

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: August 7, 2018

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 13, 2018**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve minutes of July 23, 2018 and August 6, 2018 meetings. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2018-2019. – Enclosure B
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2018-2019 contingent upon compliance with pupil-teacher ratio. – Enclosure C

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3. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2018-2019. – Enclosure D

Business & Finance –

4. Recommendation: Approve payment of bills for the period of July 18, 2018 through August 7, 2018 at a total expenditure of \$477,325.09. – Enclosure E
5. Recommendation: Authorize the August 15, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure E)
7. Recommendation: Approve the final total of the July 27, 2018 payroll check and federal withholdings in the amount of \$52,269.79. – Enclosure F
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Junior Elementary School (Office) – projected revenue - \$100.00

Philip Barbour High School (Girls Soccer) – projected revenue - \$200.00, \$200.00, \$700.00; (Band) - \$500.00, \$1,000.00, \$2,000.00, \$1,000.00, \$500.00, \$2,000.00, \$3,000.00, \$4,000.00, \$5,000.00; (Cheer) - \$2,000.00, \$4,000.00

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Junior Elementary School (3rd Grade) – to Fair grounds on August 29, 2018

Kasson Elem/Middle School (6-8th Grades) – to Wheeling on November 13, 2018

10. Recommendation: Approve Memorandum of Understanding the West Virginia Family Nutrition Program for the 2018/2019 School year. – Enclosure I

Facilities & Maintenance –

Food Service –

Policies –

Student Support –

11. Recommendation: Approve contract with Amy Cox-Honce, LLC to provide Physical Therapy Services for the 2018/2019 school year. – Enclosure J

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Transportation –

12. Recommendation: Approve transportation travel requests. – Enclosure K

Travel –

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

Personnel –

14. Recommendation: Accept resignation of Trinity Lowther as a Multi-Categorical Instructor at Kasson Elementary/Middle School effective August 1, 2018. – Enclosure M
15. Recommendation: Accept resignation of Rebecca Simmons as an Itinerant Gifted/Multi-Categorical Instructor effective July 30, 2018. – Enclosure N
16. Recommendation: Accept resignation of Ardith Nelson as a 2nd Grade Teacher at Philippi Elementary School effective August 7, 2018. – Enclosure O
17. Recommendation: Approve student teachers from Alderson Broaddus University for the 2018/2019 School year. – Enclosure P
18. Recommendation: Accept resignation of Autumn Queen as an Associate Principal with Athletic Director duties at Philip Barbour High School effective August 17, 2018. – Enclosure Q
19. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Name of Person	Location	Job ID: Position
	PBHS	Job 1963: Mathematics Instructor
Olive Zinn	PMS	Job 1987: ECAT/PreK Special Needs Aide/Special Needs Aide/Supervisory Aide/Transportation Aide
Robin Poling	PBHS	Job 1990: Cook (half-time)

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
		1976: Substitute Teacher(s)
		1977: Substitute Custodian(s)
		1978: Substitute Cook(s)

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Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	BMS	Job 1996: Head Cheerleading Coach

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

- August 27, 2018 at 6:00 p.m. at Board of Education Office (Regular Session)
- September 10, 2018 at 6:00 p.m. at Kasson Elementary/Middle School LSIC Presentation
(Regular Session)
- September 24, 2018 at 6:00 p.m. at Philippi Elementary School LSIC Presentation
(Regular Session)

Adjournment