

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: August 6, 2014

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 11, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Minutes -

Approve minutes of July 28, 2014 meetings. – Enclosure A

Delegation(s) –

Reports –

A-F Accreditation and accountability
Facilities Report

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure B

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Business & Finance –

2. Recommendation: Approve payment of bills for the period of July 24, 2014 through August 6, 2014 at a total expenditure of \$111,881.17, – Enclosure C
3. Recommendation: Authorize the August 15, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of the July 15, 2014 payroll check and federal withholdings in the amount of \$36,370.48. – Enclosure D
6. Recommendation: Approve the final total of the July 28, 2014, 2014 payroll check and federal withholdings in the amount of \$125,082.48. – Enclosure E
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (PTA) – projected revenue - \$500.00
Mount Vernon Elementary School (Teachers) – projected revenue - \$2,000.00
Philippi Middle School (Band) – projected revenue - \$500.00; (Cheerleading) - \$300.00,
\$500.00; (School) - \$1,200.00

Curriculum & Instruction –

8. Recommendation: Award the following photography bids for the 2014-2015 school year. – Enclosure G

Lifetouch Photography	County Level Fall Photography Bid
Cutright Photography	PBHS Athletics Photography Bid
Creations by Short	PBHS Social Events Photography Bid
Creations by Short	PBHS Band Photography Bid
Cutright Photography	BMS Band and Athletic Photography Bid
Cutright Photography	PMS Band and Athletic Photography Bid
Cutright Photography	Kasson Band and Athletics Photography Bid
9. Recommendation: Approve Student Handbooks for Belington Elementary School, Belington Middle School, Junior Elementary School, Kasson Elementary/Middle School, Mt. Vernon Elementary School, Philip Barbour High School, Philippi Elementary School, Philippi Middle School and Volga-Century Elementary School – Enclosure H

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Facilities & Maintenance –

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I
- Belington Elementary School on August 15, 2014 – requested by Paula Townsend for PTA Dance
 - Mount Vernon Elementary School on September 2, 2014 until WESTEST – requested by Tammy Tucker for KidREACH
 - Philip Barbour High School on August 2014-December 2014 – requested by Carl Allen for Barbour County Youth Football; on October 2014-March 2015 – requested by Carl Allen for Youth Wrestling
11. Recommendation: Approve building/ground modifications. – Enclosure J
- Mount Vernon Elementary School (small playground) – install planting tunnel
 - Philippi Middle School (Room 1) – reinstall TV on wall; (Room 1.5) – install white board/chalkboard; (Room 1) – install 2 tack boards
12. Recommendation: Extend the 2013-2014 bid with J.T. Martin Fire & Safety to provide semi-annual fire suppression systems, hood cleaning and fire extinguisher inspection and service in all schools for the 2014-2015 school year. – Enclosure K

Food Service –

Policies –

Student Support –

13. Recommendation: Approve contract with Dr. Elizabeth Mason to provide Psychological Services for the 2014-2015 school year. – Enclosure L
14. Recommendation: Approve contract with Interim Healthcare to provide substitute/nursing services for the 2014/2015 school year. – Enclosure M

Transportation –

15. Recommendation: Approve the purchase of one 77 passenger conventional bus and one 65 passenger conventional bus at a total cost of \$184,676.00 from Matheny Motor. – Enclosure N

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

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Personnel –

17. Recommendation: Approve Mike Holiday to volunteer his services to help our trainer or step in at an athletic event to help as needed during the 2014-2015 school year. – Enclosure P
18. Recommendation: Accept resignation of Bernetia Dadisman as a substitute secretary effective July 17, 2014. – Enclosure Q
19. Recommendation: Accept resignation Evlyn McLean as a Mathematics teacher at Philip Barbour High School effective July 29, 2014. – Enclosure R
20. Recommendation: Accept resignation of JoAnna Cragun as an Itinerant Hearing Impaired Instructor effective July 24, 2014. – Enclosure S
21. Recommendation: Accept resignation of SaraJean Lefler as a 5th Grade Teacher at Philippi Middle School effective July 9, 2014. – Enclosure T
22. Recommendation: Accept resignation of Brittany Scarberry as a teacher at Belington Elementary School effective August 6, 2014. – Enclosure U
23. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure V

_____	Health instructor	PBHS
_____	Option Pathways/Math Instructor	PBHS
_____	Itinerant Educational Interpreter	TBA
_____	Itinerant Multi-Categorical with AU/ Severe and Profound Instructor	BMS
_____	Itinerant Physical Education Instructor	JES
_____	Itinerant Multi-Categorical Instructor With AU	MTV
_____	Itinerant Special Education/Preschool Special Needs/Supervisory/ Transportation Aide	PES
_____	Itinerant Multi-Categorical Instructor With AU	PMS
_____	Itinerant Multi-Categorical Instructor With AU	PES
_____	Long Term Substitute Teacher	PES
_____	Elementary Teacher	PES
_____	5th Grade Teacher	PMS
_____	Kindergarten Teacher	BES
_____	Elementary Teacher	BES
_____	Cook/Cafeteria Manager	BMS
_____	Kindergarten Aide/Supervisory Aide/Transportation Aide	BES

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24. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure W

Colin Murphy
Howard Watson

25. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

Vernon Otis Woods, Substitute Bus Operator

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Items For Discussion, Consideration and/or Possible Action –

1. Denied attendance transfer request revised July 29, 2014 – Enclosure Y
2. Denied attendance transfer requests August 6, 2014 – Enclosure Z
3. 2014/2015 Board meeting dates – Enclosure AA
4. Other

Next board meeting:

August 13, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

August 25, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment