

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: July 19, 2022

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 25, 2022**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the July 11, 2022 meeting. – Enclosure A

Recognitions –

Delegation(s) –

Alicia Bosely – regarding Out-of-Zone Attendance

Reports –

Facilities/Maintenance Report

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of July 6, 2022, through July 19, 2022, at a total expenditure of \$144,625.59. – Enclosure B
2. Recommendation: Authorize July 28, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure B)
4. Recommendation: Approve the final total of July 15, 2022, payroll check, and federal withholdings in the amount of \$41,559.02. – Enclosure C
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$49,151.38. – Enclosure D
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Philip Barbour High School (Girls Basketball) – projected revenue - \$1,500.00, \$1,500.00;
(Softball) - \$2,000.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Philip Barbour High School (FFA) – Cedar Lakes, West Virginia on July 7, 2022

Facilities & Maintenance –

8. Recommendation: Approve an agreement with Cintas to provide fire retardant clothing to the maintenance department. – Enclosure G
9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure H

Kasson Elementary/Middle School on August 7, 2022 – requested by Tessa Hulver for Birthday Party

Food Service –

Policies –

10. Recommendation: Review revised policy 6350, Vacation and Holidays, for first reading. – Enclosure I

Student Support –

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Transportation –

Travel –

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

12. Recommendation: Accept the resignation/retirement of David Wilson as Head Mechanic/Bus Operator effective at the end of the day on July 29, 2022. – Enclosure K
13. Recommendation: Accept the resignation of Ashley Warner as Head Cheerleading Coach at Philip Barbour High School effective July 13, 2022. – Enclosure L
14. Recommendation: Accept the resignation of Trevor Mouser as Volunteer Head Baseball Coach at Belington Middle School effective July 12, 2022. – Enclosure M
15. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure N

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
	PMS, Itinerant	Job 3879: Physical Education/Health Instructor
	PBHS, Itinerant	Job 3880: Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	KEMS	Job 3881: Mathematics Instructor
	County	Job 3884: Bus Operator, Rt. 1
Catlin Carrico	BMS	Job3888: Science Instructor
	County	Job 3889: Bus Operator, Rt. 31
	PBHS	Job 3890: Counselor
	PES, Itinerant	Job 3891: Multi-Categorical w/Autism Instructor
	PMS	Job 3892: Language Arts Instructor
	PES, Itinerant	Job 3893: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3895: Gifted/Multi-

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		Categorical Instructor (half-time)
	PBHS	Job 3900: Mathematics Instructor
	PBHS, Itinerant	Job 3901: 2022 Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	BMS	Job 3902: Assistant Boys Basketball Coach
	PMS, Itinerant	Job 3903: Multi-Categorical w/Autism Instructor
	PBHS	Job 3911: Mathematics Instructor
	PES	Job 3912: Title I Reading/Math Instructor
	BMS, Itinerant	Job 3913: Multi-Categorical w/Autism Instructor
Roger Kelley	KEMS	Job 3914: Physical Education/Health Instructor
Teena Haddix	PBHS	Job 3915: Custodian
Matthew Upton	PBHS	Job 3876: Custodian
	PES	Job 3918: Elementary Education Instructor
Loretta Talbott	PES	Job 3919: Cook

Substitute Employee Assignments 2022-23

Name of Person	Location	Job ID: Position
	County	Job 3904: Substitute Custodian(s)
	County	Job 3905: Substitute LPN/Aide(s)
	County	Job 3906: Substitute School Nurse RN(s)
Johnna Upton	County	Job 3907: Substitute Secretary(s)
	County	Job 3908: Substitute Cook(s)
	County	Job 3909: Substitute Bus Operator(s)
	County	Job 3910: Substitute Teacher(s)

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Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	PBHS	Job 3894: Assistant Boys Basketball Coach
	BMS	Job 3896: Head Cheerleading Coach
	KEMS	Job 3897: Head Cheerleading Coach
	PMS	Job 3898: Volunteer Assistant Softball Coach
	PMS	Job 3899: Head Cross Country Coach
Amanda McDaniel	PBHS	Job 3916: Head Softball Coach
John Bolton	PBHS	Job 3917: Head Golf Coach
Mason Fox	BMS	Job 3868: Head Boys Basketball Coach

16. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure N)

Jason Steerman
 Justin Cummings

Joann Morris
 Calvin Posten

Steven Graber
 Nicholas Culberson

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Items For Discussion, Consideration, and/or Possible Action –

1. Policy 6300, Personal Leave and Other Absences Policy (administrative guidelines) – Enclosure O
2. Other

Next board meetings:

August 8, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)
August 22, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment