

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: July 6, 2021

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 12, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the June 28, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of June 23, 2021, through July 6, 2021, at a total expenditure of \$245,380.11. – Enclosure B

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2. Recommendation: Authorize July 15, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of June 28, 2021, payroll check, and federal withholdings in the amount of \$574,262.45. – Enclosure C
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$32,298.65. – Enclosure D
6. Recommendation: Approve the final total of the July 15, 2021 summer payroll check and federal withholdings in the amount of \$298,143.40. – Enclosure E
7. Recommendation: Approve the final total of the July 28, 2021 summer payroll check and federal withholdings in the amount of \$325,274.36. – Enclosure F
8. Recommendation: Approve the final total of the August 13, 2021 summer payroll check and federal withholdings in the amount of \$298,143.42. – Enclosure G
9. Recommendation: Approve the final total of the August 27, 2021 summer payroll check and federal withholdings in the amount of \$325,273.49. – Enclosure H
10. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I

Philip Barbour High School (Girls Soccer) – projected revenue - \$900.00, \$500.00,
\$1,000.00, \$300.00; (Football) - \$300.00
Philippi Middle School (PBIS) – projected revenue - \$500.00

Curriculum & Instruction –

Facilities & Maintenance –

11. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure J

Belington Middle School on August 2-6, 2021 – requested by TJ Dalton for Band Camp

Food Service –

Policies –

Student Support –

12. Recommendation: Approve Memorandum of Understanding with Mathematica Inc. – Enclosure K

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Transportation –

Travel –

Vocational –

Personnel –

13. Recommendation: Accept the resignation of Ford Kropinak as a Science Teacher at Philippi Middle School effective July 5, 2021. – Enclosure L
14. Recommendation: Accept the resignation of Toby Poling as a Volunteer Assistant Football Coach at Philip Barbour High School effective June 29, 2021. – Enclosure M
15. Recommendation: Accept the resignation of Madison Moats as a substitute teacher effective June 29, 2021. – Enclosure N
16. Recommendation: Accept the resignation of Jessica Jurick as an After school late bus supervisor at Philippi Middle School effective July 6, 2021. – Enclosure O
17. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PES, Itinerant	Job 3252: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3253: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 3254: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 3255: Mathematics Instructor
	PBHS, Itinerant	Job 3256: School Nurse - RN (half-time)
Evan Chitester	PBHS	Job 3288: Custodian
	PMS	Job 3290: Science Instructor
	KEMS	Job 3271: Multi-Categorical w/Autism Instructor
	BMS	Job 3273: Language Arts Instructor
	PES	Job 3276: Elementary

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		Education Instructor
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Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Shannon McDaniel	County	Job 3248: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2021-22		
	PBHS	Job 3257: Athletic Trainer (Fall Sports)
	KEMS	Job 3259: Head Girls Basketball Coach
	PMS	Job 3260: Assistant Girls Basketball Coach
	PMS	Job 3261: Head Girls Basketball Coach
	BMS	Job 3262: Assistant Boys Basketball Coach
Lana Weese, Paula Townsend, Trista Dalton, Kimberly Burnett, David Taylor, Angela McDaniel, Sandra Wilmoth	County	Job 3286: (5-10) Mentor Teacher(s) (Extra-Curricular)
	County	Job 3287: (1-2) Mentor Principal(s) (Extra-Curricular)
	PBHS	Job 3270: Volunteer Assistant Girls Soccer Coach
	PBHS	Job 3272: Volunteer Assistant Football Coach
	BMS	Job 3274: Assistant Girls Basketball Coach
	BMS	Job 3275: Head Boys Basketball Coach
	PMS	Job 3285: Educational Interpreter/Sign Language Specialist/Aide (Extra-Curricular)

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure P)

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Items For Discussion, Consideration, and/or Possible Action –

1. 2021-2022 School year Board meeting dates – Enclosure Q
2. Other

Next board meetings:

July 26, 2021, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Transportation –

19. Recommendation: Approve a lease purchase agreement with _____ for the purchase of 5 diesel engine school buses. – Enclosure #1