

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/83561918867?pwd=bXo1SUpKSFFmY09rNEJiNDZHdzVqUT09>

Meeting ID: 835 6191 8867

Passcode: 47JFRG

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: August 18, 2020**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 24, 2020**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve minutes of August 4, 2020, and August 10, 2020, meetings. – Enclosure A

**Recognitions –**

**Delegation(s) –**

**Reports –**

Attendance/Enrollment Report – Enclosure B

July 2020 Financial Report – Enclosure C

**Superintendents Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2020/2021. – Enclosure D

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2. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2020/2021 contingent upon compliance with pupil-teacher ratio. – (Refer to Enclosure D)

**Business & Finance –**

3. Recommendation: Approve budget adjustments. – Enclosure E
4. Recommendation: Approve payment of bills for the period of August 5, 2020, through August 18, 2020, at a total expenditure of \$236,984.52. – Enclosure F
5. Recommendation: Authorize August 28, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
6. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure F)
7. Recommendation: Approve the final total of August 14, 2020, payroll check, and federal withholdings in the amount of \$56,244.76. – Enclosure G
8. Recommendation: Approve the final total of utility/copier bills in the amount of \$12,105.24. – Enclosure H
9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I

Belington Elementary School (Office) – projected revenue - \$200.00, \$500.00  
Belington Middle School (Office/Whole School) – projected revenue - \$500.00, \$500.00  
Philip Barbour High School (Volleyball) – projected revenue - \$250.00; (Football) -  
\$1,500.00, \$10,000.00

**Curriculum & Instruction –**

10. Recommendation: Approve Memorandum of Understanding with North Central West Virginia Community Action Association, Inc. – Head Start Program. – Enclosure J

**Facilities & Maintenance –**

**Food Service –**

**Policies –**

**Student Support –**

11. Recommendation: Approve Memorandum of Understanding with Marion County Board of Education to provide Audiology services for the 2020/2021 school year. – Enclosure K

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12. Recommendation: Approve entering into a relationship with Brandon Wellness Center to expand School-Based Health to encompass mental health providers and psychological and psychiatric services. – Enclosure L

**Transportation –**

**Travel –**

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

**Vocational –**

**Personnel –**

14. Recommendation: Accept the resignation of Danielle Hart as an Itinerant School Nurse effective August 7, 2020. – Enclosure N
15. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** –Enclosure O

<b>Regular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Tammy Phillips	KEMS, Itinerant	Job 2839: Hearing Impaired/Multi-Categorical Instructor
	PES, Itinerant	Job 2840: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2841: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 2844: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 2854: Mathematics Instructor
	PES, Itinerant	Job 2849: Multi-Categorical w/Autism Instructor
	PBHS	Job 2850: Custodian
	KEMS	Job 2852: Elementary Education Instructor
	KEMS	Job 2864: Elementary Education Instructor
Courtney Phillips	BES, Itinerant	Job 2833: LPN/Special Needs Aide/Supervisory

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		Aide/Transportation Aide
Megan Jenkins	PES, Itinerant	Job 2863: School Nurse – RN
	County	Job 2865: Bus Operator, Rt. 14
Stephanie Hickman	BES	Job 2867: Elementary Education Instructor
	BMS	Job 2866: Language Arts Instructor

**Substitute Employee Assignments 2020-21**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	County	Job 2855: Substitute Aide(s)
	County	Job 2856: Substitute Bus Operator(s)
	County	Job 2857: Substitute Cook(s)
	County	Job 2858: Substitute Custodian(s)
	County	Job 2859: Substitute LPN/Aide(s)
	County	Job 2860: Substitute School Nurse RN(s)
	County	Job 2861: Substitute Secretary(s)
Sheryl Bolton	County	Job 2862: Substitute Teacher(s)
	County	Job 2815: Substitute Aide(s)

**Extra-Curricular Employee Assignments 2020-21**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Walter Sparks	BMS	Job 2838: Volunteer Assistant Girls Soccer Coach
	PBHS	Job 2842: Volunteer Assistant Boys Track Coach
	PBHS	Job 2843: Volunteer Assistant Girls Track Coach

16. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure O)

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Items For Discussion, Consideration and/or Possible Action –

1. Administrative Attendance Transfers – Enclosure P
2. Other

Next board meetings:

September 14, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

**Adjournment**