

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: July 3, 2013

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **5:30 p.m.** on **Monday, July 8, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

GED Graduation (5:30 p.m. – 6:00 p.m.)

Work session – Moving of 5th grades to their respective Middle schools for the 2014-2015 school year

Recognition (s) –

Minutes -

Approve Minutes of the June 25, 2013 meeting. – Enclosure A

Delegation(s) –

Reports –

Credit Recovery Summer 2013 – Enclosure B
Facilities Report

Superintendents Recommendations –

Attendance -

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of June 19, 2013 through July 2, 2013 at a total expenditure of \$156,567.22. – Enclosure C
2. Recommendation: Authorize the July 15, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the June 28, 2013 payroll check and federal withholdings in the amount of \$502,374.86. – Enclosure D
5. Recommendation: Approve the total of the 1st Summer payroll check and federal withholdings in accordance with state law in the amount of \$283,424.80. – Enclosure E
6. Recommendation: Approve the total of the 2nd Summer payroll check and federal withholdings in accordance with state law in the amount of \$374,186.75. – Enclosure F
7. Recommendation: Approve the total of the 3rd Summer payroll check and federal withholdings in accordance with state law in the amount of \$283,424.84. – Enclosure G
8. Recommendation: Approve the total of the 4th Summer payroll check and federal withholdings in accordance with state law in the amount of \$374,081.57. – Enclosure H
9. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I

Philip Barbour High School (Football) – projected revenue - \$3,000.00

10. Recommendation: Approve Clinical Facility Affiliation agreement with Alderson-Broadus College. – Enclosure J

Curriculum & Instruction –

Facilities & Maintenance –

11. Recommendation: Approve building/ground modifications. – Enclosure K

Belington Elementary School (Room 23) – Remove chalkboard and install dry erase board

Food Service –

12. Recommendation: Accept bid from Heiners Bakery to provide bread items for the 2013-2014 school year. – Enclosure L

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Policies –

13. Recommendation: Review revised policy 7210, Exam Policy for first reading. – Enclosure M
14. Recommendation: Review revised policy 7300, Requirements for Graduation for first reading. – Enclosure N
15. Recommendation: Review revised policy 8210, Attendance for first reading. – Enclosure O

Student Support –

16. Recommendation: Approve contract with Dr. Elizabeth Mason to provide Psychological Services for the 2013-2014 school year. – Enclosure P
17. Recommendation: Approve contract with Amy Cox-Honce to provide Physical Therapy Services for the 2013-2014 school year. - (Refer to Enclosure P)

Transportation –

18. Recommendation: Approve transportation travel requests. – Enclosure Q

Travel –

19. Recommendation: Approve/Confirm requests for professional leave. – Enclosure R

Vocational –

Personnel –

20. Recommendation: Accept resignation/retirement Sarah Shipman-Kuntz as teacher at Philip Barbour High School effective August 1, 2013. – Enclosure S
21. Recommendation: Accept resignation of Gerald Kuntz as a Homebound Teacher effective August 1, 2013. – Enclosure T
22. Recommendation: Accept resignation of Kathleen Chitester as Special Education Designee at Belington Elementary School effective July 4, 2013. – Enclosure U
23. Recommendation: Approve unpaid medical leave of absence for Sandy Thorne until approximately September 1, 2013. – Enclosure V
24. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

Nancy Lockwood

Substitute Teacher

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25. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

Extra- Curricular Assignments

Tammy Hill	Assistant Cheerleading Coach	PBHS
Rosa Grose	Head Cheerleading Coach	PMS
Allyson McNaboe	Head Cheerleading Coach	BMS
	Contingent on Completion of WVSSAC Coach's Certificate prior to the season	
Tonya Ferguson	Mentor Teacher	
David Taylor	Mentor Teacher	
Charla Reger	Mentor Teacher	
Jason Stutler	Mentor Teacher	

26. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure Y

Kenneth Hickman

27. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Z

_____ Half Time School Nurse—RN
Itinerant: Home Base: Philip Barbour High School

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Items For Discussion, Consideration and/or Possible Action –

1. Sport Schedules – Enclosure AA
2. Moving the 5th grades from Mt. Vernon Elementary School, Volga-Century Elementary School, Philippi Elementary School, Belington Elementary School and Junior Elementary School to their respective Middle School for the 2014-2015 school year.
3. Review changes to policy 7200, Student Grading System procedures – Enclosure BB
4. Philippi Middle School Cross Country
5. Regularly Scheduled Board Meeting Dates for 2013-2014 school year – Enclosure CC
6. Employ the two Agriculture Education Instructors at the Career Technical Education center an extra 5 days a piece to be used during the summer for the 2013-2014 school year and shall be outside of their 200 day contracts.
7. Revision to the Request for Educational Leave Form – Enclosure DD
8. Other

Next board meeting on July 22, 2013 at Board of Education Office beginning at 6:00 p.m.

Adjournment