

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: August 17, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 23, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the August 9, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

July 2021 Financial Report – Enclosure B

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for the school year 2021/2022 contingent upon compliance with pupil-teacher ratio. – Enclosure C

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2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for the school year 2021/2022. – (Refer to Enclosure C)

Business & Finance –

3. Recommendation: Approve budget adjustments. – Enclosure D
4. Recommendation: Approve payment of bills for the period of August 4, 2021, through August 23, 2021, at a total expenditure of \$306,282.73. – Enclosure E
5. Recommendation: Authorize August 27, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
6. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
7. Recommendation: Approve the final total of August 13, 2021, payroll check, and federal withholdings in the amount of \$50,530.59. – Enclosure F
8. Recommendation: Approve the final total of utility/copier bills in the amount of \$23,690.98. – Enclosure G
9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Middle School (Boys and Girls Soccer) – projected revenue - \$800.00
Philip Barbour High School (Boys Soccer) – projected revenue - \$350.00, (Cheerleading)
- \$500.00

Curriculum & Instruction –

10. Recommendation: Approve chaperones for Philip Barbour High School Band for the 2021/2022 school year. – Enclosure I

Facilities & Maintenance –

11. Recommendation: Approve building/ground modifications. – Enclosure J

Belington Middle School (Concession Stand) – install ice machine

Food Service –

Policies –

12. Recommendation: Adopt revised policy 6710, Employment of Retired Teachers as Substitute Teachers in Areas of Critical Need and Shortage on first reading. – Enclosure K

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13. Recommendation: Adopt revised policy 7300: Requirements for Graduation, on second reading. – Enclosure L
14. Recommendation: Review revised policy 7610: Distance Learning and Virtual School Courses, for third reading. – Enclosure M

Student Support –

15. Recommendation: Approve agreement with Interim HealthCare of Pittsburg, Inc. to provide Nursing Services during the 2021/2022 school year. – Enclosure N

Transportation –

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

Personnel –

17. Recommendation: Approve mutual agreement of reassignment with Brissa Marshall to modify her current assignment of Kindergarten Teacher at Philippi Elementary School to 4th Grade Teacher at Philippi Elementary School. The modification of the assignment is to begin the 1st day of the 2021/2022 school year. – Enclosure P
18. Recommendation: Accept the resignation of Ashley Warner as an Assistant Cheerleading coach at Philip Barbour High School effective August 11, 2021. – Enclosure Q
19. Recommendation: Accept the resignation of Selena Strong as Head Cheerleading coach at Philippi Middle School effective August 12, 2021. – Enclosure R
20. Recommendation: Accept the resignation of Laura Saporito as a substitute teacher effective August 12, 2021. – Enclosure S
21. Recommendation: Approve student teachers from Alderson Broaddus University for the 2021/2022 School year. – Enclosure T
22. Recommendation: Rescind the board action to employ Larry Bryan Kittle as a Bus Operator for Route 13, which took place at the August 9, 2021 board meeting, and allow him to resume his duties as a Mechanic/Bus Operator for the 2021/2022 school year. – Enclosure U

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23. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure V**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PES	Job 3338: Title I Reading/Math Instructor
Megan Rupert	PMS	Job 3366: Music Instructor
	PES	Job 3367: Elementary Education Instructor
Julie Wise	County	Job 3368: Bus Operator, Rt. 28
Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3278: Substitute Bus Operator(s)
	County	Job 3380: Substitute Bus Operator(s)

Extra-Curricular Employee Assignments 2021-22		
	BMS	Job 3328: Head Cheerleading Coach
	PMS	Job 3304: Assistant Girls Basketball Coach
Jonathan Carpenter	KEMS	Job 3344: Head Boys Basketball Coach

24. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure V)

25. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure W**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Bruce Booth	County	Job 3341: Bus Operator, Rt. 13

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Items For Discussion, Consideration, and/or Possible Action –

1. Belington Middle School Student Handbook – Enclosure X
2. Other

Next board meetings:

September 13, 2021, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment