

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: August 2, 2022

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 8, 2022**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the July 25, 2022 meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of July 20, 2022, through August 2, 2022, at a total expenditure of \$439,750.57. – Enclosure B

AGENDA
August 8, 2022

2. Recommendation: Authorize August 15, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure B)
4. Recommendation: Approve the final total of July 28, 2022, payroll check, and federal withholdings in the amount of \$120,101.89. – Enclosure C
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$8,565.14. – Enclosure D
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Middle School (Whole school/Office) – projected revenue - \$1,000.00; (Soccer) - \$800.00, \$1,000.00

Philip Barbour High School (Athletics) – projected revenue - \$2,000.00; (Band) - \$2,000.00, \$2,000.00, \$2,000.00

Philippi Elementary School (PTO) – projected revenue - \$200.00, \$300.00, \$5,000.00

Curriculum & Instruction –

Facilities & Maintenance –

Food Service –

Policies –

7. Recommendation: Adopt revised policy 6350, Vacation and Holidays, on second reading. – Enclosure F

Student Support –

Transportation –

Travel –

8. Recommendation: Approve/Confirm requests for professional leave. – Enclosure G

Vocational –

Personnel –

9. Recommendation: Accept the resignation of Twila Smith as a substitute teacher effective July 27, 2022. – Enclosure H

AGENDA
August 8, 2022

10. Recommendation: Accept the resignation of Miranda Smith as a substitute teacher effective July 31, 2022. – Enclosure I
11. Recommendation: Approve Memorandum of Standing with Alderson Broaddus University concerning teacher candidates and student teachers for the 2022/2023 School year. – Enclosure J
12. Recommendation: Approve student teachers from Alderson Broaddus University for the 2022/2023 School year. – Enclosure K
13. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure L

| Regular Employee Assignments 2022-23 (FY23) | | |
|---|----------|---|
| Name of Person | Location | Job ID: Position |
| | County | Job 3920: Bus Operator, Rt. 31 |
| George Nace | BES | Job 3922: Elementary Education Instructor |
| | PES | Job 3961: Elementary Education Instructor |
| | PMS | Job 3962: Custodian |
| Lora McElroy | PES | Job 3963: Cook (half-time) |
| | KEMS | Job 3964: Science Instructor |
| Larry Kittle | County | Job 3965: Chief Mechanic/Bus Operator |

| Substitute Employee Assignments 2022-23 | | |
|---|-----------------|---|
| Name of Person | Location | Job ID: Position |
| Shannon Goshert | PMS | Job 3969: Long Term Substitute Language Arts Instructor |
| Doris Skinner | PBHS, Itinerant | Job 3924: Long Term Substitute Multi-Categorical w/Autism Instructor |
| | PES, Itinerant | Job 3926: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism |
| | PBHS, Itinerant | Job 3928: Long Term Substitute Multi-Categorical w/Autism Instructor |
| Mason Fox | PMS, Itinerant | Job 3930: Long Term Substitute Physical |

AGENDA
August 8, 2022

| | | |
|---------------------------|----------------|--|
| | | Education/Health Instructor |
| Wendy Moats | PES, Itinerant | Job 3937: Long Term Substitute Multi-Categorical w/Autism Instructor |
| | PBHS | Job 3943: Long Term Substitute Mathematics Instructor |
| Carla Boylen | PMS, Itinerant | Job 3947: Long Term Substitute Multi-Categorical w/Autism Instructor |
| Shelby Collins | County | Job 3954: Substitute Teacher(s) |
| | PBHS | Job 3956: Long Term Substitute Mathematics Instructor |
| | PES | Job 3958: Long Term Substitute Title I Reading/Math Instructor |
| Terri Riffle | BMS, Itinerant | Job 3960: Long Term Substitute Multi-Categorical w/Autism Instructor |
| Everett Propst | County | Job 3953: Substitute Bus Operator(s) |
| | KEMS | Job 3978: Long Term Substitute Mathematics/Social Studies Instructor |
| Abby Barnes, Julie Loftin | County | Job 3907: Substitute Secretary(s) |

| Extra-Curricular Employee Assignments 2022-23 | | |
|--|----------|---|
| Name of Person | Location | Job ID: Position |
| | PBHS | Job 3882: Athletic Trainer (Winter Sports) |
| | PBHS | Job 3883: Athletic Trainer (Fall Sports) |
| | PBHS | Job 3885L Volunteer Assistant Volleyball Coach |
| Gina Wolfe | BMS | Job 3921: Head Girls Basketball Coach |
| Trevor Mouser | BMS | Job 3966: Head Baseball Coach |
| Jaiden Morris | PBHS | Job 3967: Head Cheerleading Coach |
| Jean Irvine, Jason Stutler, Danielle Rush, James Poling Cheryl Hawkins | County | Job 3979: (5-10) Mentor Teacher(s) (Extra-Curricular) |

AGENDA
August 8, 2022

14. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure L)

AGENDA
August 8, 2022

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

August 22, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment