

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Reggie Trefethen, Jr.

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: July 7, 2015**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 13, 2015**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes -**

Approve minutes of June 29, 2015 meeting. – Enclosure A

**Delegation(s) –**

**Reports –**

Facilities Report

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve payment of bills for the period of June 24, 2015 through July 7, 2015 at a total expenditure of \$195,516.81. – Enclosure B
2. Recommendation: Authorize the July 15, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)

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3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the June 28, 2015 payroll check and federal withholdings in the amount of \$525,122.35. – Enclosure C
5. Recommendation: Approve the final total of the July 15, 2015 summer payroll check and federal withholdings in the amount of \$282,507.90. – Enclosure D
6. Recommendation: Approve the final total of the July 28, 2015 summer payroll check and federal withholdings in the amount of \$370,594.30. – Enclosure E
7. Recommendation: Approve the final total of the August 15, 2015 summer payroll check and federal withholdings in the amount of \$282,508.64. – Enclosure F
8. Recommendation: Approve the final total of the August 28, 2015 summer payroll check and federal withholdings in the amount of \$442,436.74. – Enclosure G

**Curriculum & Instruction –**

**Facilities & Maintenance –**

9. Recommendation: Reject Mount Vernon Elementary Schools Sidewalk Project. – Enclosure H

**Food Service –**

**Policies –**

10. Recommendation: Adopt revised policy 6300, Personal Leave and Other Absences policy on third reading. – Enclosure I

**Student Support –**

11. Recommendation: Ratify the long-term suspension of a student from Philip Barbour High School (BOE Expulsion Hearing #15-15) beginning June 5, 2015 through January 1, 2016. – Enclosure J

**Transportation –**

**Travel –**

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

**Vocational –**

**Personnel –**

13. Recommendation: Accept resignation of Kathy Halstead as an ECAT/Kindergarten Aide/Transportation Aide at Belington Elementary School effective July 7, 2015. – Enclosure L

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- 14. Recommendation: Employ Kathy Prusa as a substitute teacher for the 2015-2016 school year. – Enclosure M
- 15. Recommendation: Accept resignation of Penni Harris as a Math/Social Studies Instructor at Philippi Middle School effective July 6, 2015. – Enclosure N
- 16. Recommendation: Accept resignation of Tonya Beltre as a Multi-Categorical Instructor at Philip Barbour High School effective July 7, 2015. – Enclosure O
- 17. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

- \_\_\_\_\_ Elementary Education Instructor, Philippi Elementary School
- \_\_\_\_\_ Secretary, Kasson Elementary/Middle School
- \_\_\_\_\_ Multi-Categorical Instructor, Itinerant home-based at Philippi Elementary School
- \_\_\_\_\_ Language Arts Instructor, Philippi Middle School
- \_\_\_\_\_ Elementary Education Instructor, Belington Middle School
- \_\_\_\_\_ Elementary Education Instructor, Belington Middle School
- \_\_\_\_\_ Cook, Belington Middle School
- \_\_\_\_\_ Head Teacher/Interventionist, Philippi Elementary School
- \_\_\_\_\_ Principal, Belington Middle School
- \_\_\_\_\_ Bus Operator, Route 14

- 18. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

Extra Curricular Assignments

- Russell Humphreys      Assistant Boys Basketball Coach, Philippi Middle School
  
- Jim Seaton                Volunteer Cross Country Coach, Philippi Middle School

- 19. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

LIREC Reading Grant Program

- Kayla Bouscher                      Teacher    BES

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**Items For Discussion, Consideration and/or Possible Action –**

1. Other

Next board meeting:

July 27, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

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**ADDENDUM**

**Facilities & Maintenance –**

20. Recommendation: Approve that the funds provided from the settlement on the roof at Philip Barbour High School be placed into the Permanent Improvement Fund. – Enclosure #1

**Personnel –**

21. Recommendation: Accept resignation of Justin Wood as Head Volleyball Coach at Kasson Elem/Middle School effective July 8, 2015. – Enclosure #2