

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: August 8, 2017

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 14, 2017**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Review Superintendent's Goal's and Evaluation

Minutes -

Approve minutes of July 24, 2017 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2017-2018. – Enclosure B

AGENDA
August 14, 2017

2. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2017-2018 contingent upon compliance with pupil-teacher ratio. – Enclosure C

Business & Finance –

3. Recommendation: Approve payment of bills for the period of July 17, 2017 through July 17, 2017 at a total expenditure of \$1,094,574.84. – Enclosure D
4. Recommendation: Authorize the August 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
5. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure D)
6. Recommendation: Approve the final total of the July 28, 2017 payroll check and federal withholdings in the amount of \$123,388.36. – Enclosure E
7. Recommendation: Approve final total of utility/copier bills in the amount of \$10,482.08. – Enclosure F
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Kasson Elem/Middle School (8th Grade) – projected revenue - \$400.00; (Volleyball) - \$250.00; (School) - \$250.00
Philip Barbour High School (Girls Soccer) – projected revenue - \$300.00; (Band) - \$3,500.00, \$2,000.00, \$2,000.00, \$1,000.00, \$1,000.00, \$3,000.00, \$3,000.00
9. Recommendation: Approve 4th drawdown request for the County-Wide Energy Performance Contract financing through Freedom Bank. – Enclosure H
10. Recommendation: Approve the following contracts for contracted positions through RESA 7. – Enclosure I

ABE Instructor
Math Consultant
Literacy Consultant
Title I Home-School Interventionist
TASC Examiner
Energy Manager
Education Consultant

AGENDA
August 14, 2017

Curriculum & Instruction –

11. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Kasson Elem/Middle School (3rd-8th Grades) – to Philippi Pool on August 24, 2017
12. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure K
13. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure L
14. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure M
15. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure N
16. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure O
17. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure P
18. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure Q
19. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure R
20. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure S

Facilities & Maintenance –

21. Recommendation: Implement the new phone system to all schools in the county. – Enclosure T
22. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure U

Kasson Elementary/Middle School on October 21, 2017 – requested by Teresa Marsh for Painting Party
Philip Barbour High School on December 2, 2017 – requested by Traci Hoffman for Cheerleading Competition

Food Service –

AGENDA
August 14, 2017

Policies –

23. Recommendation: Adopt revised policy 6350, Vacation and Holidays on second reading. – Enclosure V

Student Support –

24. Recommendation: Approve contract with Leading Unleashed LLC to provide school improvement work, administrative coaching and staff development for Junior Elementary School during the 2017-2018 school year. – Enclosure W

Transportation –

25. Recommendation: Authorize the sale of the following vehicles. – Enclosure X

Bus 116
Bus 118
Bus 119
Bus 20
Bus 25
Red Ford Explorer
White Ford Taurus

Travel –

26. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Y

Vocational –

Personnel –

27. Recommendation: Accept resignation of Joshua Tharp as a half time Itinerant Music Teacher home based at Junior Elementary School effective August 7, 2017. – Enclosure Z
28. Recommendation: Accept resignation of David Hamrick as Volunteer Assistant Cross Country Coach at Belington Middle School effective July 31, 2017. – Enclosure AA
29. Recommendation: Accept resignation of Kayla Rose as a 5th Grade Teacher at Philippi Middle School effective July 29, 2017. – Enclosure BB
30. Recommendation: Accept resignation of Sara Lindamood as a half time Music Teacher at Philippi Middle School effective August 1, 2017. – Enclosure CC
31. Recommendation: Approve leave of absence (maternity & child care) for a professional employee at Belington Middle School beginning approximately August 9, 2017 through approximately November 1, 2017. – Enclosure DD

AGENDA
August 14, 2017

32. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure EE**

| Regular Employee Assignments 2017-18 | | | |
|---|-----------------------------|---------------|---|
| Name of Person | Location | Job ID | Position |
| (repost) | County | 1577 | School Nutrition Director (half-time) |
| Dyanna Auvil | Itinerant | 1578 | 1578: Visually Impaired/SLD Instructor |
| (repost) | | 1579 | Multi-Categorical Instructor w/Autism |
| | County | 1586 | Bus Operator, Rt 34,/Mechanics' Assistant |
| | PBHS | 1601 | French Instructor |
| | PBHS | 1602 | Chemistry/Physics Instructor |
| Heather Wilkins | PMS | 1606 | Elementary Education Instructor |
| Tristen Simpson | Kasson | 1608 | Elementary Education Instructor |
| Jason Park | PMS | 1603 | Custodian |
| John Boskovic | PES | 1596 | Elementary Education Instructor |
| | Itinerant, PBHS home school | 1604 | School Nurse - RN (half-time) |
| (repost) | PES | 1605 | Title I Reading/Math Instructor |
| | PMS | 1609 | Music Instructor (half-time) |

| Substitute Employee Assignments 2017-18 | | | |
|--|-----------------|---------------|--------------------|
| Name of Person | Location | Job ID | Position |
| Daniel Mullens | County | 1587 | Substitute Teacher |
| Gregory Kepner | County | 1587 | Substitute Teacher |
| Lesetta Degler | County | 1587 | Substitute Teacher |

| Extra-Curricular Employee Assignments | | | |
|--|-----------------|---------------|---|
| Name of Person | Location | Job ID | Position |
| (repost) | BMS | 1607 | Volunteer Assistant Cross Country Coach |

AGENDA
August 14, 2017

Items For Discussion, Consideration and/or Possible Action –

1. Denied Attendance Transfers – Enclosure FF
2. Other

Next board meetings:

August 28, 2017 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

AGENDA
August 14, 2017

ADDENDUM

Curriculum & Instruction –

33. Recommendation: Approve the CSOs for the following elective courses at Philip Barbour High School. – Enclosure #1

Consumer Math
WVU College Algebra
WVU College Trig

Facilities & Maintenance –

34. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure #2

Philip Barbour High School on August 17, 2017 – requested by Danny Wagner and Lynn Phillips for Discussion of Bond Election on October 7th

35. Recommendation: Approve building/ground modifications. – Enclosure #3

Kasson Elementary/Middle School (Conference Room) – install marker board

Personnel –

36. Recommendation: Approve revised schedule of supplemental pay for service personnel for the fiscal year beginning July 1, 2017 (retroactive to July 1, 2017). – Enclosure #4

37. Recommendation: Approve mutual agreement with Eddie Flowers to modify current employment term from 240 days of employment to 260 days of employment retroactive to July 1, 2017. – Enclosure #5