

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Doward Matlick  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Bob Wilkins

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: July 17, 2013**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 22, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Recognition (s) –**

**Minutes -**

Approve Minutes of the July 8, 2013 meeting. – Enclosure A

**Delegation(s) –**

**Reports –**

Facilities Report

**Superintendents Recommendations –**

**Attendance -**

**Business & Finance –**

1. Recommendation: Approve payment of bills for the period of July 3, 2013 through July 15, 2013 at a total expenditure of \$99,172.81. – Enclosure B

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2. Recommendation: Authorize the July 28, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the July 15, 2013 payroll check and federal withholdings in the amount of \$184,959.61. – Enclosure C
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Philip Barbour High School (Band) – projected revenue - \$1,000.00, \$1,500.00, \$1,500.00, \$4,000.00, \$1,000.00, \$1,000.00, \$1,500.00, \$1,000.00; (Cheerleading) - \$1,000.00, \$1,000.00, \$2,000.00, \$2,000.00

**Curriculum & Instruction –**

6. Recommendation: Approve/Confirm curricular trips. – Enclosure E

Philip Barbour High School (Band) – Orlando, Florida on April 21-27, 2014

**Facilities & Maintenance –**

7. Recommendation: Approve change order, Electrical receptacle reduction - credit provided. – Enclosure F
8. Recommendation: Approve change order, Plumbing – 2 inch domestic water line. – Enclosure G
9. Recommendation: Approve change order, Additional Fire Alarm Devices as required by local fire marshal. – Enclosure H
10. Recommendation: Approve change order, Water line excavation for sprinkler systems. – Enclosure I

**Food Service –**

**Policies –**

11. Recommendation: Review revised policy 9400: Community Use of School Facilities for first reading. – Enclosure J
12. Recommendation: Review revised policy 7210, Exam Policy for first reading. – Enclosure K
13. Recommendation: Review revised policy 7300, Requirements for Graduation for second reading. – Enclosure L

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14. Recommendation: Adopt revised policy 8210, Attendance on second reading. – **Refer to minutes of July 8, 2013**

**Student Support –**

**Transportation –**

**Travel –**

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

**Vocational –**

**Personnel –**

16. Recommendation: Accept resignation of Lisa Heinbaugh as Principal at Philip Barbour High School effective July 26, 2013. – Enclosure N
17. Recommendation: Accept resignation of Abby McCoy as a Special Education teacher at Kasson Elem/Middle School effective July 4, 2013. – Enclosure O
18. Recommendation: Accept resignation of Michael Ferguson as Special Education Designee at Philip Barbour High School effective July 8, 2013. – Enclosure P
19. Recommendation: Accept resignation of Beverly Posey as a 5<sup>th</sup> Grade Teacher at Junior Elementary School effective July 15, 2013. – Enclosure Q
20. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Lindsay Gilbert

Substitute Teacher

21. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S

Extra Duty Assignment

Charla Reger Itinerant Special Education Specialist/Coach  
Up to 30 days dependent upon need for ESY, staff  
Development, eligibility and IEP meetings  
Special education grant monies are available to pay  
For days

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22. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

Michael Wanstreet	Bus Operator, Rt. 3	
Marty Waybright	Bus Operator/Mechanic Assistant	
Mary Shaver	Custodian	Kasson
	12:30-8:00 pm shift	
Charlotte Haddix	Cafeteria Manager/Cook	PBHS

23. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure U

\_\_\_\_\_ Director of Career/Technical Center

24. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure V

Extra Curricular Assignments

David Taylor	Volunteer Assistant Volleyball Coach	KMS
James Doug Kirkpatrick	Assistant Boys Basketball Coach	PBHS
Gerald Furby	Assistant Boys Basketball Coach	PBHS
_____	Head Girls Basketball Coach	PBHS
_____	Assistant Girls Basketball Coach	PBHS
_____	Mentor Teacher	
_____	Mentor Teacher	
_____	Mentor Teacher	
Stacie Roy	LPN/Aide for BMS Band Camp	
	July 29-August 2, 2013	
Jennifer Mayle	Half Time Cook for Football Camp	PBHS
	August 5-14, 2013 as student need warrants	
Jamie Carpenter	Head Girls Basketball Coach	BMS
Rochelle Carpenter	Volunteer Assistant Volleyball Coach	BMS

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**Items For Discussion, Consideration and/or Possible Action –**

1. Approval Letter for the 2013-2014 school year calendar – Enclosure W
2. Student Handbooks for Belington Elementary School, Belington Middle School, Junior Elementary School, Kasson Elem/Middle School, Mt. Vernon Elementary School, Philippi Elementary School, Philippi Middle School and Volga-Century Elementary School – Enclosure X
3. Review Policy 7200, Student Grading System. – Enclosure Y
4. Other

Next board meeting on August 12, 2013 at Board of Education Office beginning at 6:00 p.m.

**Adjournment**