

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: July 25, 2012

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 30, 2012**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Work session (6:00 p.m.) –Levy

Minutes -

Approve Minutes of the July 16, 2012 meeting. – Enclosure A

Delegation(s) –

Recognition (s) –

Reports –

Attendance Study for FY 2012 – Enclosure B
Facilities Report

Superintendents Recommendations –

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Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2012-2013 contingent upon compliance with pupil-teacher ratio. – Enclosure C
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2012-2013. – Enclosure D

Business & Finance –

3. Recommendation: Approve payment of bills for the period of July 12, 2012 through July 25, 2012 at a total expenditure of \$53,603.20. – Enclosure E
4. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$65,000.00. – (Refer to Enclosure E)
5. Recommendation: Approve the final total of the July 27, 2012 payroll check and federal withholdings in the amount of \$489,099.90. – Enclosure F
6. Recommendation: Approve final total of utility/travel bills in the amount of \$3,368.48. – Enclosure G
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure H

Philip Barbour High School (Football) - projected revenue - \$1,000.00; (Golf) - \$1,000.00

Curriculum & Instruction –

8. Recommendation: Approve annual kids day at the Barbour County Fair on Thursday August 30, 2012. – Enclosure I
9. Recommendation: Approve chaperones for Kasson Elem./Middle Schools kid day at the Barbour County Fair on August 30, 2012. – Enclosure J

Facilities –

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K

Philip Barbour High School on July 22, 2012 – requested by Curtis Bodkins for Car Show

Food Service –

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Policies –

11. Recommendation: Adopt revised policy 1100, Mission and Core Beliefs on second reading. – **Refer to minutes of July 16, 2012**

Student Support –

Transportation –

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

Personnel –

13. Recommendation: Accept resignation of Julia Mouser as a substitute Switchboard Operator-Receptionist effective July 23, 2012. – Enclosure M
14. Recommendation: Accept resignation of Patricia Lewis as a substitute teacher effective July 25, 2012. – Enclosure N
15. Recommendation: Accept resignation of Danielle Nestor as a 2nd Grade Teacher at Philippi Elementary School effective July 11, 2012. – Enclosure O
16. Recommendation: Accept resignation/retirement of John Hickman as a custodian at Philip Barbour High School effective July 31, 2012. – Enclosure P
17. Recommendation: Employ John Hickman as a substitute custodian for the 2012-2013 school year. – Enclosure Q
18. Recommendation: Approve medical leave of absence (maternity leave) for Christy Weese beginning August 14, 2012 through approximately October 1, 2012. – Enclosure R
19. Recommendation: Approve medical leave of absence (maternity leave) for Laura Morrison beginning approximately September 26, 2012 for approximately six weeks. – Enclosure S

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20. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

_____, Multi-Categorical Instructor w/Autism, Philippi Elementary School

_____, Itinerant Speech and Language Pathologist, home based at Philippi Elementary School

_____, Instructor, Philippi Elementary

Carla Knotts, Multi-Categorical/Severe/Profoundly Impaired Instructor w/Autism, Philippi Middle School

_____, Agriculture Education Instructor, Philip Barbour High School

_____, Multi-Categorical/Severe/Profoundly Impaired Instructor w/Autism, Belington Middle School

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Items For Discussion, Consideration and/or Possible Action –

1. Regularly Scheduled Board Meeting Dates – Enclosure U
2. Student Handbook – Philippi Middle School – Enclosure V
3. Other

Next board meeting special session on August 6, 2012 – 6:00 p.m. at Board of Education Office

Adjournment