

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: July 20, 2015

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **5:00 p.m.** on **Monday, July 27, 2015**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

5:00-6:00 p.m. Reception for Mr. Jeffrey P. Woofter new Superintendent

Minutes -

Approve minutes of July 13, 2015 meeting. – Enclosure A

Delegation(s) –

Reports –

Facilities Report

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio. – Enclosure B

AGENDA
July 27, 2015

2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2015-2016. – Enclosure C
3. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2015-2016. – Enclosure D

Business & Finance –

4. Recommendation: Approve payment of bills for the period of July 8, 2015 through July 20, 2015 at a total expenditure of \$148,581.59. – Enclosure E
5. Recommendation: Authorize the July 28, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure E)
7. Recommendation: Approve the final total of the July 15, 2015 payroll check and federal withholdings in the amount of \$43,075.66. – Enclosure F
8. Recommendation: Approve final total of utility/copier bills in the amount of \$20,771.12. – Enclosure G
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Mount Vernon Elementary School (4th Grade) – projected revenue - \$200.00, \$300.00; (4th Grade/PTO) - \$500.00, \$800.00; (PTO) – \$0.00, \$0.00, \$0.00, \$75.00, \$100.00, \$200.00, \$200.00, \$300.00, \$300.00; (School) - \$100.00

Philip Barbour High School (Band) – projected revenue - \$1,000.00, \$1,000.00, \$1,000.00, \$1,500.00, \$1,500.00, \$1,500.00, \$2,000.00, \$2,000.00, \$2,000.00, \$3,000.00, \$3,000.00, \$4,000.00; (Boys Basketball) – \$1,000.00

Curriculum & Instruction –

Facilities & Maintenance –

10. Recommendation: Accept the bid of \$3,000.00 from Brewer & Company of WV for the inspection of the fire alarm systems in all of our schools. – Enclosure I

Food Service –

Policies –

Student Support –

11. Recommendation: Approve agreement for the Brandon Wellness Center with the Belington Community Medical Services Association. – Enclosure J

AGENDA
July 27, 2015

Transportation –

- 12. Recommendation: Accept the bid of \$18,650 for the purchase of a mid-size car from Elkins Auto for use by the Driver Education Program at Philip Barbour High School. – Enclosure K
- 13. Recommendation: Accept the bid of \$36,581.00 for the purchase of a small dump truck from Town & Country Chrysler Dodge RAM for use by maintenance. – Enclosure L
- 14. Recommendation: Accept the bid of \$ 16,800 for the purchase of a mid-size car from Performance Auto for use by food service for the transport of food between schools. – Enclosure M

Travel –

- 15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

Personnel –

- 16. Recommendation: Accept resignation of Martin Kniley as Principal at Belington Middle School effective July 14, 2015. – Enclosure O
- 17. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

_____	Philippi Middle	Language Arts Instructor
_____	Philippi Middle	Cook
_____	Mount Vernon	Secretary/Media Aide/Supervisory
_____	Bus Operator	Rt. 4
_____	Belington Elementary	Early Childhood Classroom Assistant/Aide
_____	Philippi Middle	Mathematics/Social Studies Instructor
_____	PBHS Complex	Multi-Categorical with Autism Instructor
_____	Belington Middle	Principal

AGENDA
July 27, 2015

18. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

Substitute Assignments:

_____	Secretary
_____	Secretary
_____	Secretary
_____	Secretary
_____	Secretary
_____	Cook
_____	Custodian
_____	LPN/Aides
_____	RNs

19. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Extra-Curricular Assignments:

_____	Kasson Elem/Mid	Head Volleyball Coach
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Teacher
_____		Mentor Principal
_____		Mentor Principal
_____	PBHS Complex	Cook ½ Time Football Camp
_____	PBHS Complex	Volunteer Assistant Cheerleading Coach

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – Enclosure S

Brad Isner
Valarie Cross

AGENDA
July 27, 2015

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meeting:

August 10, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment