

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: August 2, 2016

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, August 8, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve minutes of July 25, 2016 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Wendel Energy – Andy Cocina – 2nd year review of phase 1
Wendel Energy – Dominic Insinna/Nathan Travis – phase 2 contract

Reports –

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2016-2017 contingent upon compliance with pupil-teacher ratio. – Enclosure B
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2016-2017. – Enclosure C
3. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2016-2017. – Enclosure D

Business & Finance –

4. Recommendation: Approve payment of bills for the period of July 19, 2016 through August 2, 2016 at a total expenditure of \$31,895.83. – Enclosure E
5. Recommendation: Authorize the August 15, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure E)
7. Recommendation: Approve the final total of the July 28, 2016 payroll check and federal withholdings in the amount of \$142,768.32. – Enclosure F
8. Recommendation: Approve final total of utility/copier bills in the amount of \$695.41. – Enclosure G
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Philip Barbour High School (Band) – projected revenue - \$1,000.00, \$1,000.00, \$1,000.00, \$1,000.00, \$2,000.00, \$2,500.00, \$2,500.00

Curriculum & Instruction –

10. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Philip Barbour High School (Band) – to New York City, New York on April 10-13, 2017

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Facilities & Maintenance –

11. Recommendation: Approve building/ground modifications. – Enclosure J
Belington Elementary School (Head Start Room) – replace carpeting
12. Recommendation: Approve Phase 2 contract with Wendel Energy. – Enclosure K
13. Recommendation: Approve CEFP amendment regarding the closure of Mount Vernon Elementary School and Volga-Century Elementary School and their consolidation with Philippi Elementary School for FY18. – Enclosure L

Food Service –

Policies –

Student Support –

Transportation –

14. Recommendation: Approve transportation travel requests. – Enclosure M

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

Personnel –

16. Recommendation: Accept resignation of Douglas Stout, Jr. as a Music/Band Instructor at Belington Middle School effective July 25, 2016. – Enclosure O
17. Recommendation: Accept resignation of Phyllis Zirkle as an English/Reading Instructor at Belington Middle School effective July 25, 2016. – Enclosure P
18. Recommendation: Accept resignation of Nancy Jo Mullens as Head Girls Basketball Coach at Belington Middle School effective August 2, 2016. – Enclosure Q

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19. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure R**

Regular Employee Assignments-2016-2017		
Name	Location	Position
	Itinerant, home based at JES	1188-PE Instructor .5 (closes 8-3-16)
	PBHS Complex	1195-French Instructor (closes 8-3-16)
	Itinerant, home-based at KEMS	1196-Gifted/Multi-Categorical .5 (closes 8-3-16)
	PBHS Complex	1197-Multi-Categorical w/Autism, Severely and Profoundly Instructor (closes 8-3-16)
	Itinerant, home based at BES	1200-Multi-Categorical w/Autism Instructor (closes 8-3-16)
	County	1206-Bus Operator, Route 28 (closes 7-27-16)
	Itinerant, home based at BMS	1209-Multi-Categorical w/Autism/Severely and Profoundly Instructor .5 (closes 8-3-16)
	PES	1212-Elementary Education Instructor (closes 7-27-16)

Substitute Employee Assignments 2016-2017		
Name	Location	Position
Toby Poling	County	1184-Substitute Teacher (closes 7-14-16)
Roger Barcus	County	1205-Substitute Bus Operator (closes 7-21-16)

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Extra-Curricular Assignments 2016-2017		
Name	Location	Position
	PBHS Complex	1189-Volunteer Asst. Golf Coach (closes 8-3-16)
	BMS	1190-Assistant Girls Basketball Coach (closes 8-3-16)
	PMS	1191-Volunteer Asst. Cross Country Coach (closes 8-3-16)
	PMS	1192-Volunteer Asst. Cheerleading Coach (closes 8-3-16)
	PMS	1193-Volunteer Asst. Football Coach (closes 8-3-16)
	PMS	1194-Volunteer Asst. Volleyball Coach (closes 8-3-16)
	PBHS Complex	1199-Head Golf Coach (closes 8-3-16)

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Items For Discussion, Consideration and/or Possible Action –

1. Denied Attendance Transfers – Enclosure S
2. Administrative Attendance Transfers – Enclosure T
3. Other - Enclosure U
Architect Selection

Next board meetings:

August 22, 2016 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment