

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: August 8, 2011

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Thursday, August 11, 2011**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the July 25, 2011 meeting. – Enclosure A

Delegation(s) –

Dr. Kathy D'Antoni

Recognition (s) –

Xiufeng Jia, Guest Chinese Teacher

Reports –

Facilities Report

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2011-2012 contingent upon compliance with pupil-teacher ratio. – Enclosure B
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2011-2012. – Enclosure C

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3. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county attendance for school year 2011-2012. – Enclosure D

Business & Finance –

4. Recommendation: Approve budget adjustments. - Enclosure E
5. Recommendation: Approve payment of bills for the period of July 21, 2011 through August 5, 2011 at a total expenditure of \$202,903.83. – Enclosure F
6. Recommendation: Authorize the August 15, 2011 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
7. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure F)
8. Recommendation: Approve the final total of the July 28, 2011 payroll check and federal withholdings in the amount of \$102,989.23. – Enclosure G
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure H

Kasson Elem/Middle School (PTO) – projected revenue - \$1,000.00, \$500.00,
\$7,000.00, \$2,000.00
Philip Barbour High School (PB Football) - projected revenue - \$800.00

Curriculum & Instruction –

10. Recommendation: Award the following photography bids for the 2011/2012 school year. – Enclosure I

_____, County Level Fall Photography Bid
_____, Philip Barbour High School Social Events Photography
Bid

_____, Philip Barbour High School Athletics Photography Bid
_____, Philip Barbour High School Band Photography Bid
_____, Belington Middle School Athletic and Band
Photography Bid

_____, Philippi Middle School Athletic and Band Photography
Bid

_____, Kasson Elem/Middle School Athletic and Band
Photography Bid

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11. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Philip Barbour High School (Student Council Officers) – to Kennywood on August 14, 2011

12. Recommendation: Approve foreign exchange student at Philip Barbour High School for the 2011-2012 school year. – Enclosure K
13. Recommendation: Approve request for educational leave for a student at Philip Barbour High School. – Enclosure L
14. Recommendation: Approve the CSOs for the following elective courses. – Enclosure M

Kasson Middle School: Game Design, Yearbook
Philip Barbour High School: Game Design, Sociology, Anthropology, Introduction to Majors, Novel and Spanish Level V.

Facilities –

Food Service –

15. Recommendation: Renew the commodity delivery agreement with U.S. Foodservice for the 2011-2012 school year. – Enclosure N

Policies –

16. Recommendation: Adopt new policy 6910, Use of Federal Funds for Tuition Assistance and Employment of Highly Qualified Teachers on second first reading. **Refer to Minutes of July 25, 2011**
17. Recommendation: Review revised policy 1200, School Board Meetings for second reading. – Enclosure O
18. Recommendation: Review new policy 6140, National Board Certified Teacher, for first reading. – Enclosure P
19. Recommendation: Review revised policy 6800 and 8410, Cell Phone Use in Schools or on Work Time for first reading. – Enclosure Q

Student Support –

Transportation –

20. Recommendation: Approve transportation travel requests. – Enclosure R

Travel –

21. Recommendation: Approve/Confirm requests for professional leave. – Enclosure S

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Vocational –

Personnel –

- 22. Recommendation: Accept resignation of Stacey Roy as limited football trainer effective August 12, 2011. – Enclosure T
- 23. Recommendation: Accept resignation of Katherine Wolpert as Volunteer Cross Country coach at Philip Barbour High School effective July 28, 2011. – Enclosure U
- 24. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure V
- 25. Recommendation: Employ the following substitute personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

_____, Bus Operator
_____, Bus Operator
_____, School Nurse (RN)
_____, School Nurse (RN)
_____, Teacher
_____, Teacher
_____, Teacher
_____, Teacher
_____, Teacher

- 26. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

Extra Curricular Assignments

_____, Athletic Trainer (Fall Sports), Philip Barbour High School

Maundy Faunda, Athletic Trainer (Winter Sports), Philip Barbour High School
Traci Hoffman, Head Cheerleading Coach, Belington Middle School
Judith Freeman, Before/After School Supervision, Philippi Middle School
Jason Stutler, Special Education Designee, Philippi Middle School

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27. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

Gerald Kuntz, Middle/High School homebound instructor (up to 20 hours per week)

Ashley McCauley, Language Arts/Reading Instructor, Belington Middle School

Eddie Flowers, Coordinator of Services: Payroll

Jessica Jones, Half time Title I Instructor, Mt. Vernon Elementary School

Ronald Edwards, Bus Operator, Rt. 8 (re-configured)

William Cunningham, Bus Operator, Rt. 18 (re-configured)

_____, Mechanic/Bus Operator

_____, Multi-Categorical Instructor w/Autism, Philippi Middle

School

_____, Science/Math Instructor, Belington Middle School

28. Recommendation: Approve a medical leave of absence for Sharon Cross to begin approximately September 8, 2011 through approximately November 4, 2011. – Enclosure Z
29. Recommendation: Approve a medical leave of absence for Sandra Haller to begin approximately August 15, 2011 through approximately August 23, 2011. – Enclosure AA
30. Recommendation: Approve a medical leave of absence for Paulette Bailey to begin August 15, 2011 through approximately September 23, 2011. – Enclosure BB

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Items For Discussion, Consideration and/or Possible Action –

1. Attendance zone Administrative Transfers - Enclosure CC
2. Other

Adjournment