

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: July 5, 2022

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 11, 2022**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the June 27, 2022 and July 5, 2022 meetings. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for the school year 2022/2023 contingent upon compliance with pupil-teacher ratio. – Enclosure B

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of June 22, 2022, through July 5, 2022, at a total expenditure of \$609,811.91 – Enclosure C
2. Recommendation: Authorize July 15, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure C)
4. Recommendation: Approve the final total of June 28, 2022, payroll check, and federal withholdings in the amount of \$481,030.25. – Enclosure D
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$13,573.45. – Enclosure E
6. Recommendation: Approve the final total of the July 15, 2022 summer payroll check and federal withholdings in the amount of \$286,455.49. – Enclosure F
7. Recommendation: Approve the final total of the July 28, 2022 summer payroll check and federal withholdings in the amount of \$331,305.41. – Enclosure G
8. Recommendation: Approve the final total of the August 15, 2022 summer payroll check and federal withholdings in the amount of \$288,102.84. – Enclosure H
9. Recommendation: Approve the final total of the August 26, 2022 summer payroll check and federal withholdings in the amount of \$331,003.77. – Enclosure I

Curriculum & Instruction –

10. Recommendation: Approve agreement with Taylor Talks to provide tutoring at Kasson Elementary/Middle School during the 2022/2023 school year. – Enclosure J

Facilities & Maintenance –

11. Recommendation: Award the following flooring replacement bids. – Enclosure K

Belington Middle School Band Room Carpet replacement with new carpet awarded to **Bates Carpet** of Elkins, WV for \$6,980.41.

Philippi Elementary School classrooms and offices awarded to **Bates Carpet** of Elkins, WV for \$45,782.10.

PBHS Library, LGI and Main Offices awarded to **Carpet One Flooring** from Morgantown, WV for \$43,223.09.

Belington Elementary School main office awarded to **Quality Carpet Installers** from Weston, WV for \$5,939.00.

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12. Recommendation: Accept bid from RJ Future Roofing Systems in the amount of \$78,500.00 for roof replacement and repair of roof at the new maintenance facility. – Enclosure L

Food Service –

Policies –

Student Support –

Transportation –

Travel –

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

Personnel –

14. Recommendation: Approve leave of absence for a service employee at Belington Elementary School beginning August 11, 2022 through approximately September 7, 2022. – Enclosure N
15. Recommendation: Approve leave of absence for a professional employee at Philippi Middle School beginning August 11, 2022 through approximately November 4, 2022. – Enclosure O
16. Recommendation: Re-employ Shannon Goshert as a substitute teacher for the school year 2022-2023.
17. Recommendation: Accept the resignation of Gary Neal Baker as Head Girls Basketball Coach at Belington Middle School effective June 29, 2022. – Enclosure P
18. Recommendation: Accept the resignation of Tyler Rogers as Head Golf Coach at Philip Barbour High School effective July 5, 2022. – Enclosure Q
19. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Regular Employee Assignments 2022-23 (FY23)

Name of Person	Location	Job ID: Position
	PES, Itinerant	Job 3832: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3833: Visually Impaired/Multi-Categorical Instructor
	PBHS	Job 3847: Educational Interpreter/Sign Language Specialist/Supervisory

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		Aide/Transportation Aide
	BMS	Job 3848: Assistant Boys Basketball Coach
	PMS, Itinerant	Job 3849: Multi-Categorical w/Autism Instructor
	PBHS	Job 3853: Mathematics Instructor
	KEMS	Job 3856: Mathematics/Social Studies Instructor
	PBHS, Itinerant	Job 3861: Multi-Categorical w/Autism Instructor
	PES	Job 3862: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PBHS, Itinerant	Job 3863: Multi-Categorical w/Autism Instructor
	PBHS	Job 3864: Mathematics Instructor
	PES	Job 3865: Title I Reading/Math Instructor
	BMS, Itinerant	Job 3866: Multi-Categorical w/Autism Instructor
	KEMS	Job 3867: Physical Education/Health Instructor
	PBHS	Jon 3876: Custodian
Leah Moss	BES	Job 3877: Elementary Education Instructor
Robin Poling	PBHS	Job: 3878: Cook
	BES	Job 3887: Elementary Education Instructor

Substitute Employee Assignments 2022-23

Name of Person	Location	Job ID: Position
Kenneth Isner	County	Job 3840: Substitute Custodian(s)
	County	Job 3841: Substitute LPN/Aide(s)
	County	Job 3842: Substitute School Nurse RN(s)
	County	Job 3843: Substitute Secretary(s)
Betty McVicker	County	Job 3844: Substitute Cook(s)
David Wilson, Barbara	County	Job 3845: Substitute Bus

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Harvey		Operator(s)
Melanie Gribble, Barbara Mouser, Janet Woodard, Shawn Burner	County	Job 3846: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	BMS	Job 3835: Head Cheerleading Coach
Gina Wolfe	BMS	Job 3836: Volunteer Assistant Volleyball Coach
	KEMS	Job 3837: Head Cheerleading Coach
	PMS	Job 3838: Volunteer Assistant Softball Coach
	PMS	Job 3839: Head Cross Country Coach
	BMS	Job 3868: Head Boys Basketball Coach
Wesley Gray	PMS	Job 3869: Head Football Coach
Stephanie Reed	KEMS	Job 3875: Head Volleyball Coach
	BMS	Job 3886: Head Girls Basketball Coach

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

July 25, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)
August 8, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Student Support –

21. Recommendation: Approve Memorandum of Understanding with Marion County Board of Education to provide Medicaid billing services for the 2022/2023 school year. – Enclosure #1

Personnel –

22. Recommendation: Accept the resignation of Robert Simon as Head Softball Coach at Philip Barbour High School Complex effective June 10, 2022. – Enclosure #2
23. Recommendation: Accept the resignation/retirement of Kenneth Isner as a Custodian at Philip Barbour High School Complex effective July 29, 2022. – Enclosure #3
24. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #4

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
Buffy Lough	PES	Job 3873: Principal