

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: August 3, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 9, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the July 26, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for the school year 2021/2022 contingent upon compliance with pupil-teacher ratio. – Enclosure B

AGENDA
August 9, 2021

Business & Finance –

2. Recommendation: Approve payment of bills for the period of July 21, 2021, through August 3, 2021, at a total expenditure of \$386,204.82. – Enclosure C
3. Recommendation: Authorize August 13, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of July 28, 2021, payroll check, and federal withholdings in the amount of \$125,019.70. – Enclosure D
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$19,387.30. – Enclosure E
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (Special Needs Dept.) – projected revenue - \$100
Philip Barbour High School (Band) – projected revenue - \$750.00, \$1,000.00, \$1,500.00,
\$2,000.00, \$1,500.00, \$750.00, \$2,000.00, \$1,500.00, \$4,000.00; (Girls
Basketball) - \$2,000.00
Philippi Middle school (Cheer) – projected revenue - \$400.00

Curriculum & Instruction –

8. Recommendation: Approve educational leave request for a student at Belington Elementary School. – Enclosure G

Facilities & Maintenance –

9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure H

Philippi Middle School on August 2-4, 2021 – requested by Selena Strong for Cheer Clinic

Food Service –

Policies –

10. Recommendation: Review revised policy 7300: Requirements for Graduation, for first reading. – Enclosure I
11. Recommendation: Review revised policy 7610: Distance Learning and Virtual School Courses, for second reading. – Enclosure J

AGENDA
August 9, 2021

Student Support –

Transportation –

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

Vocational –

Personnel –

13. Recommendation: Ratify the suspension without pay for a service employee assigned to the Maintenance department.
14. Recommendation: Terminate the employment of a service employee assigned to the Maintenance department.
15. Recommendation: Accept the resignation/retirement of Tammy Phillips as an Itinerant Heard of Hearing Instructor, effective July 31, 2021. – Enclosure L
16. Recommendation: Accept the resignation of Angel Stull as Head Cross County Coach at Philippi Middle School effective July 23, 2021. – Enclosure M
17. Recommendation: Accept the resignation of Traci Hoffman as Head Cheerleading Coach at Philip Barbour High School effective July 23, 2021. – Enclosure N
18. Recommendation: Accept the resignation of Lauren Celender as a 3rd Grade Teacher at Belington Elementary School effect August 1, 2021. – Enclosure O
19. Recommendation: Accept the resignation of Zachariah Wilson as a Bus Operator effective August 2, 2021. – Enclosure P
20. Recommendation: Accept the resignation of Abbigail Blosser as a Mathematics Instructor at Philip Barbour High School effective August 10, 2021. – Enclosure Q
21. Recommendation: Accept the resignation of David Taylor as Head Boys Basketball Coach at Kasson Elementary/Middle School effective July 29, 2021. – Enclosure R
22. Recommendation: Approve Memorandum of Standing with Alderson Broaddus University concerning teacher candidates and student teachers for the 2021/2022 School year. – Enclosure S
23. Recommendation: Approve leave of absence (FMLA) for a service employee at Philippi Elementary School beginning August 12, 2021, through August 27, 2021. – Enclosure T
24. Recommendation: Accept the resignation of Seneca Manko as a Language Arts Instructor at Philip Barbour High School effective August 3, 2021. – Enclosure U

AGENDA
August 9, 2021

25. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure V**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 3283: Educational Interpreter/Sign Language Specialist/ Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 3284: Visually Impaired/Multi-Categorical Instructor
	PES, itinerant	Job 3296: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 3297: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3298: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 3299: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 3300: Mathematics Instructor
	PBHS, Itinerant	Job 3301: School Nurse - RN (half-time)
	PBHS	Job 3320: Mathematics Instructor
Joseph Bowen	PBHS	Job 3321: Associate Principal
	KEMS, Itinerant	Job 3322: Hearing Impaired/Multi-Categorical Instructor
Larry Kittle	County	Job 3341: Bus Operator, Rt. 13
	BES	Job 3365: Elementary Education Instructor

AGENDA
August 9, 2021

Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3278: Substitute Bus Operator(s)
	County	Job 3279: Substitute Custodian(s)
	County	Job 3280: Substitute LPN/Aide(s)
	County	Job 3281: Substitute School Nurse RN(s)
	County	Job 3282: Substitute Secretary(s) JobID: 3282
Lora McElroy	County	Job 3315: Substitute Cook(s)
Tara Gray, Sharon Nuzum	County	Job 3316: Substitute Teacher(s)
Kim Fetter	BES	Job 3327: Long Term Substitute 4th Grade Teacher
	KEMS	Job 3331: Long Term Substitute Multi-Categorical w/Autism Instructor
	BMS	Job 3333: Long Term Substitute Language Arts Instructor
	PES	Job 3335: Long Term Substitute 4th Grade Teacher
Miranda Ware	PMS	Job 3337: Science Instructor, Long Term Substitute
Mike Posten	County	Job 3343: Bus Operator, Rt. 5
	County	Job 3346: Substitute Bus Operator(s)
Wendy Moats	PES, Itinerant	Job 3354: Long Term Substitute Multi-Categorical w/Autism Instructor
Amanda McDaniel	PMS	Job 3359: Long Term Substitute Mathematics Instructor

Extra-Curricular Employee Assignments 2021-22		
	PBHS	Job 3277: Assistant Wrestling Coach
	PBHS	Job 3302: Athletic Trainer (Fall Sports)
	KEMS	Job 3303: Head Girls Basketball Coach
	PMS	Job 3304: Assistant Girls

AGENDA
August 9, 2021

		Basketball Coach
Justin Carter	PMS	Job 3305: Head Girls Basketball Coach
	BMS	Job 3306: Assistant Boys Basketball Coach
Phillip Perkins	BMS	Job 3294: Head Boys Soccer Coach
	PMS	Job 3323: One (1) Supervisory Employee prior to/after School (Extra-Curricular)
Wesley Gray	PMS	Job 3324: Volunteer Assistant Football Coach
Ashley Warner	PBHS	Job 3325: Head Cheerleading Coach
Ashley Poling	County	Job 3339: (2-3) Mentor Teacher(s) (Extra-Curricular)
Lacey Daugherty	PMS	Job 3342: Head Cross Country Coach
	KEMS	Job 3344: Head Boys Basketball Coach

26. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure V)

AGENDA
August 9, 2021

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

August 10, 2021, at 7:00 p.m. at Philip Barbour High School (LGI Room) (Special Session)

August 23, 2021, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

AGENDA
August 9, 2021

ADDENDUM

Personnel –

- 27. Recommendation: Accept the resignation Rex Freeman as a Substitute Bus Operator, effective July 26, 2021. – Enclosure #1

- 28. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #2

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PBHS	Job 3313: Custodian