

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen

FROM: JOE SUPER, SUPERINTENDENT

DATE: July 23, 2014

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 28, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Minutes -

Approve minutes of June 30, 2014 and July 7, 2014 meetings. – Enclosure A

Delegation(s) –

Reports –

Facilities Report

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure B

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2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2014-2015. – Enclosure C
3. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2014-2015. – Enclosure D

Business & Finance –

4. Recommendation: Approve payment of bills for the period of June 26, 2014 through July 23, 2014 at a total expenditure of \$283,166.67. – Enclosure E
5. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
6. Recommendation: Approve the final total of the July 28, 2014 payroll check and federal withholdings in the amount of \$1,000,000.00. – (Refer to Enclosure E)
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Philip Barbour High School (Band) – projected revenue - \$1,000.00, \$2,000.00, \$5,000.00, \$3,000.00, \$6,000.00, \$5,000.00, \$4,000.00, \$3,000.00, \$3,000.00; (Cheerleading) - \$1,000.00, \$1,000.00; (Future Educators) - \$100.00, \$100.00, \$100.00, \$40.00

8. Recommendation: Enter into a contract with Doug Schiefelbein to provide grant writing/public relations/media services for school year 2014-2015 at an all-inclusive fee of \$16,800.00. – Enclosure H

Curriculum & Instruction –

9. Recommendation: Approve CTE PEP Plans. – Enclosure I
10. Recommendation: Approve Non-CTE PEP Plans. – Enclosure J
11. Recommendation: Approve/Confirm curricular trips. – Enclosure K

Philip Barbour High School (Volleyball) – to Virginia Beach/Williamsburg on September 4-7, 2014

Facilities & Maintenance –

12. Recommendation: Approve building/ground modifications. – Enclosure L

Belington Middle School (Hallway across from bathrooms, between band and art rooms) – Move locker sections from Belington Elementary School and install on wall between rooms 16 and 24

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Food Service –

Policies –

Student Support –

13. Recommendation: Approve consultation agreement with Johnnie Frye for CPR/First Aide Training for the 2014/2015 school year. – Enclosure M
14. Recommendation: Approve contract with Amy Cox-Honce to provide Physical Therapy Services for the 2014-2015 school year. – Enclosure N
15. Recommendation: Approve contract with Integrated Speech Solutions LLC to provide Speech Therapy Services for the 2014-2015 school year. – Enclosure O

Transportation –

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

17. Recommendation: Accept resignation/retirement of Sandra Thorne as Cafeteria Manager/Cook at Belington Middle School effective July 31, 2014. – Enclosure Q
18. Recommendation: Accept resignation of Noah Shaffer as an assistant football coach at Belington Middle School effective June 23, 2014. – Enclosure R
19. Recommendation: Accept resignation of Joshua Ashby as an Itinerant Physical Education Teacher home based at Junior Elementary School effective July 9, 2014. – Enclosure S
20. Recommendation: Accept resignation of Pamela Cress as an Educational Interpreter at Belington Elementary School, effective July 15, 2014. – Enclosure T
21. Recommendation: Approve family leave request for Kristi Cross beginning August 23, 2014 through September 5, 2014. – Enclosure U
22. Recommendation: Approve a one year leave of absence for Jennifer Wolfe for the 2014-2015 school year. – Enclosure V

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23. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

_____	Itinerant School Interventionist	Home Base: PBHS
_____	Principal	KEMS
_____	Elementary Education	BES
_____	Itinerant Educational Interpreter	Director Assigned
_____	Itinerant Health/PE Instructor	PMS/BMS

24. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

Extra Curricular Summer Assignments

Jennifer Mayle Football Camp Cook PBHS

25. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

Extra Curricular Coaching Assignments

_____	Volunteer Assistant Volleyball Coach	PMS
_____	Volunteer Assistant Football Coach	PMS
_____	Head Boys Basketball Coach	PMS
_____	Head Girls Basketball Coach	PMS
_____	Head Cheerleading Coach	BMS
_____	Assistant Girls Soccer	PBHS
_____	Cycling Training	PBHS

26. Recommendation: Rescind the March 24, 2014 board action for reduction in force – Enclosure AA
- | | | |
|-----------------|-----------------------------------|-----|
| Jennifer Stuart | Pre-K/Pre-K Special Needs Teacher | JES |
| Kathy Halstead | Pre-K/Pre-K Special Needs Aide/ | JES |
| Supervisory | Aide/Transportation Aide | |

Facilities & Maintenance –

27. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure AB
- Philippi Middle School on July 27, 2014 – requested by Marcus Johnson for a Birthday Party
 - Philippi Middle School on August 8, 2014 – requested by Dawn Mayle for a Baby Shower

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Items For Discussion, Consideration and/or Possible Action –

1. Denied attendance transfer requests – Enclosure Z
2. Other

Next board meeting:

August 11, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Personnel –

28. Recommendation: Accept resignation of Kristen Collier as Elementary Teacher at Belington Elementary School effective June 30, 2014. – Enclosure #1