

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: July 19, 2016

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 25, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve minutes of July 5, 2016 and July 18, 2016 meetings. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve final total of payment of bills in the amount of \$197,299.30. – Enclosure B
2. Recommendation: Approve payment of bills for the period of July 6, 2016 through July 19, 2016 at a total expenditure of \$250,086.51. – Enclosure C

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3. Recommendation: Authorize the July 28, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of the July 15, 2016 payroll check and federal withholdings in the amount of \$53,689.86. – Enclosure D
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Elementary School (PTA) – projected revenue - \$400.00, \$400.00, \$400.00,
\$400.00, \$400.00, \$600.00, \$600.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Philip Barbour High School (Student Council) – to Pittsburgh, PA on August 6-7, 2016;
(Student Travelers) – to Washington DC on January 18-21, 2017
8. Recommendation: Adopt the Early Learning Reporting System as the Kindergarten report card. – Enclosure G
9. Recommendation: Approve the PreK calendar and the Barbour County Head Start calendar for the 2016/2017 School Year. – Enclosure H

Facilities & Maintenance –

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Belington Elementary School on February 10, 2017 – requested by Elizabeth Thorne (PTA) for Valentine’s Day Dance; on April 07, 2017 – requested by Elizabeth Thorne (PTA) for Movie Night; on August 26, 2016 – requested by Elizabeth Thorne (PTA) for School Dance; on September 16, 2016 – requested by Elizabeth Thorne (PTA) for Movie Night; on October 21, 2016 – requested by Elizabeth Thorne (PTA) for Halloween Dance
Mount Vernon Elementary School on July 8, 2016 – requested by Melissa Kennedy for Birthday Party

Food Service –

Policies –

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Student Support –

- 11. Recommendation: Approve contract with Integrated Speech Service to provide Speech Therapy Services for the 2016/2017 school year. – Enclosure J
- 12. Recommendation: Approve contract with Best Life Therapy, LLC to provide Speech Therapy Services for the 2016/2017 school year. – Enclosure K
- 13. Recommendation: Approve contract with Best Life Therapy, LLC to provide Occupational Therapy Services for the 2016/2017 school year. – Enclosure L
- 14. Recommendation: Approve contract with Amy Cox, PT, LLC to provide Physical Therapy Services for the 2016/2017 school year. – Enclosure M

Transportation –

Travel –

- 15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

Personnel –

- 16. Recommendation: Accept resignation of Jessica Jones as a 3rd grade teacher at Philippi Elementary School effective July 20, 2016. – Enclosure O
- 17. Recommendation: Accept resignation of Jennifer Stuart as a half-time Itinerant Preschool Special Needs teacher effective July 5, 2016. – Enclosure P
- 18. Recommendation: Accept resignation of Whitney Mayle as a substitute RN effective July 14, 2016. – Enclosure Q
- 19. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Regular Employee Assignments-2016-2017		
Name	Location	Position
	JES	1185-Instructional Data Coach (closes 7-14-16)
	Itinerant/Home-based at KEMS	1202-Multi-Categorical w/Autism Instructor .5 (closes 7-21-16)
	PMS	1210-Science Instructor (closes 7-19-16)

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Substitute Employee Assignments 2016-2017		
Name	Location	Position
	County	1184-Substitute Teacher (closes 7-14-16)
	County	1204-Substitute LPN Aide (closes 7-21-16)

Extra-Curricular Assignments 2016-2017		
Name	Location	Position
	PBHS Complex	1187-Agriculture Education Instructor (closes 7-14-16)
	PBHS Complex	1201-Assistant Girls Basketball Coach (closes 7-21-16)
	PBHS Complex	1203-Head Swim Coach (closes 7-21-16)
	County	1207-Mentor Teacher(s)
	County	1207-Mentor Teacher(s)
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	County	1208-Mentor Principal

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

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Items For Discussion, Consideration and/or Possible Action –

1. Pediculosis (Head Lice) Procedure – Enclosure S
2. Other

Next board meetings:

August 8, 2016 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Personnel –

21. Recommendation: Accept resignation of Belynda Ferguson as a Language Arts Instructor at Philippi Middle School effective July 20, 2016. – Enclosure #1