harrison Avenue, Randolph Center, Elkins, WV 26241** (Special Session)

September 8, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

AGENDA
August 25, 2014

ADDENDUM

Curriculum & Instruction –

- 32. Recommendation: Approve educational leave request for a student at Philip Barbour School. – Enclosure #1
- 33. Recommendation: Approve educational leave request for a student at Philip Barbour School. – Enclosure #2
- 34. Recommendation: Approve educational leave request for a student at Philip Barbour School. – Enclosure #3
- 35. Recommendation: Approve educational leave request for a student at Philip Barbour School. – Enclosure #4
- 36. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure #5
- 37. Recommendation: Approve Philip Barbour High School to hold their prom at the Bridgeport Conference Center on May 2, 2015 from 7:00 p.m. to 11:00 p.m. – Enclosure #6

Facilities & Maintenance –

- 38. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure #7

Belington Middle School on September 4, 2014 – requested by Mike Ferguson for Food Handlers Class

Personnel –

- 39. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #8

_____	Substitute Teacher
_____	Substitute Teacher
_____	Substitute Teacher
_____	Substitute Teacher
_____	Substitute Teacher

- 40. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure #9
