

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: July 25, 2024

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in special session at **5:30 p.m.** on **Thursday, August 1, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Superintendents Recommendations –

Business & Finance

1. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure A
 - A. Belington Elementary School
 1. (Blue & Gray) - \$2,000.00
 2. (Special Needs) - \$100.00
 - B. Philip Barbour High School
 1. (Athletics) - \$2,000.00
 2. (Athletics) - \$4,000.00
 3. (Athletics) - \$3,000.00
 4. (Athletics) - \$1,500.00
 5. (Athletics) - \$5,000.00
 6. (Athletics) - \$5,000.00
 7. (Athletics) - \$4,000.00
 8. (Band) - \$1,000.00
 9. (Cheerleading) - \$500.00

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- 10. (Cheerleading) - \$500.00
- 11. (Cheerleading) - \$500.00

- 2. Recommendation: Approve a Memorandum of Understanding with Harrison County Schools for WVEIS Specialist Services for the 2024/2025 school year. – Enclosure B

Facilities & Maintenance –

- 3. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure C
 - A. Philip Barbour High School
 - 1. On August 6-8, 2024 – requested by Tina Shriver for Basketball Skill Development Camp

Travel –

- 4. Recommendation: Approve/Confirm requests for professional leave. – Enclosure D

Personnel –

- 5. Recommendation: Eliminate the following professional positions for the 2024-2025 school year. – Enclosure E

Position	Location	Funding Source	FTE
Title I Reading/Mathematics Instructor	JES	Title I	1

- 6. Recommendation: Approve the following list of new positions to be created for the 2024-2025 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations. – Enclosure F

Position	Location	Funding Source	FTE
Title I Reading/Mathematics Instructor	.5 JES & .5 KEMS	Title I	1

- 7. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure G

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Amanda Sweet	Philippi Elementary School	JobID: 26763 Communities In Schools Coordinator
Trajan Duckworth	Belington Middle School	JobID: 26772 Language Arts Instructor
	Philip Barbour High school	JobID: 26797 Counselor

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Amy Parks	Junior Elementary School	JobID: 27274 Principal (half-time)/Teacher (half-time)
	Philippi Middle School	JobID: 27278 Science/Social Studies – Star Academy Instructor
	Junior Elementary School	JobID: 27349 Elementary Education Instructor (4 th Grade)
Justin Cummings	Barbour Board Office	JobID: 27654 Bus Operator, Route 28
	Kasson Elementary/Middle School	JobID: 27666 Itinerant LPN/Special Needs Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2024-25 (FY25)

Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 24651 Substitute Custodian(s)
	Barbour Board Office	JobID: 24652 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 24653 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 24655 Substitute Cook(s)
	Barbour Board Office	JobID: 24657 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 24658 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 24662 Substitute Teacher(s)
	Barbour Board Office	JobID: 26787 Substitute Custodian(s)
	Barbour Board Office	JobID: 26789 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 26790 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 26791 Substitute Cook(s)
	Barbour Board Office	JobID: 26792 Restricted Short-Term Substitute Teacher(s)
Sheila Zickefoose	Barbour Board Office	JobID: 26793 Substitute Bus Operator(s)
Shaylen Chenoweth, Isabella Gibson	Barbour Board Office	JobID: 26795 Substitute Teacher(s)
John Hanna	Philippi Middle School	JobID: 27002 Itinerant Long Term Substitute Multi-Categorical Instructor w/Autism
Justin Carter	Philippi Middle School	JobID: 27079 Long Term Substitute Science Instructor

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Shaylen Chenoweth	Junior Elementary School	JobID: 27081 Long Term Substitute Music Instructor (half-time)
	Barbour Board Office	JobID: 27289 Substitute Secretary(s)
Isabella Gibson	Philip Barbour High School	JobID: 27884 Long Term Substitute Mathematics Instructor

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 26794 Athletic Trainer (Winter Sports)
Caleb Shipley	Philip Barbour High School	JobID: 27273 Head Boys Soccer Coach
	Philippi Middle School	JobID: 27659 Head Cross Country Coach
	Philip Barbour High School	JobID: 27885 Volunteer Assistant Boys Soccer Coach

8. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure G)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

August 12, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Business & Finance

9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1
 - A. Philip Barbour High School
 1. (Cheerleading) - \$500.00
 - B. Philippi Middle School
 1. (Schoolwide) - \$1,500.00

Facilities & Maintenance –

10. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure #2
 - A. Philip Barbour High School
 1. On August 11-13, 2024 – requested by Heather Halfin for Volleyball Skill Development Clinic
11. Recommendation: Approve building/ground modifications. – Enclosure #3
 - A. Philippi Elementary School
 1. (large gathering room) – replace single-gang dual-outlet box above center projector with double-gang 4-outlet box