

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: July 3, 2017

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 10, 2017**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve minutes of June 12, 2017 and June 26, 2017 meetings. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

10th Month Attendance – Enrollment Report for Month Ending May 25, 2017 – Enclosure B

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of June 20, 2017 through July 4, 2017 at a total expenditure of \$ 1,035,330.92 . – Enclosure C
2. Recommendation: Authorize the July 14, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the June 28, 2017 payroll check and federal withholdings in the amount of \$ 543,464.14 . – Enclosure D
5. Recommendation: Approve the final total of the July 14, 2017 summer payroll check and federal withholdings in the amount of \$ 262,836.67 . – Enclosure E
6. Recommendation: Approve the final total of the July 28, 2017 summer payroll check and federal withholdings in the amount of \$ 347,661.31 . – Enclosure F
7. Recommendation: Approve the final total of the August 15, 2017 summer payroll check and federal withholdings in the amount of \$ 262,836.67 . – Enclosure G
8. Recommendation: Approve the final total of the August 28, 2017 summer payroll check and federal withholdings in the amount of \$ 377,089.13 . – Enclosure H
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I

Kasson Elementary/Middle School (School) – projected revenue - \$250.00, \$400.00, \$400.00, \$400.00, \$500.00, \$500.00; (8th Grade) - \$2,000.00
Philip Barbour High School (Cheerleading) – projected revenue - \$500.00

10. Recommendation: Approve contract with Solution Tree to provide Onsite Professional Development at Philippi Middle School. – Enclosure J
11. Recommendation: Approve contract with Solution Tree to provide Onsite Professional Development at Belington Elementary School. – Enclosure K
12. Recommendation: Approve contract with Solution Tree to provide Onsite Professional Development at Philippi Elementary School. – Enclosure L

Curriculum & Instruction –

13. Recommendation: Approve/Confirm curricular trips. – Enclosure M

Kasson Elementary/Middle School (5-8 grades) – to Elkins Cinema on November 28, 2017; (4-8 grades) – to Charleston on May 9, 2018; (PreK-3 grades) – to Charleston on May 10, 2018

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Facilities & Maintenance –

- 14. Recommendation: Accept change order #2 for Philip Barbour High School Complex Connector Project. – Enclosure N
- 15. Recommendation: Accept change order #3 for Philip Barbour High School Complex Connector Project. – Enclosure O
- 16. Recommendation: Accept change order #4 for Philip Barbour High School Complex Connector Project. – Enclosure P

Food Service –

Policies –

Student Support –

Transportation –

Travel –

Vocational –

Personnel –

- 17. Recommendation: Accept resignation of Rochelle Price as a half-time reading specialist at Philippi Elementary School effective June 23, 2017. – Enclosure Q
- 18. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Regular Employee Assignments 2017-18			
Name of Person	Location	Job ID	Position
	County	1554	School Nutrition Director (half-time)
	BMS (Itinerant)	1555	Visually Impaired/SLD Instructor
Bradley Davis	Philippi Elementary School	1561	Custodian
Rochelle Price	Philippi Elementary School	1562	Elementary Education Instructor
Monique Warner	Junior Elementary School	1563	PreK/PreK Special Needs Instructor
Connie Mayle	Itinerant, Home based at Philippi Middle School	1569	Special Education Aide/Supervisory Aide/Transportation Aide
Joshua Tharp	Jr./PMS Itinerant	1524:	Music Instructor (half-

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			time)
Valarie Cross	County	1572	Bus Operator, Rt. 20

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

July 24, 2017 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment