

BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: August 6, 2019

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 12, 2019**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve minutes of July 22, 2019 meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2019/2020. – Enclosure B
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2019/2020. – (Refer to Enclosure B)

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3. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2019/2020 contingent upon compliance with pupil-teacher ratio. – (Refer to Enclosure B)

Business & Finance –

4. Recommendation: Approve payment of bills for the period of July 17, 2019 through August 6, 2019 at a total expenditure of \$368,653.01. – Enclosure C
5. Recommendation: Authorize the August 15, 2019 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
6. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
7. Recommendation: Approve the final total of the July 26, 2019 payroll check and federal withholdings in the amount of \$120,944.12. – Enclosure D
8. Recommendation: Approve the final total of utility/copier bills in the amount of \$18,306.93. – Enclosure E
9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Middle School (Student Council) – projected revenue - \$750.00

Kasson Elementary/Middle School (8th Grade) – projected revenue - \$1,000.00; (School) - \$300.00, \$250.00

Philip Barbour High School (Softball) - projected revenue - \$300.00, \$500.00, \$1,500.00; (Hall of Fame) - \$3,000.00; (Band) - \$3,000.00, \$3,000.00, \$3,000.00, \$2,000.00, \$2,000.00, \$2,000.00, \$1,000.00, \$1,000.00, \$1,000.00, \$1,000.00; (Football) - \$1,500.00

10. Recommendation: Approve agreement with DJ Consulting LLC to provide School improvement work focused on mathematics for Kasson, Belington Elementary and Philippi Elementary during the 2019/2020 school year. – Enclosure G

Curriculum & Instruction –

11. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure H
12. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Kasson Elementary/Middle School (PreK-4th Grade) – Kasson area on various dates in October

Philip Barbour High School (Band) – to Cape Canaveral Florida and the Bahamas on February 5-10, 2020

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Facilities & Maintenance –

Food Service –

Policies –

Student Support –

Transportation –

Travel –

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

14. Recommendation: Approve agreement with the West Virginia University Board of Governors for Student-Teacher Training program. – Enclosure K

15. Recommendation: Approve leave of absence (maternity) for a professional employee at Belington Middle School beginning approximately September 21, 2019 for approximately 6-8 weeks. – Enclosure L

16. Recommendation: Approve leave of absence (family medical) for a professional employee at Philippi Middle School beginning August 8, 2019 for approximately 8 weeks. – Enclosure M

17. Recommendation: Accept the resignation of Angela McDaniel as a volunteer cross country coach at Philippi Middle School effective July 31, 2019. – Enclosure N

18. Recommendation: Approve that all employees are entitled to a \$500.00 bonus at the end of the year if they have not used more than 4 days.

19. Recommendation: Approve agreement with the Barbour County Emergency Squad to provide Limited Football Trainer services during the 2019/2020 school year. – Enclosure O

20. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
repost	BMS, itinerant	Job 2405: Hearing Impaired/Multi-Categorical Instructor
repost	PBHS, Itinerant	Job 2406: Multi-Categorical Instructor w/Autism

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repost	PES, Itinerant	Job 2407: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
repost	PES, Itinerant	Job 2408: Multi-Categorical w/Autism Instructor
repost	PES, Itinerant	Job 2409: PreK/Prek Special Needs Instructor (half-time)
repost	PMS, Itinerant	Job 2410: Gifted/Multi-Categorical Instructor (half-time)
repost	PBHS	Job 2411: Option Pathway Instructor/Mathematics Instructor
repost	PBHS	Job 2428: Language Arts/Library-Media Instructor
	PBHS, Itinerant	Job 2433: Physical Education/Health/Parenting Instructor
Shaun Haller	BMS	Job 2441: Custodian
repost	PMS	Job 2444: Language Arts Instructor
Lindsay Mick	PMS	Job 2446: Elementary Education Instructor

Substitute Employee Assignments 2019-20

Name of Person	Location	Job ID: Position
repost	County	Job 2416: Substitute LPN/Aide(s)
repost	County	Job 2417: Substitute Cook(s)
repost	County	Job 2418: Substitute Custodian(s)
repost	County	Job 2419: Substitute Bus Operator(s)
repost	County	Job 2420: Substitute School Nurse RN(s)
	County	Job 2395: Substitute Secretary(s)
Barbara Anderson	JES	Job 2429: Long Term Substitute Secretary/Media Aide/Supervisory Aide
Jennifer VanDevender	PBHS	Job 2431: Long Term Substitute Mathematics Instructor

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Extra-Curricular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
repost	PBHS	Job 2413: Athletic Trainer (Fall Sports)
repost	BMS	Job 2421: Assistant Boys Basketball Coach
repost	PBHS	Job 2438: Limited Football Trainer
Joe Freeman, Donna Anglin, Greg Louk, Carl Phillips	PMS	Job 2439: 4 Bus Operator's for Afterschool Tutoring (Extra-Curricular)
Katelyn Shiflett, Angela McDaniel, Tamela Jack, Tracy Chenoweth	PMS	Job 2440: 4 Academic Afterschool Tutor's (Extra-Curricular)
Sebastian Swartz	PBHS	Job 2442: Volunteer Assistant Football Coach
repost	PMS	Job 2443: Volunteer Assistant Volleyball Coach
Angel Stull	PMS	Job 2448: 1 Academic Afterschool Tutor (Extra-Curricular)
Marlana Pennington	BMS	Job 2449: Volunteer Assistant Cross Country Coach

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure P)

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

August 26, 2019, at 6:00 p.m. at Board of Education Office – (Regular Session)

Adjournment